



BESANT WOMEN'S COLLEGE

CODE OF CONDUCT FOR STUDENTS

We entreat upon every student to abide by the regulations of the College stated in the calendar and such other regulations which may be formulated by the Principal from time to time and help us accomplish the noble mission we have undertaken. Non-compliance with any of these regulations will invite disciplinary action. Principal's decision will be final in these matters.

1. Every student gets an identity card and a college calendar. She shall enter the required details in the calendar and is expected to carry both to the college daily. Any lawful authority of the College has the right to ask her to produce either of these at any time.
2. All the students should attend classes regularly. If their presence is unavoidable for any important occasion within the family, parents are required to take prior permission on behalf of their wards by filling the format provided for the purpose in the calendar. Such permission will not be granted on the days of exams. Absence without seeking prior permission will not be condoned unless the reason is illness or some other equally serious matter.
3. Apart from attending regular classes the students are also expected to attend class assembly, tutorial, value education and remedial classes and to participate in Co-curricular and Extra -curricular activities.
4. The students have to wear their uniforms on all days from Monday to Saturday. However, on special occasions like traditional day, students day, coloured dress is permitted with the exception of sleeveless, tight fitting and short top; tight fitting jeans and pants; thin and transparent salwar kameez and tops
5. The students who take their lunch outside the College other than at their residences should submit letters of consent from their parents to their Class Mentors.

6. Every student is expected to treat the members of the staff with respect and greet them when she/he meets them for the first time every day.
7. Students are expected to keep the classrooms and the College premises clean. Action will be taken against those who litter the classrooms and campus.
8. Serious cognizance will be taken on any misuse of college property. Scribbling on walls and etching on desks and benches will be treated as serious offences.
9. No student of the College shall be a member of any club, association, society, union or other organizations outside the College except with the consent of the Principal in writing.
10. No student of the College shall be a member of any political party or any 'Sena', 'Seva Dal' or 'Sevak Sangha' organized outside the College.
11. No student of the College shall participate in any campaign, demonstration, agitation, strike, hartal or satyagraha directed against the College, the University or the Government.
12. No student of the College shall take part in any entertainment programme or activity not organized by or for the College except with the consent of the Principal in writing.
13. No student of the College shall play in any team against the College or in teams other than the College teams, except with the consent of the Principal in writing.
14. The students shall not carry cellular phones to the classes. If any student is found to possess a mobile phone, the phone will be confiscated, her parents will be informed and she will be charged a fine of Rs.500/-.
15. The students should not give the College address for any correspondence.
16. All official letters addressed to the Principal should have reply postage enclosed.
17. The students are not permitted to conduct tours and picnics without the consent of the Principal.
18. The students should take care of their personal belongings and the College authorities cannot be held responsible for any loss.
19. While the College does not hold itself responsible for a student's conduct outside its premises, the Principal may take cognizance of any serious misconduct which is likely to reflect badly upon the reputation of the College and take whatever action he deems fit on the offenders.

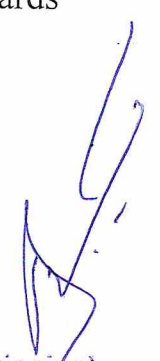
20. While every effort will be made to inform the Parents or Guardians about any instance of serious misconduct on the part of their ward, the authorities of the College do not bind themselves to intimate the Parents or Guardians of any action which they are compelled to take against the students in the best interest of the College.

LIBRARY RULES:

1. Every student will be given two borrower's cards at the beginning of the year on the basis of which she can borrow two books at a time. All books borrowed from the library shall be returned on or before the due date mentioned. A fine of Rupee 1 will be imposed on every additional day's delay.
2. Books will also be issued under Book Bank system. If any book issued is not in good condition, the student shall immediately bring the matter to the notice of the librarian, failing which she is liable to be held responsible for the damage to the book which the librarian may notice when it is returned to the library.
3. Serious action will be taken against those who make marginal note, underscore any line or passage, tear off pages from books or periodicals or in any other way damage them.
4. If any book/periodical from the library is lost or damaged while in the member's custody, she must replace it. If it is out of print or not available, she must pay its price to the College along with a fine which the Principal may prescribe, failing which the student will not be allowed to borrow any book from the library.

COLLEGE EXAMINATIONS/TESTS RULES

1. Malpractice on the part of a student of the College in a College Examination/ test will entail debarring of the student from the rest of the examinations/ tests.
2. If a student who has been selected for the award of any scholarship/loan scholarship, fee concession stays away from a college examination or test, she will forfeit such aid.
3. Parents have to meet the Class Mentors personally to collect the progress cards of their wards.


Principal
Besset Women's College
MANGALORE - 575 003