

BESANT WOMEN'S COLLEGE

M.G. Road, Kodialbail, Mangaluru - 575003

Re-accredited by the NAAC with 'A' Grade

Phone:0824-2492206(O)

Website: www.bwc.besant.edu.in

E-mail: besant_college@rediffmail.com

Sponsored by
Women's National Education Society



CALENDAR 2021- 2022

College Motto

श्रद्धावान् लभते ज्ञानम्

Knowledge is not your birthright,
it is gained by effort
and perseverance.....

Hard work is the golden key that
unlocks the treasure trove
of knowledge...

Seek it with diligence
and
you shall find it.

महाविद्यालय प्रार्थना (College Anthem)

प्रार्थना

वन्दे शारदाम्
मतिदाम् गुणदाम्
बुधजन वासिनीम्
विनय सम्पोशिणीम्
लभते ज्ञानम् श्रद्धावानिति
नियम संचालन वनिता शोभाम्
ज्ञान दीपिका वेसेन्द्विद्या
मन्दिर संचय रंजन शीलाम्



Dr. Annie Besant (1847-1933)

The pathfinder of women's empowerment
"Woman must be educated, that is her fundamental need,
the treasures of philosophy, literature,
science and art must be thrown open to her as to man."

Our Founder President



Sri. Manel Srinivas Nayak

VISION

To bring higher education within the reach of all women who seek it. Admission on a non- discriminative basis to help them evolve into competent individuals to be of better service to the family and the society.

MISSION

In keeping with its Vision Statement, our College has the following Mission:

- To instill and sustain in the students a lasting desire to seek knowledge and to impart to them the skills to acquire it.
- To develop qualities essential to make students proficient in the two vital feminine concerns of the modern times- home and career.
- To kindle in the students an awareness of their rights and responsibilities and to impart to them the basic human values to evolve into thinking, independent and self respecting women.
- To help the students acquire a scientific temper in the process of learning and strive for sound knowledge in the disciplines of Humanities, Science and Commerce.
- To inculcate team spirit and leadership skills in the students to ensure success in their professions and to assume career responsibilities.
- To inspire in the students a deep sense of pride for the nation and its culture along with a progressive and global outlook.

OBJECTIVES

- To provide value based holistic education.
- Planned activities for women empowerment.
- Promote skill development and employability.
- To develop scientific temper and progressive attitude.
- To inculcate a sense of social responsibility and citizenship
- To motivate students to keep the environment safe and green.
- To sustain technology up-gradation both for academic and advanced needs.
- To develop entrepreneurial skills, self-employability.

BESANT WOMEN'S COLLEGE

Besant Women's College sponsored by Women's National Education Society, founded in the year 1977, is proud to carry the illustrious name of the great visionary and staunch champion of women's rights, Dr. Annie Besant and is inspired by her ideas in promoting women's education at all levels. It is dedicated to the sacred mission of inculcating in its students the best ideals of Indian womanhood.

Ours is one of the very few colleges in the District exclusively for women. Since its inception, the institution has been striving hard to bring higher education within the reach of all the girls who seek it, especially those who are economically and socially backward so that the noble ideals of Dr. Annie Besant are kept alive in the hearts and minds of the women of this district. The College offers B.A., B.Com, BCA, BSc, B.Sc. (FND), BSc (HSc) B.B.A, U.G Degree and M.Com, MSc (FSN) PG Degree Programmes.

From its modest beginnings, today with a student strength of above one thousand and a staff strength that has crossed hundred, the college has attained a position of prestige among the educational institutions of the district. The College was assessed and re-accredited by the NAAC peer team during the academic year 2016-2017 and once again awarded with 'A' grade.

Student Details

Name.....

Class/Batch :.....

Roll No.:.....

Subject Combination :.....

Names of the Parents :

 Father :

 Mother :

Residential Address :

.....

.....

 Phone :

 Email :

Temporary Address (if any).....

Hostel / Paying Guest / Guardian

.....

 Phone :

Date of Birth :

Blood Group :

Specimen Signature

 Father :

 Mother :

 Guardian:

Signature of the Student

Managing Committee Members

President	Sri. Kudpi Jagadish Shenoy
Vice President	Sri. Manel Annappa Nayak
Vice President	Dr Manjula K T
Correspondent, Besant Women's College	
Treasurer	Sri. M.P. Bhat
Secretary	Sri. P Suresh Pai
Asst Secretary	Sri. Lalitha G Mallya
Asst Secretary	Dr Manel Arjun Nayak
Member	Sri. Sathish Kumar Bhat
Member	Sri.B Ganesh Krishna Bhat
Member	Sri Jeevandas Narayan
Member	C.A M.N Pai
Ex-Officio Member, Principal	Dr. Sathish Kumar Shetty P
Staff Secretary	Ms Meera Edna Coelho
Staff Representative	Ms Shaila Kamath
P.T.A – President	Mr Syed Mohammed Sayeed
Dean - Faculty of Languages	Ms. Preetha Bhandary
Dean - Faculty of Arts	Ms Hemalatha
Dean - Faculty of Science	Mr. Gopalakrishna Raikar
Dean - Faculty of Commerce & Management	Dr. Praveen Kumar K C.

Contact Numbers

Management Office - 0824-4271050
 Principal - 9449809985 Email: athishkumarshetty@gmail.com College Office - 0824-2492206, E-mail: besant_college@rediffmail.com

Internal Quality Assurance Cell

Correspondent	Dr Manjula K T
External Members	Dr. Rameela Shekar
	Mr Avinash
	Mr. Vinod D'souza
Chairperson	Dr. Sathish Kumar Shetty P
Convenor - NAAC	Dr. Praveen Kumar K.C
Convenor - IQAC	Mr. Syed Kahdar
Member - Criterion - I	Ms. Preetha Bhandary
- Criterion - II	Ms. Hemalatha
- Criterion - III	Ms. Anupa Baliga
- Criterion - IV	Ms. Usha
- Criterion - V	Dr. Parashuram Malage
- Criterion - VI	Ms. Raviprabha
- Criterion - VII	Ms. Ranjini
Feedback Mechanism	Dr. Anuradha K
Advisors - Criterion - I	Ms. Jayashree
- Criterion - II	Mr. Mahaveer
- Criterion - III	Dr. Gawtham Jyothsna
- Criterion - IV	Ms Latha
- Criterion - V	Ms Shobitha
- Criterion - VI	Dr Anuradha
- Criterion - VII	Mr Ganesh Pai Ms. Jyothsna
Technical data support & Cross Examination	Dr. Anuradha K
Technical Editing, guidance for the preparation of AQAR	Ms. Meera Edna Coelho
Library documentation + Budget + Utilization	Mr. Lokaraja V.S
	Dr. Raghavendra
Office Superintendent	Mr. Arun Kumar C.G
Alumni Association President	Ms. Swaroopa Shetty
PTA President	Mr Syed Mohammed Sayeed
Student Council President	Ms. Shifana (UG)
	Ms Shruthi (PG)

Examination Committee	Ms Jayashree © Ms Gayathree Ms Shobhitha Dr Sathisha Ms Anupa Baliga Ms Indira Badya Ms Suprajalakshmi
Discipline Committee	Dr Anuradha © Mr Gopal Krishna Raiker Ms Aruna Mr Girish Kumar Ms Jyothsna Ms Indira Badya
Maintenance Committee	Mr Lokraj © Mr Arun (Office) Ms Chandraprabha Ms Vijayalakshmi Mr Megappa
Admission Committee	Mr Ganesh Pai © All the Heads of Departments Ms Shobhitha Ms Reshma Ms Latha Hebbar Ms Savithri Rao Ms Vidya Bhat Dr Gawtham Jyothsna Dr Raghavendra Ms Firhath
Timetable Committee	Ms Hemalatha © Ms Jayashree Dr Giriyappa Mr Gopal Krishna Raiker Ms Raviprabha Ms Gayathree Ms Latha Hebbar Ms Reshma Ms Shobitha TS Mr Girish Kumar Ms Roopa Lokesh Ms Keerthishree
Calendar	Ms Roopa Lokesh © Ms Gayathree Kumari
Coordinator for Counselling	Ms. Savithri Rao

TEACHING FACULTY

Principal

Dr. Sathish Kumar Shetty P. 9449809985

Department of English

Ms. Preetha Bhandary (HoD) 9845680979
Ms. Meera Edna Coelho
Mr. Girish Kumar
Mr. Gawtham Jyothsna G.

Department of Kannada

Dr. Giriyappa (HoD) 9844432695
Ms. Jnaneshwari
Mr. Raviraj S.

Department of Hindi

Dr. Parashuram G Malage (HoD) 9008371806
Mr. Chennakeshava

Department of Sanskrit

Ms. Vijaya Kumari (HoD) 9986301217

Department of History

Ms. Ganesh Pai N (HoD) 9113066126
Mr. Rakshith Shetty

Department of Economics

Ms. Usha Kumari M (HoD) 9448596764
Dr Sathisha K
Ms. Aruna D.
Ms. Prajna S.

Department of Political Science

Mr Mahaveera (HoD) 9480471857
Ms. Raviprabha
Mr. Arun Kumar

Department of Sociology

Ms. Roopa Lokesh (HoD) 8277492750
Ms. Madhushree

Department of Secretarial Practice

Ms. Hemalatha (HoD) 9901328624
Ms. Ranjini
Ms. Vidya Bhat
Ms. Shaila Kamath

Department of Home Science

Ms. Gayathree (HoD) 9844309762
Ms Swathi M

Department of Journalism

Ms. Smitha Shenoy (HoD) 9341881930
Ms. Chethana Nayak K.

Department of Commerce & Management

Dr. Praveen Kumar K.C. (HoD) 9482045188
Mr. S.Syed Kahdar
Dr. Anuradha K.
Ms. Jayashree
Ms. Asha Deepa Pai
Mr. Ganesh Sundar K.G.
Ms. Reshma
Ms. Deekshitha T.S.
Ms. Latha Hebbbar
Ms. Nayana
Ms. Shobitha T.S.
Ms. Devika
Ms. Chanchalakshi
Ms. Sangeetha Nayak
Ms. Amitha Kumari

Department of Computer Application

Mr. Gopalkrishna A. Raikar (HoD) 9449102756
Ms Savithri S Rao
Ms Naseera S

Department of Mathematics

Mr. Praveen Kamath(HoD) 9164588657

Department of Statistics

Ms. Deepika B 8547033457

Department of BSc FND

Ms. Keerthishree Nayak (HoD) 8884986132
Ms. Chaitra B
Ms. Suprajalaxmi Ms.
Ms. Swathi M.K.
Ms. Kavya
Ms Adithi
Ms K Maya Kudva

Department of Physics

Swathi K.S (HoD) 9743802401

Department of Physical Education

Ms. Roopathi M (HoD) 7676449454

Department of PG Studies – M.Sc.

Ms. Indira Badya (HoD) 8971240225
Ms Shwetha Singh
Ms. Asiyamath Shahda Firhath
Ms Nireeksha

Department of PG Studies - MCom

Ms. Anupa Baliga (HoD) 7349220255
Ms. Jyothsna
Dr. Raghavendra
Ms. Prajna

COLLEGE REGULATIONS

We entreat upon every student to abide by the regulations of the College stated in the calendar and such other regulations which may be formulated by the Principal from time to time and help us accomplish the noble mission we have undertaken. Non-compliance with any of these regulations will invite disciplinary action. Principal's decision will be final in these matters.

1. Every student gets an identity card and a college calendar. She shall enter the required details in the calendar and is expected to carry both to the college daily. Any lawful authority of the College has the right to ask her to produce either of these at any time.
2. All the students should attend classes regularly. If their presence is unavoidable for any important occasion within the family, parents are required to take prior permission on behalf of their wards by filling the format provided for the purpose in the calendar. Such permission will not be granted on the days of exams. Absence without seeking prior permission will not be condoned unless the reason is illness or some other equally serious matter.
3. Apart from attending regular classes the students are also expected to attend class assembly, tutorial, value education and remedial classes and to participate in Co-curricular and Extra curricular activities.
4. **The students have to wear their uniforms on all days from Monday to Friday. However, on Saturdays, coloured dress is permitted with the exception of sleeveless, tight fitting and short top; tight fitting jeans and pants; thin and transparent salwar kameez and tops**
5. The students who take their lunch outside the College other than at their residences should submit letters of consent from their parents to their Class Mentors.
6. Every student is expected to treat the members of the staff with respect and salute them when she/he meets them for the first time every day.
7. **Students are expected to keep the classrooms and the College premises clean. Action will be taken against those who litter the classrooms and campus.**
8. Serious cognizance will be taken on any misuse of College property. Scribbling on walls and etching on desks and benches will be treated as serious offences.

We entreat upon every student to abide by the regulations of the College

9. No student of the College shall be a member of any club, association, society, union or other organizations outside the College except with the consent of the Principal in writing
10. No student of the College shall be a member of any political party or any 'Sena', 'Seva Dal' or 'Sevak Sangha' organized outside the College.
11. No student of the College shall participate in any campaign, demonstration, agitation, strike, hartal or satyagraha directed against the College, the University or the Government.
12. No student of the College shall take part in any entertainment programme or activity not organized by or for the College except with the consent of the Principal in writing.
13. No student of the College shall play in any team against the College or in teams other than the College teams, except with the consent of the Principal in writing.
14. **The students shall not carry cellular phones to the classes. If any student is found to possess a mobile phone, the phone will be confiscated, her parents will be informed and she will be charged a fine of ` 500/-.**
15. The students should not give the College address for any correspondence.
16. All official letters addressed to the Principal should have reply postage enclosed.
17. The students are not permitted to conduct tours and picnics without the consent of the Principal.
18. The students should take care of their personal belongings and the College authorities cannot be held responsible for any loss.
19. While the College does not hold itself responsible for a student's conduct outside its premises, the Principal may take cognizance of any serious misconduct which is likely to reflect badly upon the reputation of the College and take whatever action he deems fit on the offenders.
20. While every effort will be made to inform the Parents or Guardians about any instance of serious misconduct on the part of their ward,

the authorities of the College do not bind themselves to intimate the Parents or Guardians of any action which they are compelled to take against the students in the best interest of the College.

Dear Parents and Guardians,

Kindly cooperate with us for the smooth functioning of the College by enforcing discipline and punctuality in your wards.

You are requested to read the rules and regulations of the College and make your wards understand the importance of observing them.

You are requested to insist on your wards being regular in attending classes and studying daily lessons at home.

If your ward remains absent even for an hour she is required to produce leave note signed by you (proforma included in the calendar) to the Class Mentors.

A leave note for a long absence due to illness must be supported by a medical certificate.

Absence from College examinations will be considered seriously.

You are requested to meet the class mentors of your wards monthly to check their attendance and progress.

You are requested to inform the Principal or the Academic Mentor in case your ward suffers from any contagious diseases like Typhoid, Jaundice, Chickenpox etc.

You are requested to inform the College authorities and consult them if your ward has any particular problem or is physically challenged, so that the College can work better for her education and development.

A written permission should be sent to the Class Mentors in case your ward wants to participate in any programme outside the College.

You are requested to cooperate with the College authorities in your wards following the dress code of the College.

If your ward is physically challenged the Parents are requested to bring it to the notice of the Principal for special attention and facilities from the Government.

You are requested to attend Parent-Teacher meetings to know the progress of your wards.

Any change in residential address or phone numbers should be brought to the notice of the College office.

If your ward decides to discontinue her studies due to any reason, you are required to inform the Principal at the earliest possible date.

ಪ್ರೀತಿಯ ಹೆತ್ತವರೇ ಹಾಗೂ ಪೋಷಕರೇ,

ನಿಮ್ಮ ಮಕ್ಕಳಿಗೆ ಸರಿಯಾದ ಶಿಸ್ತು ಹಾಗೂ ಸಮಯಪಾಲನೆಯ ಮಹತ್ವದ ಅರಿವನ್ನು ಮೂಡಿಸಿ ಕಾಲೇಜು ನಿರಾತಂಕವಾಗಿ ಕಾರ್ಯವನ್ನು ನಿರ್ವಹಿಸುವಂತೆ ಸಹಕರಿಸಬೇಕೆಂದು ಈ ಮೂಲಕ ವಿನಂತಿ.

ನಿಮ್ಮ ಮಕ್ಕಳು ತರಗತಿಗಳಿಗೆ ಸರಿಯಾಗಿ ಹಾಜರಾಗುತ್ತಿದ್ದಾರೆಯೇ ಎಂಬುದನ್ನು ಗಮನಿಸಿ. ನಿಮ್ಮ ಮಗಳು ಯಾವುದೇ ತರಗತಿಗೆ ಗೈರುಹಾಜರಾಗಿದ್ದರೆ ಆಕೆ ನಿಮ್ಮಿಂದ ಸಹಿ ಮಾಡಲ್ಪಟ್ಟ ರಜಾ ಅರ್ಜಿಯನ್ನು ಶೈಕ್ಷಣಿಕ ಸಲಹಾಗಾರರಿಗೆ (Class Mentor) ನೀಡತಕ್ಕದ್ದು. ದೀರ್ಘ ಗೈರುಹಾಜರಿಗೆ ವೈದ್ಯಕೀಯ ಅರ್ಹತಾ ಪತ್ರವನ್ನು ಲಗತ್ತಿಸಿದ ರಜಾ ಅರ್ಜಿಯನ್ನು ನೀಡತಕ್ಕದ್ದು.

ಕಾಲೇಜಿನಿಂದ ನಡೆಸಲ್ಪಡುವ ಪರೀಕ್ಷೆಗಳಿಗೆ ಗೈರುಹಾಜರಾದರೆ ಅದನ್ನು ಗಂಭೀರವಾಗಿ ಪರಿಗಣಿಸಲಾಗುವುದು.

ನಿಮ್ಮ ಮಗಳ ಹಾಜರಿ ಹಾಗೂ ಪ್ರಗತಿ ಬಗ್ಗೆ ಆಗಾಗ್ಗೆ ಅವರ ಶೈಕ್ಷಣಿಕ ಸಲಹಾಗಾರರನ್ನು ಸಂಪರ್ಕಿಸಿ ತಿಳಿದುಕೊಳ್ಳಬೇಕೆಂದು ವಿನಂತಿ.

ಯಾವುದೇ ಸಾಂಕ್ರಾಮಿಕ ರೋಗದಿಂದ ನಿಮ್ಮ ಮಗಳು ಬಳಲುತ್ತಿದ್ದರೆ ಆ ವಿಷಯವನ್ನು ಪ್ರಾಂಶುಪಾಲರ ಅಥವಾ ಶೈಕ್ಷಣಿಕ ಸಲಹಾಗಾರರ ಗಮನಕ್ಕೆ ತರತಕ್ಕದ್ದು.

ನಿಮ್ಮ ಮಗಳು ವಿಕಲಚೇತನದಂತಹ ಸಮಸ್ಯೆಯನ್ನು ಎದುರಿಸುತ್ತಿದ್ದರೆ, ಅದನ್ನು ಮೊದಲೇ ಕಾಲೇಜಿನ ಸಂಬಂಧಪಟ್ಟ ಅಧಿಕಾರಿಗಳ ಗಮನಕ್ಕೆ ತರಬೇಕು. ಇದರಿಂದ ಆಕೆಯ ವಿದ್ಯಾಭ್ಯಾಸ ಹಾಗೂ ಬೆಳವಣಿಗೆಗೆ ಹೆಚ್ಚಿನ ಸಹಕಾರವನ್ನು ನೀಡಲು ಸಹಕಾರಿಯಾಗುತ್ತದೆ.

ಹೆತ್ತವರು ಕಾಲೇಜಿನ ನಿಯಮಾವಳಿಗಳನ್ನು ಓದಿಕೊಳ್ಳಬೇಕು ಹಾಗೂ ತಮ್ಮ ಮಕ್ಕಳು ಅದನ್ನು ತಿಳಿದುಕೊಂಡು ಪಾಲಿಸುವಂತೆ ಮಾಡಬೇಕು.

ಯಾವುದೇ ಕಾಲೇಜೇತರ ಕಾರ್ಯಕ್ರಮದಲ್ಲಿ ನಿಮ್ಮ ಮಗಳು ಪಾಲುಗೊಳ್ಳಬೇಕಿದ್ದರೆ ಸಮ್ಮತಿಪತ್ರವನ್ನು ಬರೆದು ಶೈಕ್ಷಣಿಕ ಸಲಹಾಗಾರರಿಗೆ ನೀಡಬೇಕು.

ಕಾಲೇಜಿನ ಸಿಬ್ಬಂದಿಗಳ ಜೊತೆಗೆ ತಾವು ಸಹಕರಿಸಬೇಕು ಮತ್ತು ನಿಮ್ಮ ಮಗಳು ಕಾಲೇಜಿನ ವಸ್ತ್ರಸಂಹಿತೆ (ಡ್ರೆಸ್ ಕೋಡ್)ಯನ್ನು ಪಾಲಿಸುವಂತೆ ನೋಡಿಕೊಳ್ಳಬೇಕು.

ರಕ್ಷಕ-ಶಿಕ್ಷಕ ಸಂಘದ ಸಭೆಗೆ ಹಾಜರಾಗಿ ನಿಮ್ಮ ಮಗಳ ಪ್ರಗತಿಯ ಬಗ್ಗೆ ತಿಳಿದುಕೊಳ್ಳಬೇಕೆಂದು ವಿನಂತಿ.

ನಿಮ್ಮ ವಿಳಾಸದಲ್ಲಿ ಅಥವಾ ದೂರವಾಣಿ ಸಂಖ್ಯೆಯಲ್ಲಿ ಬದಲಾವಣೆ ಇದ್ದರೆ ಅದನ್ನು ಕಾಲೇಜಿನ ಕಛೇರಿಯ ಗಮನಕ್ಕೆ ತರತಕ್ಕದ್ದು.

ಯಾವುದಾದರೂ ಕಾರಣದಿಂದ ನಿಮ್ಮ ಮಗಳು ವಿದ್ಯಾಭ್ಯಾಸವನ್ನು ಸ್ಥಗಿತಗೊಳಿಸಬೇಕಿದ್ದರೆ, ಸಂಬಂಧಪಟ್ಟ ವಿಷಯವನ್ನು ಪ್ರಾಂಶುಪಾಲರ ಗಮನಕ್ಕೆ ತರತಕ್ಕದ್ದು.

LIBRARY

Every student will be given two borrower's cards at the beginning of the year on the basis of which she can borrow two books at a time.

All books borrowed from the library shall be returned on or before the due date mentioned.

A fine of Rupee 1 will be imposed on every additional day's delay.

Books will also be issued under Book Bank system.

If any book issued is not in good condition, the student shall immediately bring the matter to the notice of the librarian, failing which she is liable to be held responsible for the damage to the book which the librarian may notice when it is returned to the library.

Serious action will be taken against those who make marginal note, underscore any line or passage, tear off pages from books or periodicals or in any other way damage them.

If any book/periodical from the library is lost or damaged while in the member's custody, she must replace it. If it is out of print or not available, she must pay its price to the College along with a fine which the Principal may prescribe, failing which the student will not be allowed to borrow any book from the library.

ATTENDANCE

The working hours of the College are as follows:

Monday to Friday: 9.15 a.m. – 4.15 p.m.

Saturday: 9.15 a.m. – 12.30 p.m.

A student who is not present in the lecture hall at the beginning of any period will be marked absent for the period.

Student's application for leave must be submitted to the Class Mentor beforehand. If owing to illness or other unforeseen circumstances a student is unable to apply for leave in advance she must obtain leave retrospectively within twenty four hours of her return to the College.

A student requesting permission to be absent from only a particular lecture, must apply for leave with the concerned teacher who engages the class at that time. or by sending letters of authorization. If the certificates have to be sent by

A student's consistent failure to apply for leave will be taken as a clear indication that her absence was without any justification.

Leave will be granted only for adequate reasons and not for trivial or vague reasons like private business, urgent work etc.

The students are expected to be present on the re-opening day after every vacation.

If a student remains absent continuously for more than three days due to illness, she should produce a medical certificate from a Registered Medical Practitioner.

If any student remains absent continuously for more than 10 days, her parents are required to meet the Principal before she is re-admitted to the class. It is the responsibility of the student to verify her percentage of attendance.

COLLEGE EXAMINATIONS/TESTS

The College will hold periodical examinations and tests to assess the student's progress in studies. Internal assessment marks for every semester will be awarded on the basis of one examination, one test and one assignment.

In addition to term examinations, the student's progress will be assessed through tests, assignments and paper presentations.

Malpractice on the part of a student of the College in a College Examination/ test will entail debarring of the student from the rest of the examinations/ tests.

If a student who has been selected for the award of any scholarship/loan scholarship, fee concession stays away from a college examination or test, she will forfeit such aid.

Parents have to meet the Class Mentors personally to collect the progress cards of their wards.

CERTIFICATES

Application for certificates should be made in the form available in the College office.

The students' are required to take the certificates from the office in person post, self-addressed envelopes with the required stamp and certification

fee should be left in the office.

The transfer and other certificates in the case of a student who withdraws from the institution at the end of the First year course will be issued only after the declaration of the result of the examination.

Certificates will not be issued without two days' notice.

Conduct Certificate issued by the Principal will be strictly on the basis of the behaviour of the student while in the College.

No certificates will be issued to a student who owes any dues to the College.

MANGALORE UNIVERSITY

Regulations Governing the Choice Based Credit System Semester Scheme with Multiple Entry and Exit Options in the Undergraduate and Post graduate Degree Programmes in the Faculties of Arts, Science and Commerce as per National Education Policy (Framed under Section 44 (1) (c) of the KSU Act 2000)

<https://mangaloreuniversity.ac.in/nep-2020regulations-and-syllabus>

Salient Features of the Four Years Multidisciplinary Undergraduate Programmes with Multiple Entry and Exit Options

- a) The programme shall be structured in a semester mode with multiple exit options with Certificate, Diploma and Basic Bachelor Degree at the completion of first, second and third years, respectively. The candidate who completes the four years Undergraduate Programme, either in one stretch or through multiple exits and re-entries would get a Bachelor's degree with Honours.
- b) The four years undergraduate Honours degree holders with research component and a suitable grade are eligible to enter the 'Doctoral (Ph.D.) Programme' in a relevant discipline or to enter 'Two Semester Master's Degree programme with project work'.
- c) Candidates who wish to enter the master's/doctoral programme in a discipline other than the major discipline studied at the undergraduate programmes, have to take additional courses in the new discipline to meet the requirement or to make up the gap between the requirement and the courses already studied.

- d) There may be parallel five year integrated Master's degree programmes with exit options at the completion of third and fourth years, with the undergraduate degree and undergraduate degree with honours in a discipline, respectively.
- e) There may also be an integrated doctoral programme with exit option at the end of the first year with the Master's degree.
- f) The students who exit with Certificate, Diploma and Basic Bachelor Degree shall be eligible to re-enter the programme at the exit level to complete the programme or to complete the next level.
- g) The Multidisciplinary Undergraduate Programme may help in the improvement of all the educational outcomes, with a flexible and imaginative curricular approach. The programme provides for both breadth and depth in diverse areas of knowledge. A range of courses are offered with rigorous exposure to multiple disciplines and areas, while specializing in one or two areas. The programme fulfils knowledge, vocational, professional and skill requirements along-side humanities and arts, social, physical and life sciences, mathematics, sports etc.
- h) The curriculum combines conceptual knowledge with practical engagement and understanding that has relevant real world application through practical laboratory work, field work, internships, workshops and research projects.
- i) A few courses are common to all students which contribute to the breadth of study and two areas of specialization in disciplinary areas provides for depth of study.
- j) The areas of specialization which the students are required to choose are either two disciplines/ subjects or a discipline called 'major' (e.g. History or Economics or Physics or Mathematics) and an area of additional discipline called 'minor' (e.g. Music or Sports or Geography). Students gain deep disciplinary knowledge through theory and practical experiences in their area of specialization (major). They gain a reasonable understanding of the area of additional study (minor) that they choose. Students can choose subject combinations across 'streams' (e.g. a student can choose a 'major' in physics and combine it with a 'minor' in history or Music or Sports). One of the disciplines can also be a vocational subject or Teacher Education.

- k) The students may study two disciplines at the same level or breadth up to the sixth semester and choose one of them for study in the fourth year to obtain the Honours degree in that discipline. A student who wishes to get dual honours degrees may repeat the fourth year of the program in the second discipline.
- l) The students may choose one discipline and vocational subject or Teacher Education for their study in the undergraduate programme. This will enable them to get an Honours degree either in the discipline or in the vocational subject/ Teacher Education or both, in the discipline and in the vocational subject/ Teacher Education.
- m) Skills shall be explicitly integrated, highly visible, taught in context, and have explicit assessment. The skills shall include abilities in language and communication, working in diverse teams, critical thinking, problem solving, data analysis and life skills.
- n) Students shall be given options to choose courses from a basket of courses which the institution is offering. There shall be no rigidity of combination of subjects.

The Four-Year Choice Based Credit System Semester Scheme makes the product of a University at par with the global practices in terms of academic standards and evaluation strategies. In the emerging scenario of Internationalization of Indian Higher Education, it is imperative that the Universities in India should follow this system so that the mobility of their products both within and across the geographical jurisdiction becomes possible.

The Salient Features of the Credit Based Semester Scheme:

Each course shall carry certain number of credits. Credits normally represent the weightage of a course and are a function of teaching, learning and evaluation strategies such as the number of contact hours, the course content, teaching methodology, learning expectations, maximum marks etc. In the proposed programmes, generally one hour of instructions per week in a semester is assigned one credit. In terms of evaluation, one credit is generally equivalent to 25 marks in a semester. Thus a 3 or 4 credits course will be assessed for 100 marks, 2 credits courses are assessed for 50 marks and one credit course will be assessed for 25 marks. What matters for the calculation of Semester Grade Point Average (SGPA) or the Cumulative Grade Point Average (CGPA) is the percentage of marks secured in a course and the credits assigned to that course.

On this basis, generally, a three-year six-semester undergraduate programme will have around 140 credits, and a four-year eight-semester honors degree programme will have around 180 credits and a five-year ten-semester master's degree programme will have 220 credits.

. The general features of the Credit Based Semester Scheme are

- a) The relative importance of subjects of study are quantified in terms of credits.
- b) The subjects of study include core, elective, ability/skill enhancement courses
- c) The programme permits horizontal mobility in course selections.
- d) The students shall take part in co-curricular and extension activities.
- e) The declaration of result is based on Semester Grade Point Average (SGPA) or Cumulative Grade Point Average (CGPA) earned.

Regulations Governing Choice Based Credit System for Bachelor degree programmes in the faculties of Arts, Science and Commerce offered by the college (II year Students).

• The Salient Features of the Choice Based Credit System (CBCS) (Semester Scheme):

Each course in a programme shall carry certain number of credits, which normally represent the weightage of a course and are a function of teaching, learning and evaluation strategies such as number of contact hours, the course content, teaching methodology, learning expectations, etc. In the proposed programmes, in general, 2 hours of instructions per week in a semester is assigned one credit. In terms of evaluation, one credit is equivalent to 50 marks in a semester. On the basis of these parameters, a three year degree programme will have a maximum of 100 or 104 credits.

The other features of the CBCS (Semester Scheme) are -

- i. The 'Degree Course' is to be replaced by 'Degree Programme' and the term 'Subject/Paper' is to be replaced by 'Course'.
- ii. The Under Graduate degree programmes are structured on Choice Based Credit System (Semester Scheme).
- iii. The relative importance of courses of study and activities are quantified in terms of Credits. Total credit of the programme is in the range of 100-104.
- iv. Each programme of study will have "Core courses (Group – I)", "Electives (Group – II)", "Foundation courses (Group - III)" and "Extra and Co-curricular Activities (Group – IV)".

The Core courses (Group - I) will consist of compulsory/optional courses which are compulsorily studied by a student in all six semesters, whereas Elective and Foundation courses are to be studied in I to IV Semesters.

• **Elective courses are:**

- a. Supportive to the discipline of study.
- b. Providing an expanded scope.
- c. Nurturing student's proficiency/skill.
- d. Enabling an exposure to some other discipline/domain.

The student shall opt any one of the elective courses (a to d) in each semester.

The Foundation course will consist of Compulsory Foundation and Elective Foundation. Two languages are compulsory foundation, whereas i) Constitution of India, ii) Human Rights, iii) Gender and Equity, iv) Environmental Studies are Elective Foundation courses which shall be studied by a student in any of I-IV semester by opting any one in each semester.

v. The declaration of result is based on the Semester Grade Point Average (SGPA) earned towards the end of each semester and the Cumulative Grade Point Average (CGPA) earned towards the end of the programme with corresponding alpha-sign grade. However, the Grade card will also consist of marks secured by the student. Hence, it will be called as Marks cum Grade card.

vi. Credits

Group I - Core courses I - IV Semester - 9/10 credits in each Sem.

V - VI Semester - 18 credits in each Sem.

Group II - Elective courses I - IV Semester - 1 credit in each Sem.

Group III - Foundation courses

(a) Compulsory Foundation I - IV Semester - 4 credits in each Sem.

(b) Elective Foundation I - IV Semester - 1 credit in each Sem.

Group IV -Extra and Co-Curricular Activities I - IV Semester - 1 credit in each Sem.

• **GROUP-IV: Co- and Extra- Curricular Activities**

A student shall opt for any one of the following activities in the first four semesters offered in the college

- a) N.S.S. / N.C.C / Rovers and Rangers /Youth Red Cross Activities
- b) Sports and Games
- c) Other Co- and Extra- Curricular Activities as prescribed by the University

The evaluation of Co- and Extra- Curricular Activities is as per the procedure evolved by the University from time to time.

- Internship/Industrial Practicum/Project work in the degree programmes, if any, shall be as prescribed by the Board of Studies of concerned courses/ programmes whether it is of full semester (6th Semester) project or in lieu of one of the courses of 6th Semester.

• **ATTENDANCE AND CHANGE OF COURSES:**

A candidate shall be considered to have satisfied the requirement of attendance for a semester if he/she attends not less than 75% of the number of classes actually held up to the end of the semester in each of the courses. There shall be a minimum of 50% attendance requirement for the Extra- and Co- Curricular Activities opted by the candidate as per clause 8.4

A candidate who does not satisfy the requirement of attendance even in one course shall not be eligible to take the whole University examination of that semester and he/she shall seek re-admission to that Semester of that programme in a subsequent year.

Option to change a course is exercisable only once within four weeks from the date of commencement of the first Semester on payment of fee prescribed by the University.

Whenever a change in a course is permitted the attendance in the changed course shall be calculated by taking into consideration the attendance in the previous course studied by the candidate.

If a candidate represents his/her institution/University/ Karnataka State/ Nation in Sports/ NCC/ NSS/ Cultural or any officially sponsored activities he/she may be permitted to claim attendance for actual number of days participated including the travel period, based on the recommendation of the Head of the Institution concerned. If a candidate participates in national level events such as Republic Day Parade etc., he/she may be permitted to claim attendance for actual number of days participated including the travel period based on the necessary certificates and recommendation of the head of the Institution concerned.

- **INTERNAL ASSESSMENT:**

The internal assessment marks for a course shall be based on two tests or one test and one assignment. The test shall be of at least one hour duration to be held during the semester. The average marks of the two tests or one test and one assignment shall be taken as the internal assessment marks.

The marks of the internal assessment shall be published on the notice board of the college for information of the students before forwarding to University and the relevant records to be retained by the college for at least six months.

The Internal assessment marks shall be communicated to the Registrar (Evaluation) at least 15 days before the commencement of the University examinations and the Registrar (Evaluation) shall have access to the records of such periodical assessments.

There shall be no minimum in respect of internal assessment marks.

Internal assessment marks shall be shown separately in the marks card. A candidate, who has failed or rejected the result, shall retain the internal assessment marks.

Regulations Governing Credit Based Semester Scheme for Bachelor degree programmes in the faculties of Arts, Science and Commerce offered by the college (IInd & III year Students).

1. PROGRAMMES :

1.1 Faculty of Arts :

i) Bachelor of Arts, B.A

1.2 Faculty of Science

i) Bachelor of Computer Application (BCA)

ii) Bachelor of Science (B.Sc)

(Physics / Computer Science / Maths)

(Physics/Chemistry/Maths)

iii) Bachelor of Science (Home Science)

iv) (Food, Nutrition and Dietetics), (B.Sc. (FND))

1.3 Faculty of Commerce

i) Bachelor of Commerce, B.Com

ii) Bachelor of Business Administration, BBA

- **SUBJECTS OF STUDY : II year & III year graduates**

Subjects of study shall comprise the following

Group-I : LANGUAGES :

The candidates shall opt for General and Communicative English as compulsory subjects and one of the languages listed below:

Kannada, Sanskrit, Hindi and Additional English

a) Additional English shall be offered only for Foreign, NRI, Anglo-Indian and other Indian Students whose mother tongue is other than the languages listed above.

GROUP-II : OPTIONAL SUBJECTS

Details are given in the college Prospectus

GROUP-III :

b) Foundation Course (Common for all courses):

(i) Constitution of India and (ii) Human Rights, Gender and Environmental Studies shall be compulsory subjects, alternately, in the first and second semesters.

c) **General Studies:** It shall be studied as compulsory subject in the III semester of B.A./B.Sc. degree programme.

d) **Interdisciplinary Subjects:** Computer Applications or Human Resource Development Studies or Art and Culture or any other subjects as prescribed by the University shall be studied in the IV semester of BA/B.Sc. degree programmes.

e) An interdisciplinary subject which a student opts for shall be other than those studied under optionals.

Co-curricular and Extra Curricular activities

A student shall opt for any one of the following activities in the first four semesters offered in the college

A) N.S.S /Red Cross

B) Sports and Games

C) Other Co-and Extra-Curricular Activities as prescribed by the university

- **CONDUCT OF EXAMINATIONS :**

There shall be Theory and Practical Examinations at the end of each semester, ordinarily during October/November for

odd semesters and during April/May for even semesters, as prescribed in the Scheme of Examinations.

The candidate shall submit the record book for practical examination duly certified by the course teacher and the H.O.D/ staff in-charge. It shall be evaluated at the end of the Semester at the practical examination.

- **MINIMUM FOR A PASS:**

No candidate shall be declared to have passed the Semester Examination as the case may be under Group I/Group II / Group III (except in Co. and Extra curricular activities) unless he/she obtains not less than 35% marks. 35% marks practical examination (for subjects with practicals) and 35% marks in Project work and viva wherever prescribed.

If a candidate fails in any subject, either in theory or in practical, he/she shall appear for that subject only at any subsequent regular examination, within the maximum period prescribed for completing the programme. He/she must obtain the minimum marks for a pass in that subject.

- **CARRY OVER SYSTEM :**

A candidate who fails in a lower semester examination may go to the higher semester. However,

a) No candidate shall be permitted to take the fifth semester examination unless he/she passes all the papers of the first semester examination and

b) No candidate shall be permitted to take the sixth semester examination unless he/she passes all the papers of the first and second semester examinations.

- **CLASSIFICATION OF SUCCESSFUL CANDIDATES:**

The results of successful candidates at the end of VI semester shall be classified on the basis of aggregate marks obtained in all the six semesters and the aggregate Grade Point Average (GPA).

Declaration of Class on the basis of Percentage of Aggregate Marks :

First Class with Distinction	70% and above
First Class	60% and above but less than 70%
High Second Class	55% and above but less than 60%
Second Class	50% and above but less than 55%
Pass Class	35% and above but less than 50%

- **TRANSFER OF ADMISSION**

Transfer of admission is permissible only for III and V semester for the students of other universities and within the University.

REGULATIONS GOVERNING P.G. PROGRAMME MASTER DEGREE PROGRAMME

The duration of Master Degree programme in Commerce and Food Science Nutrition shall extend over 4 semesters, each of a minimum of 16 weeks of instruction and 2 to 3 weeks for preparation and examination.

Hours of instruction per week

There shall be a minimum of 24 hours of instruction per week in subjects without practical / field work and a minimum of 28 hours of instruction per week in subjects with practical / field work. These hours may be distributed for lectures, seminars, tutorials, practical project work and other modes of instruction which individual courses may require.

Attendance

Each course shall be treated as an independent unit for the purpose of attendance. A student shall attend a minimum of 75% of the total instruction hours in a course including tutorials and seminars in each semester. There shall be no provision for condonation of shortage of attendance and a student who fails to secure 75% attendance in a course shall be required to repeat that semester.

Course pattern

The number of credits per semester may vary from 22 to 26 with a total of 100 credits for the programme. The credit shall be based on the number of instructional hours per week, generally 1 credit per hour of instruction in theory and 1 credit for 2 hours of project work or internship per week.

Scheme of Examination

There shall be examination at the end of each semester, ordinarily during **October/November** for odd semesters and during **April/May** for even semesters.

Internal Assessment

Marks for internal assessment shall be awarded on the basis of seminars, field work, tests, assignments etc. as determined by the Board of Studies in the respective subjects. The marks shall be notified on the Department Notice Board for information of the students and it shall be communicated to the Registrar (evaluation) before the commencement

of the university examination and the Registrar (Evaluation) shall have access to the records of internal assessment evaluations.

Eligibility for M.Com.

Candidates who have passed the three year B.Com/B.B.M. degree examination of Mangalore University or any other university considered as equivalent thereto are eligible for the programme provided they have obtained not less than 45% & 40% for SC/ST/Category I candidates marks on aggregate in all the subjects excluding language and group III subjects.

Eligibility for M.Sc. (Food Science & Nutrition)

Candidates who have passed the three year B.Sc degree examination with minimum of 45% (40% in case of SC/ST/ Category candidates) marks in aggregate excluding language are eligible for the programme provided they have studied Chemistry / Bio Chemistry and any two optional subjects or B.Sc. Food Science / Home Science.

CO-CURRICULAR AND EXTRA CURRICULAR ACTIVITIES

To facilitate cultural exposure and intellectual growth among the students, the College carries out a variety of activities through the following Associations. The students are encouraged to excel in activities such as debate, elocution, writing, music, dancing etc. as determined by the students' individual talents and aptitudes.

STUDENTS' UNION

An elected student body with representation from all classes, this forum grooms the students for leadership skills.

Fine Arts Association

A forum for art enthusiasts, this association gives opportunities for creative self-expression through exposure to the fine arts like drawing, painting, craft, music etc. as also the performing arts like dance and theatre. Reputed artists and exponents of the performing arts are often invited to guide the students.

National Service Scheme (N.S.S.)

A national level youth forum, the N.S.S. involves the students in community projects and nation building activities through volunteer service. The N.S.S. develops leadership qualities among the students and inculcates the value of service before self. The N.S.S. unit of the College has undertaken several projects over the years whereby students of the College have made

meaningful contribution to society.

Career Guidance and Placement Cell

Women's empowerment is possible only if women are economically independent. In the liberalized economy of today, the opportunities are many for women to prove their mettle and pursue successful careers. The career guidance and placement cell aims to give the students exposure to the various employment avenues open before them and also to prepare students for their future career through interactive sessions like "how to face an interview", group discussion, debate etc. The cell also strives to give students access to placement opportunities with various potential employers.

Media Club

An excellent forum for those interested in journalism, the Media Club gives the students a rare opportunity for interaction with eminent journalists through seminars and workshops. An annual journal "Besant Voice" is published by the Department of Journalism.

HRD Cell

As Human Resource Department has assumed great significance in modern times, this forum strives to develop HR skills among the students. Members of this forum gain good exposure to the latest concepts in HR through interactive sessions with experts in the field. Total Quality Management is the need of the hour.

Women's Cell

A forum which enables the students to keep abreast of contemporary issues relating to women, the Women's Cell helps the students to clarify their thoughts on women's empowerment and develop proactive qualities for personal growth. The various problems faced by women in society are dealt with and the students are given guidance in coping with them.

Wall Magazine

A publication edited and published entirely by the students, the Wall Magazine helps the students to exhibit their talents and hone their skills to perfection. Students who join the Wall Magazine Committee get extensive practical experience in applied journalism by researching, writing and presenting articles on various topics of interest to them. The feedback and recognition thus gained, provides the valuable motivation required for students to experiment with their talents with greater confidence and prepare them for successful future.

Folk Culture Club

Folk Culture Club is the best avenue for a first hand knowledge of our rich cultural heritage. Famous experts and exponents in folk arts are invited to deliver guest lectures to appraise the students regarding the significance of our culture and heritage.

Environment Club

A forum dedicated to the protection of ecology, the Environment Club strives to update the students' knowledge regarding the environment and also spreads the message of its protection among the public through awareness campaigns and projects.

Inter College Competitions

The College encourages the students to take part in inter college competitions. Apart from encouraging the students to participate in inter-collegiate competitions, the College also hosts a grand talents fest every year.

Rangering Unit

The Rangering Unit of the College, affiliated to the Bharat Scouts and Guides, Karnataka works in accordance with the principles of the movement conceived by the founder Lord Baden Powell. The purpose of the movement is to contribute to the physical, intellectual and moral growth of the members, so that they turn out to be responsible citizens.

Consumer Club

The Consumer Club strives to create among the students an awareness about the rights of the consumers. Through guest lectures and field visits the Forum tries to educate the members to take action against a defaulting company or trader or service organization through the Consumer Court.

Quiz Club

The Quiz Club functions with the aim to enrich the knowledge and intellectual capabilities of the students. Regular inter-class quiz programmes motivate the students to keep abreast of recent developments in various fields and expand the boundaries of their knowledge.

Research and Development Cell

The Research and Development Cell, instituted to enhance the quality of teaching, co-ordinates the research activities in the college. In addition to this, the cell also caters to the needs of the staff and students who take up

research through the dissemination of information regarding potential areas of research, availability of research related literature and funding agencies.

Youth Red Cross

The institution has established Youth Red Cross wing to introduce humanitarian services to the students. The wing aims to achieve certain objectives like taking care of health, understanding and accepting of civic responsibility, maintaining a spirit of fellowship and volunteerism towards other youth Red Cross members both at National and international level.

Readers' Club

Reading plays a significant role in the overall growth of every student. The Readers' Club promotes the habit of reading among the students and guides them in selecting books which suit their taste. The club also trains its members in writing reviews of the books they read.

Speakers Club

This Club brings out the hidden talents in oratory. It builds self-confidence, positive attitude and helps in removing shyness and stage fear among students during public speaking. Video clips are also shown to improve the oratorical skills.

Theatre Drama

This association brings out the theatre acting capacity of the budding artists. The students undergo training in theatre drama by the professionalists.

EDP Cell:

The cell guides the students to enhance entrepreneurial skills. It also helps to enrich the marketing skills of the students.

Innovation Club:

The club aims to create awareness, educate, nurture and inculcate a culture of innovation amongst students and enable them to transform their dream ideas into reality.

Cell for the prevention of drug abuse:

The cell brings awareness on the illicit trafficking of drugs & effects of drug abuse & measures to protect the youth against the same.

Grievance Redressal Cell:

A platform for redressing the grievances of the students regarding academic and non-academic issues. Any grievance or atrocities against SC/ST Students' will be redressed by all.

Anti-Ragging Cell:

It will be the supervisory and advisory committee in preserving a culture of ragging free environment in the college campus.

Community & Outreach Programmes

The college organizes outreach activities to sensitise the students about community services & social responsibility.

FACILITIES

Sports

The College is committed to the principle of healthy living and promotes various sports activities for the benefit of students. The College has a full-fledged gym, an indoor games room and other sports facilities to facilitate the physical development of the students. The daily regimen of sports activities is directed towards participation in periodically organized events both within and outside the College.

Library and Reading Room

The College has a spacious library with an impressive collection of books spanning academic reference, literature and works of fiction. Books are issued twice a week and a student can hold two cards/two books at a time. Furthermore, the library offers Book- Bank facilities to students. The reading room of the library subscribes to various magazines, periodicals and journals of academic and general interest. The library and the reading room remain open from 8.30 am to 4.30 p.m.

Computer Lab

To enable the students to get hands on training in information technology, the College has set up a well-equipped computer lab having the latest hardware and software along with an excellent collection of IT based literature.

Home Science Lab

For the benefit of Home Science students, the College has a well-furnished Nutrition & Textile lab where the students are acquainted with hands on knowledge and skills.

FND Lab

The department of food, nutrition & Dietetics consists of a spacious well furnished food lab, a well equipped Chemistry / Biochemistry lab and a sophisticated lab for Human Physiology Microbiology.

English Language Lab:

The Lab focuses on computer aided multi media instruction and language acquisition to enhance English language skills, communication skills and to practice soft skills.

Physics Lab

This lab is set up with sophisticated equipment and apparatus for the benefit of B.Sc. students.

Student Welfare and Staff Support

To ensure personal attention to the students, the College designates a Class Mentor to each class to supervise academic progress, attendance and general performance of the students. The College also provides for a tutorial system whereby a teacher keeps personal contact with her/his wards to help them to solve their individual problems, whether academic or personal.

PTA & Alumni Association

The Parent – Teacher Association and the Alumni Association of the College are a great source of strength to the College in improving the quality of its facilities and activities. The PTA meets at regular intervals and provides constructive support to the institution. After the completion of her degree every student can become a member of the Old Students' Association to keep in touch with her Alma mater.

Every student should become a member of at least one of the auxiliary associations of the college union.

EXTRA-CURRICULAR ASSIGNMENTS - 2021-2022

Association	Convenors
Students' Council	Ms. Meera Edna Coelho
Fine Arts	Ms. Preetha Bhandary
NSS	Ms. Ravi Prabha
Vidyarthi Deepika	Mr Chennakeshava
Inter-Collegiate Activities	Ms. Smitha Shenoy
Career Guidance & Training	Mr. Mahaveer
Environment Club	Dr Parashuram G Malage
Consumer Club	Ms Devika
Folk Culture Club	Ms. Hemalatha
Women's Cell	Ms. Jayashree
Sports	Ms. Roopathi M
Outreach Cell	Mr. Ganesh Pai
Quiz Club	Ms. Deepika
Speakers' Club	Ms. Gayathree Kumari
Rangering Unit	Ms. Latha Hebbar
Youth Red Cross	Ms. Deekshitha T S
Entrepreneurship Development Cell	Ms. Nayana
Research and Development Cell	Dr. Gawtham Jyothsna
Theatre and Drama Club	Dr Giryappa
Readers' Club	Mr Lokaraj V S
Innovation Club and IPR	Ms. Ranjini
Placement Cell	Ms. Vidya Bhat
Alumni Association	Ms. Keerthishree Nayak
PTA	Dr. Anuradha K
HRD	Mr. Syed Kahdar
SVEEP & Human Rights	Mr. Mahaveer
Cell for Prevention of Drug Abuse	Mr Ganesh Pai
Grievance Redressal Cell	Ms. Meera E. Coelho
Grievance Redressal Cell (SC&ST Unit)	Dr Sathisha K
Anti-Ragging Cell	Ms. Savithri Rao
Konkani Bashabhimani Sangh	Mr. Gopalkrishna A. Raikar
Innovation cum Incubator	Ms..Prajna
Gender Equity Champion	Ms Jyothsna
Scholarship (General)	Ms Amitha
Scholarship (SC/ST& weaker section)	Dr Sathisha K

DEPARTMENT RELATED CLUBS

Annie's Literacy Club	Department of English
Media Club	Department of Journalism
TerraByte	Department of Comp. Application

MENTOR TUTORS LIST 2021-2022

Class	Mentor	Tutor
III B.Com(1)	Mr Syed Kahdar	Ms. Sangeetha Nayak
III B.Com(2)	Dr Anuradha K	Dr Gawtham Jyothsna
III B.Com(3)	Ms Deekshitha T S	Ms. Vidya Bhat
III B.A.	Mr Mahaveer	Ms Ranjini
III B.Sc.	Mr Gopalkrishna Raikar	
III B.Sc.FND	Ms. Swathi M K	Ms. Adhithi
III B.B.A.	Ms. Shobhitha T. S	Mr Raviraj
II B.Com(1)	Ms. Devika	Dr. Satheesha K
II B.Com(3)	Ms. Nayana	Mr Girish
II B.A.	Dr Parashuram Malage	Ms. Smitha Shenoy
II B.Sc.	Ms Swathi K S	
II B.Sc.FND	Ms. Suprajalakshmi	Ms Maya Kuduva
II B.B.A.	Ms. Chanchalakshi	Ms. Prajna
II BSc HSc	Ms Swathi M	
II BCA	Ms Naseera	Ms Jnaneshwari
I B.Com(1)	Ms Jayashree	Dr Giriappa
I B.Com(3)	Ms. Reshma	Ms. Shaila Kamath
I B.A.	Ms. Hemalatha	Ms Roopa
I B.Sc.	Mr. Praveen Kamath	
I B.Sc.FND	Ms. Keerthishree Nayak	Ms Kavya
I B.B.A.	Ms. Latha Hebbar	Mr Chennakeshava
I BCA	Ms. Savithri Rao	Ms Aruna
I B.Sc – H.Sc	Ms. Gayathree Kumari	Ms. Vijaya Kumari
I M.Com	Dr. Raghavendra	Ms. Anupa
II M.Com	Ms. Jyothsna	
I M.Sc	Ms. Firhath	Ms. Nireeksha
II M.Sc.	Ms. Indira Badya	Ms. Shwetha Singh

COUNSELLING

Counselling services are offered by the College to the students. The students can meet the counsellors for any of their problems. Any information shared with the counsellors will be treated as confidential. The students are required to meet their Class Mentors on a regular basis and the Mentor takes personal interest in each student's academic and non academic performances. The college has a special counselling unit with **Ms. Savithri Rao** as the **Co-ordinator**.

FEE REGULATIONS

1. The Tuition fees for the year are payable in one installment. Every student shall be liable to pay the fees of the entire year if her name is on the rolls during any part of the year.
2. The students of I & II year degree courses shall be enrolled in II and III year degree courses respectively only if they fulfill the requirements as per the regulations. Such students shall pay the tuition fees on or before the due dates. The names of those who fail to pay the fees on time shall be removed from the rolls and they will have to seek re-admission.
3. If a student leaves the College during a term she shall have no right to claim remission of any portion of any fee.
4. A student whose family income is less than `44,500/- per annum and wishes to apply for fee reimbursement for the year 2016- 2017 should submit online applications for the same. The reimbursement amount will be directly credited to the student's accounts.
ವಿದ್ಯಾರ್ಥಿಯ ಕುಟುಂಬದ ವಾರ್ಷಿಕ ಆದಾಯ '೪೪,೫೦೦/- ಗಿಂತ ಕಡಿಮೆ ಇದ್ದಲ್ಲಿ, ಶುಲ್ಕ ಮರುಪಾವತಿಗಾಗಿ ಆನ್‌ಲೈನ್ ಮೂಲಕ ಅರ್ಜಿ ಸಲ್ಲಿಸಬಹುದು. ಈ ಅರ್ಜಿಯನ್ನು ಪರಿಶೀಲಿಸಿ ಯುಕ್ತವೆಂದು ಕಂಡುಬಂದಲ್ಲಿ ಪಾಠ ಶುಲ್ಕ ಹಾಗೂ ಪ್ರಯೋಗಾಲಯ ಶುಲ್ಕಗಳ ಮರು ಪಾವತಿಯು ವಿದ್ಯಾರ್ಥಿಗಳ ಉಳಿತಾಯ ಖಾತೆಗೆ ಜಮೆ ಮಾಡಲ್ಪಡುತ್ತದೆ.
5. A student who has already availed a scholarship from the Government or any other source, is not eligible for the College scholarship or concession.

College Fee Structure 2021-2022

College Fee	
Tuition Fee (To be collected as per the govt order)	
Admission	Rs. 80
IRCS	Rs. 50
Scout & Guides	Rs. 50
ID Card	Rs. 50
Special Fee	
Library	Rs. 250
Reading Room	Rs. 150
Games & Sports	Rs. 175
College Examination	Rs. 200
College Union	Rs. 950
College Magazine	Rs. 250
College Day	Rs. 250
Medical Examination	Rs. 30
Poor Students Aid Fund	Rs. 50
College Calendar	Rs. 75
KSWF	Rs. 25
KTBE	Rs. 25
NTWF	Rs. 20
University Fee	
Uni. Reg Fee	Rs. 500
Uni. Dev Fee	Rs. 300
Cul. Activities	Exempted for 2021-22
UCGS	Exempted for 2021-22
Sports Affiliation	Rs. 300
NSS	Rs. 5
Adhyayana Peeta fee	Rs. 10
Lab Development	
Secretarial Practice	Rs. 500
BCA	Rs. 1500
FND	Rs. 4000
BSc (HSc)	Rs. 500
BSc	Rs. 1500

SCHOLARSHIP AND FREESHIP

Sl. No .	Name of the Scholarship / Freeship	Eligibility
1	Govt. of India National Merit Scholarships	Selection on merit basis (Marks above 80% in the qualifying examination) and for freshers based on the first and second semester marks(minimum 50% marks) and income of the parents should be 25,000 or below.
2	Educational Concession to the children of ex-service men	For the children of Ex-Service Men.
3	Educational Concession to the children of service personnel (Army, Navy, Air force)	For the children of service personnel.
4	Scholarships to the physically challenged students	40% and above in the qualifying examinations.
5	Post matric scholarships to the students belonging to BCM / BCT / BT / Special groups	For all backward class students on merit basis.For Group- A, no income limit. For Groups B, C, D & E ,Income limit 44,500 per year.
6	Govt. of India Post Matric scholarship to SC / ST groups	Income limit 2,50,000 per year.
7	Beedi Scholarship	On merit basis and based on II PUC Examination marks (for the wards of Beedi rollers)and with more than 60% attendance.

8	24.10% fund from Mangalore City Corporation to the students belonging to the SC/ST groups	For all the SC/ST students.
9	Sanchi Honnamma Scholarship	Students residing in Urban areas and with 60% marks in II PUC Examination. Students residing in Rural areas and who secured 50% in II PUC Examination. For SC/ST/BT students residing in Urban /Rural areas with 45% marks in II PUC Examination.
10	Yenopoya Foundation Trust	For I B.A/B.Com/B.B.M students who secured 75% marks in II PUC Examination.
11	Aubrey D'Souza Charitable Trust (Minority Scholarship)	For students who are economically backward.
12	Alpa Sankyathara Ilaka Prothsahadhana	For Minority students (Muslim)
13	7.25% city Corporation Poor Students Education Funds	On the Merit Basis
14	3% City Corporation Handicapped students Education Fund	For Physically handicapped
15	Jindal foundation merit scholarship	On the basis of Merit
16	Karmika Vidyarathi Vethana	For the children of Labour workers

Note: (i) A scholarship holder can accept fee concession along with the scholarship.
(ii) As per rules a scholarship holder can accept only one scholarship.

NOVEMBER 2021

“Great Works are performed, not by strength, but by perseverance”

- Dr. Samuel Johnson

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Kannada Rajyotsava	2	3 Narakachath urdashi	4	5 Balipadya	6 Commencement of the academic year
7	8 Commencement of I III V sem classes	9	10	11	12	13
14	15	16 Last date for admission to I semester	17	18	19	20
21	22 Kanaka dasa Jayanthi Holiday	23	24	25	26	27
28	29	30				

“Without hard work, nothing grows but weeds.”

DECEMBER 2021

“Striving for Success without hard work is like trying to harvest where you haven’t planted.”
- David Bly

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24 Christmas vacation begins	25 Christmas
26	27	28	29	30	31 Christmas vacation ends	

“The first & the best victory is to conquer self.”

JANUARY 2022

“Cowards die many times before their death;
The valiant never taste death, but once.”

- William Shakespeare

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14 Makarasank ramana Holiday	15
16	17	18	19	20	21	22
23	24	25	26 Republic Day	27	28	29
30	31					

“Knowledge will give you power, but character respect.”

FEBRUARY 2022

“Kind words can be short & easy to speak, but their echoes are truly endless.”

- Mother Teresa

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2	3	4	5
6	7 Kodial Teru	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

“Education is the manifestation of perfection already in man.”

MARCH 2022

“No legacy is so rich as honesty.”

- Shakespeare

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1 Mahashivrathri	2	3 End of I III V semester classes	4	5
6	7	8	9 Commen cement of I III V sem exams	10	11	12 Women's Day celebration
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

“The greatest gift we can give to others is our prayers.”

APRIL 2022

“Respect for ourselves guides our morals,
Respect for others guides our manners.”

- Lawrence Sterne

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2 Chandram ana ugadhi Holiday
3	4	5	6	7	8	9
10	11 Commencement of II IV VI sem classes	12	13	14 Mahaveer Jayanthi Ambedkar Jayanthi Holiday	15 Good Friday Holiday	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

“Enjoy our own life without comparing it with that of another”

MAY 2022

“We can complain that rose bushes have thorns, or rejoice because thorn bushes
have roses”

- Abraham Lincoln

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 May Day	2	3 Basava Jayanthi Pernal Holiday	4	5	6	7
8	9	10	11	12	13	14
15	16 Buddha Poornima Holiday	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

“Maintain healthy relationship with others”

JUNE 2022

“To make children capable of honesty is the beginning of education.”

- John Ruskin

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

“Be close to your parents, keep them informed of everything.”

JULY 2022

“Friends & good manner’s will carry you where money won’t go.”

- Margaret Walker

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30 <small>End of II IV VI sem classes</small>

“Respect your teachers, interact frequently with them.”

AUGUST 2022

“It always seems impossible until it is done.”

- Nelson
Mandela

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3 Commen- cement of II IV VI sem exams	4	5	6
7	8	9 Moharam Holiday	10	11	12	13
14	15 Independe- nce Day	16	17	18	19 Sri Krishna Janmashta mi	20
21	22	23	24	25	26	27
28	29	30 Swarna Gowri	31 Sri Ganesh Chathurthi Holiday			

DAYS OF NATIONAL AND INTERNATIONAL IMPORTANCE

Day	Event
January 01	Global Family Day
January 09	NRI Day
January 12	National Youth Day
January 15	Army Day
January 23	Netaji Subhash Chandra Bose’s birthday
January 26	India’s Republic Day
January 26	International Customs Day
January 28	Lala Lajpat Rai’s birthday
January 28	Data protection Day
January 30	Martyrs’ Day
January 30	World leprosy eradication Day
February 04	World Cancer Day
February 06	International day against female genital mutilation
February 12	Darwin Day
February 12	World day of the sick.
February 13	Sarojini Naidu’s birthday
February 14	Valentine’s Day
February 20	World day of social justice

“Intelligence plus character is the goal of true education

Day	Event
February 21	International Mother Language Day
February 22	World Scout Day
February 23	World peace and understanding Day
February 24	Central Excise Day
February 28	National Science Day
March 4	National Security Day
March 8	International Women's Day
March 13	World kidney Day
March 14	World Consumer Day
March 15	World Disabled Day
March 15	World consumer right Day
March 20	World day of theatre for children and young people
March 20	International day for Francophonie
March 20	World Sleep Day
March 21	World Forestry Day.
March 21	International Day for the Elimination of Racial Discrimination
March 22	World water Day
March 23	World Meteorological Day.
March 24	World T.B. Day
March 24	International Day for achievers

Day	Event
March 25	International Day of Remembrance
March 27	World Drama Day
April 2	World autism Day
April 5	National Maritime Day
April 6	International Sports Day
April 7	World Health Day
April 14	Ambedkar Jayanthi
April 16	World entrepreneurship Day
April 17	World hemophilia Day
April 18	World Heritage Day
April 19	Mahatma Hansraj's Birthday
April 21	World creativity and innovation Day
April 22	Earth Day
April 22	International Mother Earth Day
April 23	World book and copy right Day
April 25	World Malaria Day
April 29	International Dance Day
May 1	International Labour Day (Workers Day)
May 3	Press Freedom Day
May 4	Coal miner's Day

Day	Event
May 4	Coal Miner's Day
May (2nd Sunday)	Mother's Day
May 8	World Red Cross Day
May 9	Victory Day
May 11	National Technology Day
May 12	International Nurses Day
May 14	World Migratory Day
May 15	International Day of the Family
May 17	World Telecommunication Day (Information society day).
May 21	Anti-terrorism Day
May 31	World No Smoking Day
June 4	International Day of Innocent Children Victims of Aggression
June 5	World Environment Day
June 7	International level crossing awareness Day
June 8	World ocean Day
June 12	World day against child labor
June (2nd Sunday)	Father's Day
June 14	World blood donor day

Day	Event
June 17	World day to combat desertification and drought
June 20	World Refugee Day
June 21	Father's day, World Music Day
June 23	United Nation's public service day
June 23	International Widow's day
June 27	World Diabetes Day
July 1	National Doctor's Day
July 6	World Zoonosis Day
July 8	Writer's Day
July 11	World Population Day
July 18	Nelson Mandela International Day
July 28	World Nature Conservation Day
August 2	International Friendship Day
August 3	Independence day of Niger
August 5	Independence day of Upper Volta
August 6	Hiroshima Day
August 9	International Day of World's indigenous people
August 9	Quit India Day and Nagasaki Day
August 12	International Youth Day
August 15	Independence Day of India

Day	Event
August 20	Sadbhavana Divas
August 23	International Day for the remembrance of the slave trade and its abolition
August 29	National Sports Day
September 5	Teachers' Day (Dr. Radhakrishnan's birthday)
September 8	World Literacy Day
September 14	Hindi day, World first aid day
September 16	World Ozone Day, Engineer's day in India
September 21	Alzheimer's Day, International day of peace
September 25	Social justice day
September 26	Day of the Deaf
September 27	World Tourism Day
October 1	International day of the Older person
October 2	Mahatma Gandhi birthday, International day of non-violence
October 3	World Habitat Day, World nature day
October 4	World Animal Welfare Day
October 5	World Teacher's day
October 8	Indian Air Force Day
October 9	World Post Office day
October 10	National Post Day

Day	Event
October 11	International girl child day
October 12	World Arthritis Day
October 13	UN International Day for National disaster reduction
October 14	World Standards Day
October 15	World White Candy Day (guiding the Blind)
October 16	World Food Day
October 17	International Day for the eradication of poverty
October 20	World statistics Day
November 1	World vegan day/ Rajyotsava day
November 5	World Radiography Day
November 9	World services Day
November 14	Children's Day in India, Jawaharlal Nehru birthday
November 16	International Day for Endurance
November 17	World Student Day, National Journalism Day
November 18	World Adult Day
November 19	World Citizen Day
November 20	Africa Industrialization Day, Universal children Day
November 21	World Television Day, World Fisheries Day
November 25	World Non-veg Day

Day	Event
November 26	Law Day
November 29	International Day of Solidarity with Palestinian people
November 30	Flag Day
December 1	World Aids Day
December 2	World Computer literacy Day, International Day of the abolition of slavery
December 3	International Day of People with disabilities, World conservation day
December 4	Navy day
December 5	International volunteer day for economic and social development
December 7	Armed Forces Flag Day, International Civil Aviation Day
December 9	The International Day against corruption
December 10	Human Right Day
December 11	International Mountain Day
December 14	International Energy Day
December 16	Nirbhaya Diwas.
December 18	International Migrants Day
December 19	Goa's liberation Day
December 20	International Human Solidarity

CALENDAR OF EVENTS 2021-22

	Semester	
Principals meeting with HOD * Staff for formation of committees and Action plan	Odd	Day of reopening
Induction /orientation for first – year students	Odd	1 st week
Preparation of Time table	Odd & Even	1 st week of the semester
Preparation of calendar of events	Odd	1 st week of the semester
Add on/Certificate courses	Odd & Even	
Cross cutting issues – special lectures on ethics , gender, Human values environment an sustainability	Even	4 th Week after commencement
Stakeholders Feedback & AAA	Even	End of even semester
Awareness session on Mentor and Tutor Programme & its advantages	Odd	2 nd week after commencement
Internal Assessment		As per university guidelines
Result analysis & action plan by description & upload to website	Odd & Even	Within 2 weeks after the release of results
Seminar /Conference /Workshop	Odd & Even	Atleast 01 each in a year to be conducted
Extension activities - street play Jatha, Human chain by NSS/Redcross/Scouts & Guides NGO camp	Odd & Even	Collaborate with Govt. Industries NGO
One week programme on Softskill language & Communication skill ICT Computer skills	Odd & Even	One week programme for each session after class work
Guidance programme on various competitive exams	Odd & Even	Continuous activities by the career and placement cell

Sensitization on Prevention of sexual harassment cell & Anti Ragging cell/Gender champions	Odd	Beginning of the semester
Pre-placements Training Guidance & Counselling	Odd & Even	Final year students
Placement Drive	Odd & Even	Final year students
Sports & Cultural Competitions	Odd & Even	As per the University guidelines
Sports & Cultural day	Even	Last month of the even semester
Valedictory Programme	Even	End of the semester
Alumni Meet	Odd & Even	1 st week of the 2 nd month after commencement
Seminar /Talk/Guest Lectures by Alumni for students	Odd & Even	Atleast 2 in a year or one in a semester
Academic Audit	Even	Last month of the even semester
IQAC meeting (Twice in a semester)	Odd & Even	Beginning and end of each semester
Preparation and uploading of AQAR reports		As per the NAAC Guidelines
Stock Verification	Even	2 nd week of the last month in the even semester
Parent Teachers Meeting	Odd & Even	After the declaration of odd/Even semester results.

RECORD OF LEAVE AND ABSENCE

Student's Name _____ Class _____ Roll No: _____						
Date of Absence	No. of Hours/days	Reason	Signature of Parent/ Guardian	Signature of Class Mentor with date	Initials of Lecturers	* Signature of Principal

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*Principal's signature should be taken if the student remains absent for more than seven days continuously.

RECORD OF LEAVE AND ABSENCE

Student's Name _____ Class _____ Roll No: _____						
Date of Absence	No. of Hours/days	Reason	Signature of Parent/ Guardian	Signature of Class Mentor with date	Initials of Lecturers	* Signature of Principal

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*Principal's signature should be taken if the student remains absent for more than seven days continuously.

RECORD OF INTERCOLLEGIATE PARTICIPATION

Date	Events	Venue	Signature of Lecturer	Signature of the Principal

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RECORD OF INTERCOLLEGIATE PARTICIPATION

Date	Events	Venue	Signature of Lecturer	Signature of the Principal

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RECORD OF MARKS

Student's Name _____ Class _____ Roll No: _____

Subject	Max. Marks	Odd Semester			Even Semester		
		Test	Assignment	Internal Examination	Test	Assignment	Internal Examination
Total Marks							
Signature of Parent/Guardian							

TIME TABLE

First / Third / Fifth Semester

	1	2	3	4	5	6	7
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Saturday							

TIME TABLE
Second / Fourth / Sixth Semester

	1	2	3	4	5	6	7
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Saturday							

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NOTES

NOTES
