

BESANT WOMEN'S COLLEGE

M.G. Road, Kodialbail, Mangaluru - 575003

Re-accredited by the NAAC with 'A' Grade

Phone:0824-2492206(O)

Website: www.bwc.besant.edu.in

E-mail: besant_college@rediffmail.com

Sponsored by
Women's National Education Society



CALENDAR 2020 - 2021

College Motto

श्रद्धावान् लभते ज्ञानम्

Knowledge is not your birthright,
it is gained by effort
and perseverance.....

Hard work is the golden key that
unlocks the treasure trove
of knowledge...

Seek it with diligence
and
you shall find it.

महाविद्यालय प्रार्थना (College Anthem)

प्रार्थना

वन्दे शारदाम्
मतिदाम् गुणदाम्
बुधजन वासिनीम्
विनय सम्पोशिणीम्
लभते ज्ञानम् श्रद्धावानिति
नियम संचालन वनिता शोभाम्
ज्ञान दीपिका वेसेन्द्विद्या
मन्दिर संचय रंजन शीलाम्



Dr. Annie Besant (1847-1933)

The pathfinder of women's empowerment
"Woman must be educated, that is her fundamental need,
the treasures of philosophy, literature,
science and art must be thrown open to her as to man."

Our Founder President



Sri. Manel Srinivas Nayak

VISION

To bring higher education within the reach of all women who seek it. Admission on a non- discriminative basis to help them evolve into competent individuals to be of better service to the family and the society

MISSION

In keeping with its Vision Statement, our College has the following Mission:

- To instill and sustain in the students a lasting desire to seek knowledge and to impart to them the skills to acquire it.
- To develop qualities essential to make students proficient in the two vital feminine concerns of the modern times- home and career.
- To kindle in the students an awareness of their rights and responsibilities and to impart to them the basic human values to evolve into thinking, independent and self respecting women.
- To help the students acquire a scientific temper in the process of learning and strive for sound knowledge in the disciplines of Humanities, Science and Commerce.
- To inculcate team spirit and leadership skills in the students to ensure success in their professions and to assume career responsibilities.
- To inspire in the students a deep sense of pride for the nation and its culture along with a progressive and global outlook.

OBJECTIVES

- To provide value based holistic education.
- Planned activities for women empowerment.
- Promote skill development and employability.
- To develop scientific temper and progressive attitude.
- To inculcate a sense of social responsibility and citizenship
- To motivate students to keep the environment safe and green.
- To sustain technology up-gradation both for academic and advanced needs.
- To develop entrepreneurial skills, self-employability.

BESANT WOMEN'S COLLEGE

Besant Women's College sponsored by Women's National Education Society, founded in the year 1977, is proud to carry the illustrious name of the great visionary and staunch champion of women's rights, Dr. Annie Besant and is inspired by her ideas in promoting women's education at all levels. It is dedicated to the sacred mission of inculcating in its students the best ideals of Indian womanhood.

Ours is one of the very few colleges in the District exclusively for women. Since its inception, the institution has been striving hard to bring higher education within the reach of all the girls who seek it, especially those who are economically and socially backward so that the noble ideals of Dr. Annie Besant are kept alive in the hearts and minds of the women of this district. The College offers B.A., B.Com, BCA, B.Sc. (FND), B.B.A U.G Degree and M.Com, MSc (FSN) PG Degree Programmes.

From its modest beginnings, today with a student strength of above one thousand and a staff strength that has crossed hundred, the college has attained a position of prestige among the educational institutions of the district. The College was assessed and re-accredited by the NAAC peer team during the academic year 2016-2017 and once again awarded with 'A' grade.

Student Details

Name.....

Class/Batch :.....

Roll No.:.....

Subject Combination :.....

Names of the Parents :

 Father :

 Mother :

Residential Address :

.....

.....

 Phone :

 Email :

Temporary Address (if any).....

Hostel / Paying Guest / Guardian

.....

 Phone :

Date of Birth :

Blood Group :

Specimen Signature

 Father :

 Mother :

 Guardian:

Signature of the Student

Managing Committee Members

Sri. Kudpi Jagadish Shenoy	- President
Sri. Manel Annappa Nayak	- Vice President
Sri. K. Devananda Pai	- Secretary, WNES & Correspondent, Besant Women's College
Sri. M.P. Bhat	- Treasurer
Sri. Shyam Sundar Kamath	- Member
Sri. Nagar Narayan Shenoy	- Member
Sri. Sathish Kumar Bhat	- Member
Dr. Arjun Shrinivas Nayak Manel	- Member
Sri. Belthangady Krishna Ganesh Bhat	- Member
Dr. Manjula K.T	- Member
Dr. Sathish Kumar Shetty P, Principal	- Ex-Officio Member Staff
Representatives	- Dr. Parashuram G. Malage
Staff Secretary	- Mr. Gopalkrishna Raikar
P.T.A – President	- Member
Dean - Faculty of Languages	- Ms. Preetha Bhandary
Dean - Faculty of Arts	- Mr Mahaveer
Dean - Faculty of Science	- Mr. Gopalakrishna Raikar
Dean - Faculty of Commerce & Management	- Dr. Praveen Kumar K.C.
Coordinator for Counselling	- Ms. Savithri Rao
Coordinator for Examinations	- Dr. Praveen Kumar K.C. - Mr. Syed Kahdar
Maintenance Officer	-Mr. Praveen Kamath

Contact Numbers

Management Office - 0824-4271050
Principal - 9449809985 Email: sathishkumarshetty@gmail.com
College Office - 0824-2492206
E-mail: besant_college@rediffmail.com

Internal Quality Assurance Cell

Correspondent	Sri Devananda Pai
External Members	Dr. Rameela Shekar
	Prof. A.M Narahari
	Prof. Gerard Colaco
	Mr. Vinod D'souza
Chairperson	Dr. Sathish Kumar Shetty P
Convenor - NAAC	Dr. Praveen Kumar K.C
Convenor - IQAC	Mr. Syed Kahdar
Member - Criterion - I	Ms. Preetha Bhandary
- Criterion - II	Ms. Hemalatha
- Criterion - III	Ms. Anupa
- Criterion - IV	Ms. Usha
- Criterion - V	Dr. Parashuram Malage
- Criterion - VI	Ms. Raviprabha
- Criterion - VII	Ms. Ranjini
Feedback Mechanism	Mr. Rithesh/ Mr. Ravinder Murthy
Advisors - Criterion - I	Ms. Jayashree
- Criterion - II	Ms. Shirly Rani
- Criterion - III	Dr. Sudha K
- Criterion - IV	Dr. Praveen Kumar K C
- Criterion - V	Dr. Asha Rai M.G
- Criterion - VI	Ms. Ranjini
- Criterion - VII	Mr. Krishnananda Shenoy Ms. Jyothsana
Technical data support & Cross Examination	Dr. Anuradha K
Technical Editing, guidance for the preparation of AQAR	Ms. Meera Edna Coelho
Library documentation + Budget + Utilization	Mr. Lokaraj V.S
	Dr. Raghavendra
Office Superintendent	Mr. Arun Kumar C.G
Ex-Officio Members	Mr. Vinod D'souza
	Alumni Association President
	PTA President
	Students' Council President

TEACHING FACULTY

Principal

Dr. Sathish Kumar Shetty P. 9449809985

Department of English

Ms. Preetha Bhandary (HOD) 9845680979

Ms. Meera Edna Coelho

Mr. Girish Kumar

Mr. Gawtham Jyothisna G.

Department of Kannada

Dr. Giryappa (HoD) 9844432695

Mr. Raviraj S.

Ms. Jnaneshwari

Mr. Mohandas

Department of Hindi

Dr. Parashuram G Malage (HOD) 9008371806

Mr. Chennakeshava

Department of Sanskrit

Ms. Triveni Shetty (HOD) 9986301217

Department of History

Ms. Ganesh Pai N (HOD) 9113066126

Mr. Rakshith Shetty

Department of Economics

Ms. Usha Kumari M (HOD) 9448596764

Ms. Aruna D.

Ms. Prajna S.

Department of Political Science

Ms. Raviprabha (HoD) 9480471857

Mr. Arun Kumar

Department of Sociology

Ms. Roopa G. Saliyan (HoD) 8277492750

Ms. Madhushree

Department of Secretarial Practice

Ms. Hemalatha (HOD) 9901328624

Ms. Ranjini

Ms. Vidya Bhat

Ms. Shaila Kamath

Department of Home Science

Ms. Gayathree (HOD) 9844309762

Department of Journalism

Ms. Smitha Shenoy (HOD) 9341881930

Ms. Chethana Nayak K.

Department of Commerce & Management

Dr. Praveen Kumar K.C. (HOD) 9482045188

Mr. S.Syed Kahdar

Dr. Sudha K.

Dr. Anuradha K.

Ms. Jayashree

Ms. Asha Deepa Pai

Mr. Ganesh Sundar K.G.

Ms. Reshma

Ms. Deekshitha T.S.

Ms. Latha Hebbar

Ms. Nayana

Ms. Shobitha T.S.

Ms. Devika

Ms. Chanchalakshi

Ms. Sangeetha Nayak

Ms. Amitha

Department of PG Studies
Dr. Balaji Bhovi (Director & HoD) 7349220255
Ms. Anupa Baliga
Ms. Jyothsana
Dr. Raghavendra

**Department of Computer Application
(Computer Science)** 9449102756
Mr. Gopalkrishna A. Raikar (HOD)
Ms. Savithri S. Rao

Department of Mathematics
Mr. Praveen Kamath(HOD) 9164588657

Department of Statistics
Ms. Deepika B 8547033457

Department of FND
Ms. Keerthishree Nayak (HoD) 8884986132
Ms. Chaitra B
Ms. Suprajalaxmi
Ms. Swathi M.K.
Ms. Kavya

Department of PG Studies – M.Sc.
Ms. Indira Badya 8971240225
Ms. Firhath

Department of Physics
Swathi K.S (HOD) 9743802401

Department of Physical Education
Ms. Roopathi M 7676449454

SUPPORT STAFF

Library- UG & PG

Mr. Lokraj V.S. Librarian 8762608493
Ms. Anuradha K. Library Assistant

Mr. Ramakrishna P.B. Attender
Mr. Nithyananda Attender
Ms. Binitha Attender

Office

Mr. Arun Kumar C.G. Office Superintendent 9482980157
Ms. Chandraprabha FDA
Ms. Asha K.N. SDA
Ms. Saritha S. Koppad SDA
Ms. Vijayalaxmi S. SDA
Ms. Namitha SDA
Ms. Vasudha SDA
Ms. Deepika J.S. SDA
Ms. Hemalatha SDA
Ms. Pavithra SDA
Ms. Tulasi Typist

Computer Laboratory

Mr. Ravinder Murthy Laboratory Assistant Mr.
Mr. Rithesh Kumar Technical Asst. Engineer

Peons

Ms. Sundari
Mr. Megappa
Mr. Bhaskara Poojary
Mr. Uday
Ms. Gowri
Ms. Vasudha Pai
Ms. Saritha
Ms. Maya R.K.
Ms. Sumana
Ms. Ashalatha
Ms. Pavithra P.
Ms. Chandrakala
Ms. Jaya

Xerox operator

Ms. Bharathi. K.

Receptionist

Ms. Sucharitha

COLLEGE REGULATIONS

We entreat upon every student to abide by the regulations of the College stated in the calendar and such other regulations which may be formulated by the Principal from time to time and help us accomplish the noble mission we have undertaken. Non-compliance with any of these regulations will invite disciplinary action. Principal's decision will be final in these matters.

1. Every student gets an identity card and a college calendar. She shall enter the required details in the calendar and is expected to carry both to the college daily. Any lawful authority of the College has the right to ask her to produce either of these at any time.
2. All the students should attend classes regularly. If their presence is unavoidable for any important occasion within the family, parents are required to take prior permission on behalf of their wards by filling the format provided for the purpose in the calendar. Such permission will not be granted on the days of exams. Absence without seeking prior permission will not be condoned unless the reason is illness or some other equally serious matter.
3. Apart from attending regular classes the students are also expected to attend class assembly, tutorial, value education and remedial classes and to participate in Co-curricular and Extra curricular activities.
4. **The students have to wear their uniforms on all days from Monday to Friday. However, on Saturdays, coloured dress is permitted with the exception of sleeveless, tight fitting and short top; tight fitting jeans and pants; thin and transparent salwar kameez and tops**
5. The students who take their lunch outside the College other than at their residences should submit letters of consent from their parents to their Class Mentors.
6. Every student is expected to treat the members of the staff with respect and salute them when she/he meets them for the first time every day.
7. **Students are expected to keep the classrooms and the College premises clean. Action will be taken against those who litter the classrooms and campus.**
8. Serious cognizance will be taken on any misuse of College property. Scribbling on walls and etching on desks and benches will be treated as serious offences.

9. No student of the College shall be a member of any club, association, society, union or other organizations outside the College except with the consent of the Principal in writing.
10. No student of the College shall be a member of any political party or any 'Sena', 'Seva Dal' or 'Sevak Sangha' organized outside the College.
11. No student of the College shall participate in any campaign, demonstration, agitation, strike, hartal or satyagraha directed against the College, the University or the Government.
12. No student of the College shall take part in any entertainment programme or activity not organized by or for the College except with the consent of the Principal in writing.
13. No student of the College shall play in any team against the College or in teams other than the College teams, except with the consent of the Principal in writing.
14. **The students shall not carry cellular phones to the classes. If any student is found to possess a mobile phone, the phone will be confiscated, her parents will be informed and she will be charged a fine of ` 500/-.**
15. The students should not give the College address for any correspondence.
16. All official letters addressed to the Principal should have reply postage enclosed.
17. The students are not permitted to conduct tours and picnics without the consent of the Principal.
18. The students should take care of their personal belongings and the College authorities cannot be held responsible for any loss.
19. While the College does not hold itself responsible for a student's conduct outside its premises, the Principal may take cognizance of any serious misconduct which is likely to reflect badly upon the reputation of the College and take whatever action he deems fit on the offenders.
20. While every effort will be made to inform the Parents or Guardians about any instance of serious misconduct on the part of their ward,

the authorities of the College do not bind themselves to intimate the Parents or Guardians of any action which they are compelled to take against the students in the best interest of the College.

Dear Parents and Guardians,

Kindly cooperate with us for the smooth functioning of the College by enforcing discipline and punctuality in your wards.

You are requested to read the rules and regulations of the College and make your wards understand the importance of observing them.

You are requested to insist on your wards being regular in attending classes and studying daily lessons at home.

If your ward remains absent even for an hour she is required to produce leave note signed by you (proforma included in the calendar) to the Class Mentors.

A leave note for a long absence due to illness must be supported by a medical certificate.

Absence from College examinations will be considered seriously.

You are requested to meet the class mentors of your wards monthly to check their attendance and progress.

You are requested to inform the Principal or the Academic Mentor in case your ward suffers from any contagious diseases like Typhoid, Jaundice, Chickenpox etc.

You are requested to inform the College authorities and consult them if your ward has any particular problem or is physically challenged, so that the College can work better for her education and development.

A written permission should be sent to the Class Mentors in case your ward wants to participate in any programme outside the College.

You are requested to cooperate with the College authorities in your wards following the dress code of the College.

If your ward is physically challenged the Parents are requested to bring it to the notice of the Principal for special attention and facilities from the Government.

You are requested to attend Parent-Teacher meetings to know the progress of your wards.

Any change in residential address or phone numbers should be brought to the notice of the College office.

If your ward decides to discontinue her studies due to any reason, you are required to inform the Principal at the earliest possible date.

ಪ್ರೀತಿಯ ಹೆತ್ತವರೇ ಹಾಗೂ ಪೋಷಕರೇ,

ನಿಮ್ಮ ಮಕ್ಕಳಿಗೆ ಸರಿಯಾದ ಶಿಸ್ತು ಹಾಗೂ ಸಮಯಪಾಲನೆಯ ಮಹತ್ವದ ಅರಿವನ್ನು ಮೂಡಿಸಿ ಕಾಲೇಜು ನಿರಾತಂಕವಾಗಿ ಕಾರ್ಯವನ್ನು ನಿರ್ವಹಿಸುವಂತೆ ಸಹಕರಿಸಬೇಕೆಂದು ಈ ಮೂಲಕ ವಿನಂತಿ.

ನಿಮ್ಮ ಮಕ್ಕಳು ತರಗತಿಗಳಿಗೆ ಸರಿಯಾಗಿ ಹಾಜರಾಗುತ್ತಿದ್ದಾರೆಯೇ ಎಂಬುದನ್ನು ಗಮನಿಸಿ.

ನಿಮ್ಮ ಮಗಳು ಯಾವುದೇ ತರಗತಿಗೆ ಗೈರುಹಾಜರಾಗಿದ್ದರೆ ಆಕೆ ನಿಮ್ಮಿಂದ ಸಹಿ ಮಾಡಲ್ಪಟ್ಟ ರಜಾ ಅರ್ಜಿಯನ್ನು ಶೈಕ್ಷಣಿಕ ಸಲಹಾಗಾರರಿಗೆ (Class Mentor) ನೀಡತಕ್ಕದ್ದು.

ದೀರ್ಘ ಗೈರುಹಾಜರಿಗೆ ವೈದ್ಯಕೀಯ ಅರ್ಹತಾ ಪತ್ರವನ್ನು ಲಗತ್ತಿಸಿದ ರಜಾ ಅರ್ಜಿಯನ್ನು ನೀಡತಕ್ಕದ್ದು.

ಕಾಲೇಜಿನಿಂದ ನಡೆಸಲ್ಪಡುವ ಪರೀಕ್ಷೆಗಳಿಗೆ ಗೈರುಹಾಜರಾದರೆ ಅದನ್ನು ಗಂಭೀರವಾಗಿ ಪರಿಗಣಿಸಲಾಗುವುದು.

ನಿಮ್ಮ ಮಗಳ ಹಾಜರಿ ಹಾಗೂ ಪ್ರಗತಿ ಬಗ್ಗೆ ಆಗಾಗ್ಗೆ ಅವರ ಶೈಕ್ಷಣಿಕ ಸಲಹಾಗಾರರನ್ನು ಸಂಪರ್ಕಿಸಿ ತಿಳಿದುಕೊಳ್ಳಬೇಕೆಂದು ವಿನಂತಿ.

ಯಾವುದೇ ಸಾಂಕ್ರಾಮಿಕ ರೋಗದಿಂದ ನಿಮ್ಮ ಮಗಳು ಬಳಲುತ್ತಿದ್ದರೆ ಆ ವಿಷಯವನ್ನು ಪ್ರಾಂಶುಪಾಲರ ಅಥವಾ ಶೈಕ್ಷಣಿಕ ಸಲಹಾಗಾರರ ಗಮನಕ್ಕೆ ತರತಕ್ಕದ್ದು.

ನಿಮ್ಮ ಮಗಳು ವಿಕಲಚೇತನದಂತಹ ಸಮಸ್ಯೆಯನ್ನು ಎದುರಿಸುತ್ತಿದ್ದರೆ, ಅದನ್ನು ಮೊದಲೇ ಕಾಲೇಜಿನ ಸಂಬಂಧಪಟ್ಟ ಅಧಿಕಾರಿಗಳ ಗಮನಕ್ಕೆ ತರಬೇಕು. ಇದರಿಂದ ಆಕೆಯ ವಿದ್ಯಾಭ್ಯಾಸ ಹಾಗೂ ಬೆಳವಣಿಗೆಗೆ ಹೆಚ್ಚಿನ ಸಹಕಾರವನ್ನು ನೀಡಲು ಸಹಕಾರಿಯಾಗುತ್ತದೆ.

ಹೆತ್ತವರು ಕಾಲೇಜಿನ ನಿಯಮಾವಳಿಗಳನ್ನು ಓದಿಕೊಳ್ಳಬೇಕು ಹಾಗೂ ತಮ್ಮ ಮಕ್ಕಳು ಅದನ್ನು ತಿಳಿದುಕೊಂಡು ಪಾಲಿಸುವಂತೆ ಮಾಡಬೇಕು.

ಯಾವುದೇ ಕಾಲೇಜೇತರ ಕಾರ್ಯಕ್ರಮದಲ್ಲಿ ನಿಮ್ಮ ಮಗಳು ಪಾಲುಗೊಳ್ಳಬೇಕಿದ್ದರೆ ಸಮ್ಮತಿಪತ್ರವನ್ನು ಬರೆದು ಶೈಕ್ಷಣಿಕ ಸಲಹಾಗಾರರಿಗೆ ನೀಡಬೇಕು.

ಕಾಲೇಜಿನ ಸಿಬ್ಬಂದಿಗಳ ಜೊತೆಗೆ ತಾವು ಸಹಕರಿಸಬೇಕು ಮತ್ತು ನಿಮ್ಮ ಮಗಳು ಕಾಲೇಜಿನ ವಸ್ತ್ರಸಂಹಿತೆ (ಡ್ರೆಸ್ ಕೋಡ್)ಯನ್ನು ಪಾಲಿಸುವಂತೆ ನೋಡಿಕೊಳ್ಳಬೇಕು.

ರಕ್ಷಕ-ಶಿಕ್ಷಕ ಸಂಘದ ಸಭೆಗೆ ಹಾಜರಾಗಿ ನಿಮ್ಮ ಮಗಳ ಪ್ರಗತಿಯ ಬಗ್ಗೆ ತಿಳಿದುಕೊಳ್ಳಬೇಕೆಂದು ವಿನಂತಿ.

ನಿಮ್ಮ ವಿಳಾಸದಲ್ಲಿ ಅಥವಾ ದೂರವಾಣಿ ಸಂಖ್ಯೆಯಲ್ಲಿ ಬದಲಾವಣೆ ಇದ್ದರೆ ಅದನ್ನು ಕಾಲೇಜಿನ ಕಛೇರಿಯ ಗಮನಕ್ಕೆ ತರತಕ್ಕದ್ದು.

ಯಾವುದಾದರೂ ಕಾರಣದಿಂದ ನಿಮ್ಮ ಮಗಳು ವಿದ್ಯಾಭ್ಯಾಸವನ್ನು ಸ್ಥಗಿತಗೊಳಿಸಬೇಕಿದ್ದರೆ, ಸಂಬಂಧಪಟ್ಟ ವಿಷಯವನ್ನು ಪ್ರಾಂಶುಪಾಲರ ಗಮನಕ್ಕೆ ತರತಕ್ಕದ್ದು.

LIBRARY

Every student will be given two borrower's cards at the beginning of the year on the basis of which she can borrow two books at a time.

All books borrowed from the library shall be returned on or before the due date mentioned.

A fine of Rupee 1 will be imposed on every additional day's delay.

Books will also be issued under Book Bank system.

If any book issued is not in good condition, the student shall immediately bring the matter to the notice of the librarian, failing which she is liable to be held responsible for the damage to the book which the librarian may notice when it is returned to the library.

Serious action will be taken against those who make marginal note, underscore any line or passage, tear off pages from books or periodicals or in any other way damage them.

If any book/periodical from the library is lost or damaged while in the member's custody, she must replace it. If it is out of print or not available, she must pay its price to the College along with a fine which the Principal may prescribe, failing which the student will not be allowed to borrow any book from the library.

ATTENDANCE

The working hours of the College are as follows:

Monday to Friday: 9.15 a.m. – 4.15 p.m.

Saturday: 9.15 a.m. – 12.30 p.m.

A student who is not present in the lecture hall at the beginning of any period will be marked absent for the period.

Student's application for leave must be submitted to the Class Mentor beforehand. If owing to illness or other unforeseen circumstances a student is unable to apply for leave in advance she must obtain leave retrospectively within twenty four hours of her return to the College.

A student requesting permission to be absent from only a particular lecture, must apply for leave with the concerned teacher who engages the class at that time.

A student's consistent failure to apply for leave will be taken as a clear indication that her absence was without any justification.

Leave will be granted only for adequate reasons and not for trivial or vague reasons like private business, urgent work etc.

The students are expected to be present on the re-opening day after every vacation.

If a student remains absent continuously for more than three days due to illness, she should produce a medical certificate from a Registered Medical Practitioner.

If any student remains absent continuously for more than 10 days, her parents are required to meet the Principal before she is re-admitted to the class. It is the responsibility of the student to verify her percentage of attendance.

COLLEGE EXAMINATIONS/TESTS

The College will hold periodical examinations and tests to assess the student's progress in studies. Internal assessment marks for every semester will be awarded on the basis of one examination, one test and one assignment.

In addition to term examinations, the student's progress will be assessed through tests, assignments and paper presentations.

Malpractice on the part of a student of the College in a College Examination/ test will entail debarring of the student from the rest of the examinations/ tests.

If a student who has been selected for the award of any scholarship/loan scholarship, fee concession stays away from a college examination or test, she will forfeit such aid.

Parents have to meet the Class Mentors personally to collect the progress cards of their wards.

CERTIFICATES

Application for certificates should be made in the form available in the College office.

The students' are required to take the certificates from the office in person

or by sending letters of authorization. If the certificates have to be sent by post, self-addressed envelopes with the required stamp and certification fee should be left in the office.

The transfer and other certificates in the case of a student who withdraws from the institution at the end of the First year course will be issued only after the declaration of the result of the examination.

Certificates will not be issued without two days' notice.

Conduct Certificate issued by the Principal will be strictly on the basis of the behaviour of the student while in the College.

No certificates will be issued to a student who owes any dues to the College.

MANGALORE UNIVERSITY

Regulations Governing Choice Based Credit System for Bachelor degree programmes in the faculties of Arts, Science and Commerce offered by the college (1st year Students).

- **The Salient Features of the Choice Based Credit System (CBCS) (Semester Scheme):**

Each course in a programme shall carry certain number of credits, which normally represent the weightage of a course and are a function of teaching, learning and evaluation strategies such as number of contact hours, the course content, teaching methodology, learning expectations, etc. In the proposed programmes, in general, 2 hours of instructions per week in a semester is assigned one credit. In terms of evaluation, one credit is equivalent to 50 marks in a semester. On the basis of these parameters, a three year degree programme will have a maximum of 100 or 104 credits.

The other features of the CBCS (Semester Scheme) are -

i. The 'Degree Course' is to be replaced by 'Degree Programme' and the term 'Subject/Paper' is to be replaced by 'Course'.

ii. The Under Graduate degree programmes are structured on Choice Based Credit System (Semester Scheme).

iii. The relative importance of courses of study and activities are quantified in terms of Credits. Total credit of the programme is in the range of 100-104.

iv. Each programme of study will have "Core courses (Group – I)", "Electives (Group – II)", "Foundation courses (Group - III)" and "Extra and Co-curricular Activities (Group – IV)".

The Core courses (Group - I) will consist of compulsory/optional courses which are compulsorily studied by a student in all six semesters, whereas Elective and Foundation courses are to be studied in I to IV Semesters.

- **Elective courses are:**

a. Supportive to the discipline of study.

b. Providing an expanded scope.

c. Nurturing student's proficiency/skill.

d. Enabling an exposure to some other discipline/domain.

The student shall opt any one of the elective courses (a to d) in each semester.

The Foundation course will consist of Compulsory Foundation and Elective Foundation. Two languages are compulsory foundation, whereas i) Constitution of India, ii) Human Rights, iii) Gender and Equity, iv) Environmental Studies are Elective Foundation courses which shall be studied by a student in any of I-IV semester by opting any one in each semester.

v. The declaration of result is based on the Semester Grade Point Average (SGPA) earned towards the end of each semester and the Cumulative Grade Point Average (CGPA) earned towards the end of the programme with corresponding alpha-sign grade. However, the Grade card will also consist of marks secured by the student. Hence, it will be called as Marks cum Grade card.

vi. Credits

Group I - Core courses I - IV Semester - 9/10 credits in each Sem.

V - VI Semester - 18 credits in each Sem.

Group II - Elective courses I - IV Semester - 1 credit in each Sem.

Group III - Foundation courses

(a) Compulsory Foundation I - IV Semester - 4 credits in each Sem.

(b) Elective Foundation I - IV Semester - 1 credit in each Sem.

Group IV -

Extra and Co-Curricular Activities I - IV Semester - 1 credit in each Sem.

- **1. ELIGIBILITY FOR ADMISSION:**

- **1.1 B.A.**

A candidate who has passed the two years Pre-University Examination conducted by the Pre-University Education Board in the State of Karnataka or any other examination considered as equivalent thereto by Mangalore University is eligible for admission to these programmes.

- **1.2 B.Sc., B.Sc. (FND)**

A candidate who has passed the two years Pre-University Examination conducted by the Pre-University Education Board in the State of Karnataka or any other examination considered as equivalent thereto by Mangalore University with combination of science subjects, is eligible for admission to these programmes.

- **1.3 B.Sc. (CS)**

A candidate who has passed the two years Pre-University Examination conducted by the Pre-University Education Board in the State of Karnataka or any other examination considered as equivalent thereto by Mangalore University with computer science/ computer application as one of the courses, is eligible for admission to these programmes.

- **1.4 B.Com., B.B.A.**

a) A candidate who has passed the two years Pre-University Examination conducted by the Pre-University Education Board in the State of Karnataka or any other examination considered as equivalent thereto by Mangalore University is eligible for admission to these programmes.

b) Admission of Diploma Holders in Commercial/Secretarial Practice to B.Com. Degree: Candidate successful at the diploma examination of Secretarial/ Commercial practice conducted by the Government of Karnataka may be directly admitted to the III Semester (second year) B.Com. degree programme. Such candidates are eligible for grading but not for ranking.

- **2. MAXIMUM PERIOD FOR COMPLETION OF THE PROGRAMMES:**

The candidate shall complete the programme within the six years from the date of admission to the programme. No candidate shall be permitted to appear for the examinations after the prescribed maximum period for completing the programme.

- **3. MEDIUM OF INSTRUCTION:**

The medium of instruction and examination shall be English/Kannada.

- **4. COURSES OF STUDY:**

Courses of study shall comprise the following,

- **4.1 GROUP-I: Core Courses for B.A./B.Sc. (I – VI Semesters):**

4.1.1. A candidate shall opt any three Arts courses for B.A. degree programme and any three Science courses for B.Sc. degree programme to the restrictions under para 8.1.2. as per the combination available in the University.

However, for the B.A. degree, one of the science & technology courses, namely; Psychology, Home Science, Applied Statistics Geography or Yogic Science may be opted as one of the optional courses along with two Arts courses. A candidate may also opt for two Arts courses and one vocational course for the B.A. degree and two Science courses and one vocational course for B.Sc. degree.

i) Arts Courses:

Arabic, English, French, German, Hindi, Kannada, Konkani, Malayalam, Marathi, Persian, Russian, Sanskrit, Tamil, Telugu, Urdu. Ancient History and Archaeology, Anthropology, Bharathanatyam, Karnatak Music (Vocal), Western Music (Instrumental), Business Management, Co-operation, Criminology, Data Processing, Drawing and Painting, Economics, History, Journalism, Linguistics, Military Science, Music/ Dance/ Theatre, Office Practice & Management, Philosophy, Physical Education, Political Science, Public Administration, Rural Development, Secretarial Practice, Social Work, Sociology, Tulu, Women's Studies and any other courses introduced from time to time.

ii) Science & Technology Courses:

Applied Statistics, Bio-chemistry, Biotechnology, Botany, Chemistry, Computer Science, Electronics, Geography, Geology, Home Science, Mathematics, Microbiology, Pharmacognosy, Photonics, Physics, Psychology, Statistics, Yogic Sciences, Zoology and any other courses introduced from time to time.

iii) Vocational Courses:

Advertising, Communicative English, Sales Promotion and Sales Management, Computer Applications, Entrepreneurship Development, Electronic Equipment Maintenance, Office Management and Secretarial Practice, Tax Procedure and Practice, Tourism and Travel Management, Instrumentation and any other courses introduced from time to time.

4.1.2. Restrictions for combination of some of the courses of B.A./B.Sc.

- a) A candidate shall opt for not more than two language courses as optionals under core courses.
- b) A candidate opting for Electronics as an optional course shall also opt Physics and Mathematics as optional courses.
- c) A candidate opting for Physics as an optional course shall also opt Mathematics as an optional course.
- d) A candidate opting for Computer Science as an optional course shall also opt Mathematics and Electronics or Physics and Mathematics or Statistics and Mathematics or Chemistry and Mathematics as optional courses.
- e) A candidate opting for Pharmacognosy as an optional course shall also opt Botany and Chemistry as optional courses.
- f) A candidate opting for Microbiology as an optional course shall also opt Chemistry and Botany/ Zoology as optional courses.

4.1.3. Core courses for all other programmes except B.A./B.Sc.:

Core courses shall be as prescribed by the Board of Studies concerned.

4.2 GROUP-II: Elective Courses:

There shall be Elective Courses from I to IV Semesters which shall be;

- i. Supportive to the discipline of study.

- ii. Providing an expanded scope.

- iii. Enabling an exposure to some other discipline/domain.

- iv. Nurturing student's proficiency/skill.

The student shall opt any one of the Elective Course in each Semester.

4.3 GROUP-III: Foundation Courses (I - IV Semesters)

a) Compulsory Foundation:

LANGUAGES:

The candidate shall opt for English as compulsory course and one of the languages listed below as a second language.

Kannada, Sanskrit, Hindi, Urdu, Persian, Arabic, Tamil, Telugu, Tulu, Malayalam, Marathi, French, German, Russian, Konkani and Manipuri.

- i. Additional English shall be offered only for Foreign, NRI, Anglo-Indian and other Indian students who have not studied the languages listed above, either at SSLC or at PUC. However, the students of B.Sc. (HS) shall opt for French only.

- ii. In addition to English, a candidate shall opt for any one of the two languages studied at the Pre-University or equivalent level. However, he/she may opt for Kannada even if it is not studied at the Pre-University or equivalent level. With the permission of the University a candidate may opt for any other language listed above, even if he/she has not studied that language at the Pre-University or equivalent level.

- iii. Deaf, dumb, mentally challenged and study disabled students are exempted from studying one of the languages i.e. compulsory language or second language.

b) Elective Foundation (Common for all programmes):

- i. Constitution of India
- ii. Human Rights
- iii. Gender Equity
- iv. Environmental Studies - shall be as compulsory courses, to be studied by a student in I to IV Semesters.

4.4 GROUP-IV: Co- and Extra- Curricular Activities

A student shall opt for any one of the following activities in the first four semesters offered in the college

- a) N.S.S. / N.C.C / Rovers and Rangers / Youth Red Cross Activities
- b) Sports and Games
- c) Other Co- and Extra- Curricular Activities as prescribed by the University

The evaluation of Co- and Extra- Curricular Activities is as per the procedure evolved by the University from time to time.

4.5 Internship/Industrial Practicum/Project work in the degree programmes, if any, shall be as prescribed by the Board of Studies of concerned courses/programmes whether it is of full semester (6th Semester) project or in lieu of one of the courses of 6th Semester.

• 5. ATTENDANCE AND CHANGE OF COURSES:

5.1 A candidate shall be considered to have satisfied the requirement of attendance for a semester if he/she attends not less than 75% of the number of classes actually held up to the end of the semester in each of the courses. There shall be a minimum of 50% attendance requirement for the Extra- and Co- Curricular Activities opted by the candidate as per clause 8.4

5.2 A candidate who does not satisfy the requirement of attendance even in one course shall not be eligible to take the whole University examination of that semester and he/she shall seek re-admission to that Semester of that programme in a subsequent year.

5.3 Option to change a course is exercisable only once within four weeks from the date of commencement of the first Semester on payment of fee prescribed by the University.

5.4 Whenever a change in a course is permitted the attendance in the changed course shall be calculated by taking into consideration the attendance in the previous course studied by the candidate.

5.5 If a candidate represents his/her institution/University/ Karnataka State/ Nation in Sports/ NCC/ NSS/ Cultural or any officially sponsored activities he/she may be permitted to claim attendance for actual number of days participated including the travel period, based on the recommendation of

the Head of the Institution concerned. If a candidate participates in national level events such as Republic Day Parade etc., he/she may be permitted to claim attendance for actual number of days participated including the travel period based on the necessary certificates and recommendation of the head of the Institution concerned.

• 6. INTERNAL ASSESSMENT:

6.1 The internal assessment marks for a course shall be based on two tests or one test and one assignment. The test shall be of at least one hour duration to be held during the semester. The average marks of the two tests or one test and one assignment shall be taken as the internal assessment marks.

6.2 The marks of the internal assessment shall be published on the notice board of the college for information of the students before forwarding to University and the relevant records to be retained by the college for at least six months.

6.3 The Internal assessment marks shall be communicated to the Registrar (Evaluation) at least 15 days before the commencement of the University examinations and the Registrar (Evaluation) shall have access to the records of such periodical assessments.

6.4 There shall be no minimum in respect of internal assessment marks.

6.5 Internal assessment marks shall be shown separately in the marks card. A candidate, who has failed or rejected the result, shall retain the internal assessment marks.

Regulations Governing Credit Based Semester Scheme for Bachelor degree programmes in the faculties of Arts, Science and Commerce offered by the college (IInd & III year Students).

1. PROGRAMMES :

1.1 Faculty of Arts :

i) Bachelor of Arts, B.A

1.2 Faculty of Science

i) Bachelor of Computer Application (BCA)

ii) Bachelor of Science (B.Sc)

(Physics / Computer Science / Maths)

(Physics/statistics/Maths)

iii) Bachelor of Science (Home Science)

iv) (Food, Nutrition and Dietetics), (B.Sc. (FND))

1.3 Faculty of Commerce

i) Bachelor of Commerce, B.Com

ii) Bachelor of Business Administration, BBA

• 7. SUBJECTS OF STUDY :

II year & III year graduates

Subjects of study shall comprise the following

7.1 Group-I : LANGUAGES :

The candidates shall opt for General and Communicative English as compulsory subjects and one of the languages listed below:

Kannada, Sanskrit, Hindi and Additional English

a) Additional English shall be offered only for Foreign, NRI, Anglo-Indian and other Indian Students whose mother tongue is other than the languages listed above.

7.2 GROUP-II : OPTIONAL SUBJECTS

Details are given in the college Prospectus

7.3 GROUP-III :

a) **Foundation Course** (Common for all courses):

(i) Constitution of India and (ii) Human Rights, Gender and Environmental Studies shall be compulsory subjects, alternately, in the first and second semesters.

b) **General Studies:** It shall be studied as compulsory subject in the III semester of B.A./B.Sc. degree programme.

c) **Interdisciplinary Subjects:** Computer Applications or Human Resource Development Studies or Art and Culture or any other subjects as prescribed by the University shall be studied in the IV semester of BA/B.Sc. degree programmes.

d) An interdisciplinary subject which a student opts for shall be other than those studied under optionals.

7.4 Co-curricular and Extra Curricular activities

A student shall opt for any one of the following activities in the

first four semesters offered in the college

A) N.S.S /Red Cross

B) Sports and Games

C) Other Co-and Extra-Curricular Activities as prescribed by the university

• 8. CONDUCT OF EXAMINATIONS :

8.1 There shall be Theory and Practical Examinations at the end of each semester, ordinarily during October/November for odd semesters and during April/May for even semesters, as prescribed in the Scheme of Examinations.

8.2 The candidate shall submit the record book for practical examination duly certified by the course teacher and the H.O.D/ staff in-charge. It shall be evaluated at the end of the Semester at the practical examination.

• 9. MINIMUM FOR A PASS:

9.1 No candidate shall be declared to have passed the Semester Examination as the case may be under Group I/Group II / Group III (except in Co. and Extra curricular activities) unless he/she obtains not less than 35% marks. 35% marks practical examination (for subjects with practicals) and 35% marks in Project work and viva wherever prescribed.

9.2 If a candidate fails in any subject, either in theory or in practical, he/she shall appear for that subject only at any subsequent regular examination, within the maximum period prescribed for completing the programme. He/she must obtain the minimum marks for a pass in that subject.

• 10. CARRY OVER SYSTEM :

A candidate who fails in a lower semester examination may go to the higher semester. However,

a) No candidate shall be permitted to take the fifth semester examination unless he/she passes all the papers of the first semester examination and

b) No candidate shall be permitted to take the sixth semester examination unless he/she passes all the papers of the first and second semester examinations.

• **11. CLASSIFICATION OF SUCCESSFUL CANDIDATES:**

The results of successful candidates at the end of VI semester shall be classified on the basis of aggregate marks obtained in all the six semesters and the aggregate Grade Point Average (GPA).

Declaration of Class on the basis of Percentage of Aggregate Marks :

First Class with Distinction	70% and above
First Class	60% and above but less than 70%
High Second Class	55% and above but less than 60%
Second Class	50% and above but less than 55%
Pass Class	35% and above but less than 50%

• **12. TRANSFER OF ADMISSION**

Transfer of admission is permissible only for III and V semester for the students of other universities and within the University.

REGULATIONS GOVERNING P.G. PROGRAMME

MASTER DEGREE PROGRAMME

The duration of Master Degree programme in Commerce and Food Science Nutrition shall extend over 4 semesters, each of a minimum of 16 weeks of instruction and 2 to 3 weeks for preparation and examination.

Hours of instruction per week

There shall be a minimum of 24 hours of instruction per week in subjects without practical / field work and a minimum of 28 hours of instruction per week in subjects with practical / field work. These hours may be distributed for lectures, seminars, tutorials, practical project work and other modes of instruction which individual courses may require.

Attendance

Each course shall be treated as an independent unit for the purpose of attendance. A student shall attend a minimum of 75% of the total instruction hours in a course including tutorials and seminars in each semester. There shall be no provision for condonation of shortage of attendance and a student who fails to secure 75% attendance in a course shall be required to repeat that semester.

Course pattern

The number of credits per semester may vary from 22 to 26 with a total of

100 credits for the programme. The credit shall be based on the number of instructional hours per week, generally 1 credit per hour of instruction in theory and 1 credit for 2 hours of project work or internship per week.

Scheme of Examination

There shall be examination at the end of each semester, ordinarily during **October/November** for odd semesters and during **April/May** for even semesters.

Internal Assessment

Marks for internal assessment shall be awarded on the basis of seminars, field work, tests, assignments etc. as determined by the Board of Studies in the respective subjects. The marks shall be notified on the Department Notice Board for information of the students and it shall be communicated to the Registrar (evaluation) before the commencement of the university examination and the Registrar (Evaluation) shall have access to the records of internal assessment evaluations.

Eligibility for M.Com.

Candidates who have passed the three year B.Com/B.B.M. degree examination of Mangalore University or any other university considered as equivalent thereto are eligible for the programme provided they have obtained not less than 45% & 40% for SC/ST/Category I candidates marks on aggregate in all the subjects excluding language and group III subjects.

Eligibility for M.Sc. (Food Science & Nutrition)

Candidates who have passed the three year B.Sc degree examination with minimum of 45% (40% in case of SC/ST/ Category candidates) marks in aggregate excluding language are eligible for the programme provided they have studied Chemistry / Bio Chemistry and any two optional subjects or B.Sc. Food Science / Home Science.

CO-CURRICULAR AND EXTRA CURRICULAR ACTIVITIES

To facilitate cultural exposure and intellectual growth among the students, the College carries out a variety of activities through the following Associations. The students are encouraged to excel in activities such as debate, elocution, writing, music, dancing etc. as determined by the students' individual talents and aptitudes.

STUDENTS' UNION

An elected student body with representation from all classes, this forum grooms the students for leadership skills.

Fine Arts Association

A forum for art enthusiasts, this association gives opportunities for creative self-expression through exposure to the fine arts like drawing, painting, craft, music etc. as also the performing arts like dance and theatre. Reputed artists and exponents of the performing arts are often invited to guide the students.

National Service Scheme (N.S.S.)

A national level youth forum, the N.S.S. involves the students in community projects and nation building activities through volunteer service. The N.S.S. develops leadership qualities among the students and inculcates the value of service before self. The N.S.S. unit of the College has undertaken several projects over the years whereby students of the College have made meaningful contribution to society.

Career Guidance and Placement Cell

Women's empowerment is possible only if women are economically independent. In the liberalized economy of today, the opportunities are many for women to prove their mettle and pursue successful careers. The career guidance and placement cell aims to give the students exposure to the various employment avenues open before them and also to prepare students for their future career through interactive sessions like "how to face an interview", group discussion, debate etc. The cell also strives to give students access to placement opportunities with various potential employers.

Media Club

An excellent forum for those interested in journalism, the Media Club gives the students a rare opportunity for interaction with eminent journalists through seminars and workshops. An annual journal "Besant Voice" is published by the Department of Journalism.

HRD Cell

As Human Resource Department has assumed great significance in modern times, this forum strives to develop HR skills among the students. Members of this forum gain good exposure to the latest concepts in HR through interactive sessions with experts in the field. Total Quality Management is the need of the hour.

Women's Cell

A forum which enables the students to keep abreast of contemporary issues relating to women, the Women's Cell helps the students to clarify their thoughts on women's empowerment and develop proactive qualities for personal growth. The various problems faced by women in society are dealt with and the students are given guidance in coping with them.

Wall Magazine

A publication edited and published entirely by the students, the Wall Magazine helps the students to exhibit their talents and hone their skills to perfection. Students who join the Wall Magazine Committee get extensive practical experience in applied journalism by researching, writing and presenting articles on various topics of interest to them. The feed back and recognition thus gained, provides the valuable motivation required for students to experiment with their talents with greater confidence and prepare them for successful future.

Folk Culture Club

Folk Culture Club is the best avenue for a first hand knowledge of our rich cultural heritage. Famous experts and exponents in folk arts are invited to deliver guest lectures to appraise the students regarding the significance of our culture and heritage.

Environment Club

A forum dedicated to the protection of ecology, the Environment Club strives to update the students' knowledge regarding the environment and also spreads the message of its protection among the public through awareness campaigns and projects.

Inter College Competitions

The College encourages the students to take part in inter college competitions. Apart from encouraging the students to participate in inter-collegiate competitions, the College also hosts a grand talents fest every year.

Rangering Unit

The Rangering Unit of the College, affiliated to the Bharat Scouts and Guides, Karnataka works in accordance with the principles of the movement conceived by the founder Lord Baden Powell. The purpose of the movement is to contribute to the physical, intellectual and moral growth of the members, so that they turn out to be responsible citizens.

Consumer Club

The Consumer Club strives to create among the students an awareness about the rights of the consumers. Through guest lectures and field visits the Forum tries to educate the members to take action against a defaulting company or trader or service organization through the Consumer Court.

Quiz Club

The Quiz Club functions with the aim to enrich the knowledge and intellectual capabilities of the students. Regular inter-class quiz programmes motivate the students to keep abreast of recent developments in various fields and expand the boundaries of their knowledge.

Research and Development Cell

The Research and Development Cell, instituted to enhance the quality of teaching, co-ordinates the research activities in the college. In addition to this, the cell also caters to the needs of the staff and students who take up research through the dissemination of information regarding potential areas of research, availability of research related literature and funding agencies.

Youth Red Cross

The institution has established Youth Red Cross wing to introduce humanitarian services to the students. The wing aims to achieve certain

objectives like taking care of health, understanding and accepting of civic responsibility, maintaining a spirit of fellowship and volunteerism towards other youth Red Cross members both at National and international level.

Readers' Club

Reading plays a significant role in the overall growth of every student. The Readers' Club promotes the habit of reading among the students and guides them in selecting books which suit their taste. The club also trains its members in writing reviews of the books they read.

Speakers Club

This Club brings out the hidden talents in oratory. It builds self confidence, positive attitude and helps in removing shyness and stage fear among students during public speaking. Video clips are also shown to improve the oratorical skills.

Theatre Drama

This association brings out the theatre acting capacity of the budding artists. The students undergo training in theatre drama by the professionalists.

EDP Cell:

The cell guides the students to enhance entrepreneurial skills. It also helps to enrich the marketing skills of the students.

Innovation Club:

The club aims to create awareness, educate, nurture and inculcate a culture of innovation amongst students and enable them to transform their dream ideas into reality.

Cell for the prevention of drug abuse:

The cell brings awareness on the illicit trafficking of drugs & effects of drug abuse & measures to protect the youth against the same.

Grievance Redressal Cell:

A platform for redressing the grievances of the students regarding academic and non-academic issues. Any grievance or atrocities against SC/ST Students' will be redressed by all.

Anti-Ragging Cell:

It will be the supervisory and advisory committee in preserving a culture of ragging free environment in the college campus.

Community & Outreach Programmes

The college organizes outreach activities to sensitise the students about community services & social responsibility.

FACILITIES**Sports**

The College is committed to the principle of healthy living and promotes various sports activities for the benefit of students. The College has a full-fledged gym, an indoor games room and other sports facilities to facilitate the physical development of the students. The daily regimen of sports activities is directed towards participation in periodically organized events both within and outside the College.

Library and Reading Room

The College has a spacious library with an impressive collection of books spanning academic reference, literature and works of fiction. Books are issued twice a week and a student can hold two cards/two books at a time. Furthermore, the library offers Book- Bank facilities to students. The reading room of the library subscribes to various magazines, periodicals and journals of academic and general interest. The library and the reading room remain open from 8.30 am to 4.30 p.m.

Computer Lab

To enable the students to get hands on training in information technology, the College has set up a well-equipped computer lab having the latest hardware and software along with an excellent collection of IT based literature.

Home Science Lab

For the benefit of Home Science students, the College has a well-furnished Nutrition & Textile lab where the students are acquainted with hands on knowledge and skills.

FND Lab

The department of food, nutrition & Dietetics consists of a spacious well furnished food lab, a well equipped Chemistry / Biochemistry lab and a sophisticated lab for Human Physiology Microbiology.

English Language Lab:

The Lab focuses on computer aided multi media instruction and language acquisition to enhance English language skills, communication skills and to practice soft skills.

Physics Lab

This lab is set up with sophisticated equipment and apparatus for the benefit of B.Sc. students.

Student Welfare and Staff Support

To ensure personal attention to the students, the College designates a Class Mentor to each class to supervise academic progress, attendance and general performance of the students. The College also provides for a tutorial system whereby a teacher keeps personal contact with her/his wards to help them to solve their individual problems, whether academic or personal.

PTA & Alumni Association

The Parent – Teacher Association and the Alumni Association of the College are a great source of strength to the College in improving the quality of its facilities and activities. The PTA meets at regular intervals and provides constructive support to the institution. After the completion of her degree every student can become a member of the Old Students' Association to keep in touch with her Alma mater.

Every student should become a member of at least one of the auxiliary associations of the college union.

EXTRA-CURRICULAR ASSIGNMENTS - 2020-2021

Association	Conveners
Students' Council	Ms. Meera Edna Coelho
Fine Arts	Ms. Preetha Bhandary
NSS	Ms. Ravi Prabha
Vidyarthi Deepika	Dr.Gautham JYOTHSNA
Inter-Collegiate Activities	Ms. Smitha Shenoy
Career Guidance & Training	Mr. Mahaveer
Environment Club	Ms. Usha
Consumer Club	Dr. Praveen Kumar K. C.
Folk Culture Club	Ms. Hemalatha
Women's Cell	Ms. Jayashree
Sports	Ms. Roopathi M
Outreach Cell	Mr. Ganesh Pai
Quiz Club	Ms. Nayana
Speakers' Club	Ms. Vidya Bhat
Rangering Unit	Ms. Latha Hebbar
Youth Red Cross	Ms. Deekshitha
Entrepreneurship Development Cell	Ms. Triveni Shetty
Research and Development Cell	Dr. Parashuram G. Malage
Theatre and Drama Club	Ms. Jnaeshwari
Readers' Club	Ms. Gayathree
Innovation Club and IPR	Ms. Ranjini
Placement Cell	Ms. Shobitha
Alumni Association	Ms. Aruna
PTA	Dr. Anuradha K
HRD	Mr. Syed Kahdar
SWEEP	Mr. Mahaveer
Cell for Prevention of Drug Abuse	Dr. Satheesha K
Grievance Redressal Cell	Ms. Meera E. Coelho
Grievance Redressal Cell (SC&ST Unit)	Dr. Giryappa
Anti Ragging Cell	Ms. Jayashree
Konkani Bashabhimani Sangh	Mr. Gopalkrishna A. Raikar

DEPARTMENT RELATED CLUBS

Annie's Literacy Club	Department of English
Media Club	Department of Journalism
TerraByte	Department of Comp. Application

MENTOR TUTORS LIST 2020-2021

Class	Mentor	Tutor
III B.Com(1)	Dr. Sudha K	Ms. Aruna D
III B.Com(2)	Ms. Jayashree	Ms. Deekshitha T. S
III B.Com(3)	Ms. Amitha Kumari	Ms. Vidya Bhat
III B.A.	Ms. Roopa G. Saliyan	Mr. Mahaveer
III B.Sc.	Mr Gopalkrishna Raikar	Dr. Gawtham Jyothsana
III B.Sc.FND	Ms. Keerthishree	Ms. Kavya
III B.B.A.	Ms. Shobhitha T. S	Ms. Prajna
II B.Com(1)	Ms. Devika	Dr. Satheesha K
II B.Com(2)	Mr. Syed Kahdar	Ms. Roopa Lokesh
II B.Com(3)	Ms. Nayana	Ms. Ranjini
II B.A.	Ms. Smitha Shenoy	Ms. Triveni Shetty
II B.Sc.	Mr. Praveen Kamath	Ms. Swathi K S
II B.Sc.FND	Ms. Suprajalakshmi	Dr. Giryappa
II B.B.A.	Ms. Sangeetha Nayak	Ms. Chanchalakshi
I B.Com(1)	Dr. Anuradha K	Ms. Usha Kumari
I B.Com(3)	Ms. Reshma	Ms. Shaila Kamath
I B.A.	Ms. Hemalatha	Mr. Ganesh Pai N
I B.Sc.	Mr. Girish	Ms. Deepika
I B.Sc.FND	Ms. Swathi M.K.	Mr. Raviraj
I B.B.A.	Ms. Latha Hebbar	Ms. jnaneshwari
I BCA	Ms. Savithri Rao	Mr. Chennakeshava
I B.Sc – H.Sc	Ms. Gayathree Kumari	Ms. Ravi Prabha
I M.Com	Dr. Raghavendra	Ms. Jyothsna
II M.Com	Ms. Anupa Baliga	Dr. Prasanna
I M.Sc	Ms. Indira Badya	Ms. Firhath
II M.Sc.	Dr. Asha Rai M. G	Ms. Roopa Rao

COUNSELLING

Counselling services are offered by the College to the students. The students can meet the counsellors for any of their problems. Any information shared with the counsellors will be treated as confidential. The students are required to meet their Class Mentors on a regular basis and the Mentor takes personal interest in each student's academic and non academic performances. The college has a special counselling unit with **Ms. Savithri Rao** as the **Co-ordinator**.

FEE REGULATIONS

1. The Tuition fees for the year are payable in one installment. Every student shall be liable to pay the fees of the entire year if her name is on the rolls during any part of the year.
2. The students of I & II year degree courses shall be enrolled in II and III year degree courses respectively only if they fulfill the requirements as per the regulations. Such students shall pay the tuition fees on or before the due dates. The names of those who fail to pay the fees on time shall be removed from the rolls and they will have to seek re-admission.
3. If a student leaves the College during a term she shall have no right to claim remission of any portion of any fee.
4. A student whose family income is less than `44,500/- per annum and wishes to apply for fee reimbursement for the year 2016- 2017 should submit online applications for the same. The reimbursement amount will be directly credited to the student's accounts.
ವಿದ್ಯಾರ್ಥಿಯ ಕುಟುಂಬದ ವಾರ್ಷಿಕ ಆದಾಯ '೪೪,೫೦೦/- ಗಿಂತ ಕಡಿಮೆ ಇದ್ದಲ್ಲಿ, ಶುಲ್ಕ ಮರುಪಾವತಿಗಾಗಿ ಆನ್‌ಲೈನ್ ಮೂಲಕ ಅರ್ಜಿ ಸಲ್ಲಿಸಬಹುದು. ಈ ಅರ್ಜಿಯನ್ನು ಪರಿಶೀಲಿಸಿ ಯುಕ್ತವೆಂದು ಕಂಡುಬಂದಲ್ಲಿ ಪಾಠ ಶುಲ್ಕ ಹಾಗೂ ಪ್ರಯೋಗಾಲಯ ಶುಲ್ಕಗಳ ಮರು ಪಾವತಿಯು ವಿದ್ಯಾರ್ಥಿಗಳ ಉಳಿತಾಯ ಖಾತೆಗೆ ಜಮೆ ಮಾಡಲ್ಪಡುತ್ತದೆ.
5. A student who has already availed a scholarship from the Government or any other source, is not eligible for the College scholarship or concession.

College Fee Structure 2020-2021

College Fee	
Tuition Fee (To be collected as per the govt order)	
Admission	₹ 80
IRCS	₹ 50
Scout & Guides	₹ 50
ID Card	₹ 50
Special Fee	
Library	₹ 200
Reading Room	₹ 125
Games & Sports	₹ 150
College Examination	₹ 150
College Union	₹ 700
College Magazine	₹ 250
College Day	₹ 250
Medical Examination	₹ 25
Poor Students Aid Fund	₹ 50
College Calender	₹ 50
KSWF	₹ 25
KTBE	₹ 25
NTWF	₹ 20
University Fee	
Uni. Reg Fee	₹ 500
Uni. Dev Fee	₹ 300
Cul. Activities	₹ 300
UCGS	₹ 200
Sports Affiliation	₹ 300
NSS	₹ 5
Lab Development	
Data Processing	₹ 500
Home Science	₹ 500
Secretarial Practice	₹ 500
Computer Science	₹ 500
FND	₹ 3000

SCHOLARSHIP AND FREESHIP

Sl. No .	Name of the Scholarship / Freeship	Eligibility
1	Govt. of India National Merit Scholarships	Selection on merit basis (Marks above 80% in the qualifying examination) and for freshers based on the first and second semester marks(minimum 50% marks) and income of the parents should be 25,000 or below.
2	Educational Concession to the children of ex-service men	For the children of Ex-Service Men.
3	Educational Concession to the children of service personnel (Army, Navy, Air force)	For the children of service personnel.
4	Scholarships to the physically challenged students	40% and above in the qualifying examinations.
5	Post matric scholarships to the students belonging to BCM / BCT / BT / Special groups	For all backward class students on merit basis.For Group- A, no income limit. For Groups B, C, D & E ,Income limit 44,500 per year.
6	Govt. of India Post Matric scholarship to SC / ST groups	Income limit 2,50,000 per year.
7	Beedi Scholarship	On merit basis and based on II PUC Examination marks (for the wards of Beedi rollers)and with more than 60% attendance.

8	24.10% fund from Mangalore City Corporation to the students belonging to the SC/ST groups	For all the SC/ST students.
9	Sanchi Honnamma Scholarship	Students residing in Urban areas and with 60% marks in II PUC Examination. Students residing in Rural areas and who secured 50% in II PUC Examination. For SC/ST/BT students residing in Urban /Rural areas with 45% marks in II PUC Examination.
10	Yenopoya Foundation Trust	For I B.A/B.Com/B.B.M students who secured 75% marks in II PUC Examination.
11	Aubrey D'Souza Charitable Trust (Minority Scholarship)	For students who are economically backward.
12	Alpa Sankyathara Ilaka Prothsahadhana	For Minority students (Muslim)
13	7.25% city Corporation Poor Students Education Funds	On the Merit Basis
14	3% City Corporation Handicapped students Education Fund	For Physically handicapped
15	Jindal foundation merit scholarship	On the basis of Merit
16	Karmika Vidyarathi Vethana	For the children of Labour workers

Note: (i) A scholarship holder can accept fee concession along with the scholarship.
(ii) As per rules a scholarship holder can accept only one scholarship.

JUNE 2020

“Great Works are performed, not by strength, but by perseverance ”
- Dr. Samuel Johnson

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Lock down start	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

“Without hard work, nothing grows but weeds.”

JULY 2020

“Striving for Success without hard work is like trying to harvest where you haven’t planted.”
- David Bly

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1 Lock down	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23 College Reopens after Lockdown only for Staff	24	25 Nagara Panchami Holiday
26	27	28	29	30	31	

“The first & the best victory is to conquer self.”

AUGUST 2020

“Cowards die many times before their death;
The valiant never taste death, but once.”

- William Shakespeare

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1 BAKRID
2	3	4	5	6	7	8
9	10	11 Shri Krishna Jnamash- tami Holiday	12	13	14	15 Independ- ence Day
16	17	18	19	20	21	22 Vara Sidhi Vinayaka Chaturthi
23	24	25	26	27	28	29
30	31					

“Knowledge will give you power, but character respect.”

SEPTEMBER 2020

“Kind words can be short & easy to speak, but their echoes are truly endless.”

- Mother Teresa

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17 Mahalaya Amavasya	18	19
20	21	22	23	24	25	26
27	28	29	30			

“Education is the manifestation of perfection already in man.”

OCTOBER 2020

“No legacy is so rich as honesty.”

- Shakespeare

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1 Founder's Day	2 Mahatma Gandhi Jayanthi	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25 Ayudha Pooja	26 Vijayada - shami	27	28	29	30 Eid-Milad	31 Valmiki Jyanthi Last date for Admn to 1 st Sem

“The greatest gift we can give to others is our prayers.”

NOVEMBER 2020

“Respect for ourselves guides our morals,
Respect for others guides our manners.”

- Lawrence Sterne

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Kannada Rajyotsava Holiday	2 Work From Home UG I,III, V Sem Classes Commence	3 Work From Home (WFM)	4 Work From Home	5 Work From Home	6 Work From Home	7 Work From Home
8 Work From Home	9 Work From Home	10 WFM	11 Work From Home	12 Work From Home	13 Work From Home	14 Naraka chaurdas hi Holiday
15	16 Balip- adyami Holiday	17 Work From Home	18 Work From Home	19 Work From Home	20 Work From Home	21
22	23 Online class start	24 Online class start	25 Online class start	26 Online class start	27 Online class start	28 Online class start
29	30 Online class start					

“Enjoy our own life without comparing it with that of another”

DECEMBER 2020

“We can complain that rose bushes have thorns,
or rejoice because thorn bushes have roses”

- Abraham Lincoln

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Online class start	2 Online class start	3 Kanaka Jayanthi	4 Online class start	5 Online class start
6	7 Online class start	8 Online class start	9 Online class start	10 Onli ne class start	11 Online class start	12 Last Date for Admn. For Remaining Seats
13	14 Online class start	15 Online class start	16 Online class start	17 Online class start	18 Online class start	19 Online class start
20	21 Online class start	22 Online class start	23 Online class start	24 Christmas vacation/ Christmas eve RH	25 Christmas Holiday	26 Vacation
27 Vacation	28 Vacation	29 Vacation	30 Vacation	31 Vacation		

“Maintain healthy relationship with others”

JANUARY 2021

“To make children capable of honesty is the beginning of education.”

- John Ruskin

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31					1 New Year	2 Class start
3	4	5	6	7	8	9
10	11	12	13	14 Makar a Sankr a-nthi	15	16 Comme- ncement of Ist Internal Exam
17	18	19	20	21	22	23
24	25	26 Republ ic Day	27	28	29	30

“Be close to your parents, keep them informed of everything.”

FEBRUARY 2021

“Friends & good manner’s will carry you where money won’t go.”

- Margaret Walker

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8 Founder President 's Day	9	10	11 Comme- ncement of IInd Internal Exam <Tentative>	12	13
14	15	16	17	18	19	20
21	22 Last Date to Submit College Magazine for Best Magazine Contest	23	24	25	26	27
28						

“Respect your teachers, interact frequently with them.”

MARCH 2021

“It always seems impossible until it is done.”

- Nelson Mandela

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1	2	3	4	5	6
7	8	9	10	11 Mahas ivaratri	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

“Intelligence plus character that is the goal of true education.”

APRIL 2021

“Beauty, without virtue, is like a flower without fragrance.”

- French Proverb

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1 Exam start	2 Good friday	3 exam
4	5 exam	6	7	8	9	10
11	12	13 ugadi	14 Ambed kar jayanti	15 exam	16 exam	17 exam
18	19 exam	20 exam	21	22	23	24
25	26	27	28	29	30	

“Genius is the one percent inspiration and ninety nine percent perspiration.”

MAY 2021

“Better remain silent, better not even think, if you are not prepared to act.”
- Annie Besant

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
30	31 Online class					1 May Day Holiday
2	3	4	5	6	7	8
9	10 Online class	11 Online class	12 Online class	13 Online class	14 ramjan	15 Online class
16	17 Online class	18 Online class	19 Online class	20 Online class	21 Online class	22 Online class
23	24 Online class	25 Online class	26 Online class	27 Online class	28 Online class	29 Online class

“Happiness lies in the joy of a achievement and the thrill of
creative effort.”

JUNE 2021

“Better remain silent, better not even think, if you are not prepared to act.”
- Annie Besant

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1 Online class	2 Online class	3 Online class	4 Online class	5 Online class
6	7 Online class	8 Online class	9 Online class	10 Online class	11 Online class	12 Online class
13	14 Online class	15 Online class	16 Online class	17 Online class	18 Online class	19 Online class
20	21 Online class	22 Online class	23 Online class	24 Online class	25 Online class	26 Online class
27	28 Online class	29 Online class	30 Online class			

“Happiness lies in the joy of a achievement and the thrill of
creative effort.”

JULY 2021

“Better remain silent, better not even think, if you are not prepared to act.”

- Annie Besant

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1 Online class	2 Online class	3 Online class
4	5 Online class	6 Online class	7 Online class	8 Online class	9 Online class	10 Online class
11	12 Online class	13 Online class	14 Online class	15 Online class	16 Online class	17 Online class
18	19 Online class	20 Online class	21 bakrid	22 Online class	23 Online class	24 Online class
25	26	27	28	29	30	31

“Happiness lies in the joy of a achievement and the thrill of creative effort.”

AUGUST 2021

“Better remain silent, better not even think, if you are not prepared to act.”

- Annie Besant

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2 exam	3 exam	4	5 Online class	6 Online class	7
8	9	10	11 exam	12 exam	13	14
15	16 exam	17 exam	18 exam	19 exam	20	21
22	23	24 exam	25 exam	26 exam	27 exam	28 exam
29	30 exam	31 exam				

“Happiness lies in the joy of a achievement and the thrill of creative effort.”

SEPTEMBER 2021

“Better remain silent, better not even think, if you are not prepared to act.”
- Annie Besant

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1	2	3	4
5	6	7	8	9	10 Ganesh chaturti	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

“Happiness lies in the joy of a achievement and the thrill of creative effort.”

OCTOBER 2021

“Better remain silent, better not even think, if you are not prepared to act.”
- Annie Btiesant

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
31					1	2 Gandi jayanti
3	4	5	6 Mahala ya Amava sya	7	8	9
10	11	12	13	14 Ayuda Pooja	15 Vijaya Dasami	16
17	18	19 Idmila d	20 Valmiki Jayanti	21	22	23
24	25	26	27	28	29	30

“Happiness lies in the joy of a achievement and the thrill of creative effort.”

DAYS OF NATIONAL AND INTERNATIONAL IMPORTANCE

Day	Event
January 01	Global family Day
January 09	NRI Day
January 12	National Youth Day
January 15	Army Day
January 23	Netaji Subhash Chandra Bose birthday
January 26	India's Republic Day
January 26	International Customs Day
January 28	Lala Lajpat Rai birthday
January 28	Data protection Day
January 30	Martyrs' Day
January 30	World leprosy eradication Day
February 04	World Cancer Day
February 06	International day against female genital mutilation
February 12	Darwin Day
February 12	World day of the sick.
February 13	Sarojini Naidu's birthday
February 14	Valentine's Day
February 20	World day of social justice

Day	Event
February 21	International mother language Day
February 22	World scout Day
February 23	World peace and understanding Day
February 24	Central Excise Day
February 28	National Science Day
March 4	National Security Day
March 8	International Women's Day
March 13	World kidney Day
March 14	World Consumer Day
March 15	World Disabled Day
March 15	World consumer right Day
March 20	World day of theater for children and young people
March 20	International day for Francophonie
March 20	World Sleep Day
March 21	World Forestry Day.
March 21	International Day for the Elimination of Racial Discrimination
March 22	World water Day
March 23	World Meteorological Day.
March 24	World T.B. Day
March 24	International Day for achievers

Day	Event
March 25	International day of remembrance
March 27	World Drama Day
April 2	World autism Day
April 5	National Maritime Day
April 6	International Sports Day
April 7	World Health Day
April 14	Ambedkar Jayanthi
April 16	World entrepreneurship Day
April 17	World hemophilia Day
April 18	World Heritage Day
April 19	Mahatma Hansraj's Birthday
April 21	World creativity and innovation Day
April 22	Earth Day
April 22	International Mother Earth Day
April 23	World book and copy right Day
April 25	World Malaria Day
April 29	International Dance Day
May 1	International Labour Day (Workers Day)
May 3	Press Freedom Day
May 4	Coal miner's Day

Day	Event
May 4	Coal miner's Day
May (2nd Sunday)	Mother's Day
May 8	World Red Cross Day
May 9	Victory Day
May 11	National Technology Day
May 12	International Nurses Day
May 14	World Migratory Day
May 15	International Day of the Family
May 17	World Telecommunication Day (Information society day).
May 21	Anti-terrorism Day
May 31	World No Smoking Day
June 4	International Day of Innocent Children Victims of Aggression
June 5	World Environment Day
June 7	International level crossing awareness Day
June 8	World ocean Day
June 12	World day against child labor
June(2nd Sunday)	Father's Day
June 14	World blood donor day

Day	Event
June 17	World day to combat desertification and drought
June 20	World Refugee Day
June 21	Father's day, World Music Day
June 23	United Nation's public service day
June 23	International Widow's day
June 27	World Diabetes Day
July 1	National Doctor's Day
July 6	World Zoonosis Day
July 8	Writer's Day
July 11	World Population Day
July 18	Nelson Mandela International Day
July 28	World Nature Conservation Day
August 2	International Friendship Day
August 3	Independence day of Niger
August 5	Independence day of Upper Volta
August 6	Hiroshima Day
August 9	International Day of World's indigenous people
August 9	Quit India Day and Nagasaki Day
August 12	International Youth Day
August 15	Independence Day of India

Day	Event
August 20	Sadbhavana Divas
August 23	International Day for the remembrance of the slave trade and its abolition
August 29	National Sports Day
September 5	Teachers' Day (Dr. Radhakrishnan's birthday)
September 8	World Literacy Day
September 14	Hindi day, World first aid day
September 16	World Ozone Day. Engineer's day in India
September 21	Alzheimer's Day, International day of peace
September 25	Social justice day
September 26	Day of the Deaf
September 27	World Tourism Day
October 1	International day of the Older person
October 2	Mahatma Gandhi birthday, International day of non-violence
October 3	World Habitat Day, World nature day
October 4	World Animal Welfare Day
October 5	World Teacher's day
October 8	Indian Air Force Day
October 9	World Post Office day
October 10	National Post Day

Day	Event
October 11	International girl child day
October 12	World Arthritis Day
October 13	UN International Day for National disaster reduction
October 14	World Standards Day
October 15	World White Candy Day (guiding the Blind)
October 16	World Food Day
October 17	International Day for the eradication of poverty
October 20	World statistics Day
November 1	World vegan day/ Rajyotsava day
November 5	World Radiography Day
November 9	World services Day
November 14	Children's Day in India, Jawaharlal Nehru birthday
November 16	International Day for Endurance
November 17	World Student Day, National Journalism Day
November 18	World Adult Day
November 19	World Citizen Day
November 20	Africa Industrialization Day, Universal children Day
November 21	World Television Day, World Fisheries Day
November 25	World Non-veg Day

Day	Event
November 26	Law Day
November 29	International Day of Solidarity with Palestinian people
November 30	Flag Day
December 1	World Aids Day
December 2	World Computer literacy Day, International Day of the abolition of slavery
December 3	International Day of People with disabilities, World conservation day
December 4	Navy day
December 5	International volunteer day for economic and social development
December 7	Armed Forces Flag Day, International Civil Aviation Day
December 9	The International Day against corruption
December 10	Human Right Day
December 11	International Mountain Day
December 14	International Energy Day
December 16	Nirbhaya Diwas.
December 18	International Migrants Day
December 19	Goa's liberation Day
December 20	International Human Solidarity

RECORD OF LEAVE AND ABSENCE

Student's Name _____		Class _____			Roll No: _____	
Date of Absence	No. of Hours/days	Reason	Signature of Parent/ Guardian	Signature of Class Mentor with date	Initials of Lecturers	* Signature of Principal

*Principal's signature should be taken if the student remains absent for more than seven days continuously.

RECORD OF LEAVE AND ABSENCE

Student's Name _____ Class _____ Roll No: _____						
Date of Absence	No. of Hours/days	Reason	Signature of Parent/ Guardian	Signature of Class Mentor with date	Initials of Lecturers	* Signature of Principal

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*Principal's signature should be taken if the student remains absent for more than seven days continuously.

RECORD OF LEAVE AND ABSENCE

Student's Name _____ Class _____ Roll No: _____						
Date of Absence	No. of Hours/days	Reason	Signature of Parent/ Guardian	Signature of Class Mentor with date	Initials of Lecturers	* Signature of Principal

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*Principal's signature should be taken if the student remains absent for more than seven days continuously.

RECORD OF INTERCOLLEGIATE PARTICIPATION

Date	Events	Venue	Signature of Lecturer	Signature of the Principal

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RECORD OF INTERCOLLEGIATE PARTICIPATION

Date	Events	Venue	Signature of Lecturer	Signature of the Principal

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RECORD OF MARKS

Student's Name _____ Class _____ Roll No: _____

Subject	Max. Marks	Odd Semester			Even Semester		
		Test	Assignment	Internal Examination	Test	Assignment	Internal Examination
Total Marks							
Signature of Parent/Guardian							

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TIME TABLE

First / Third / Fifth Semester

	1	2	3	4	5	6	7
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Saturday							

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TIME TABLE
Second / Fourth / Sixth Semester

	1	2	3	4	5	6	7
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Saturday							

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NOTES

NOTES
