



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		BESANT WOMEN'S COLLEGE
Name of the head of the Institution		Dr.Sathish Kumar Shetty P
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08242492206
Mobile no.		9449809985
Registered Email		bwc.iqac2206@gmail.com
Alternate Email		besant_college@rediffmail.com
Address		M.G.Road, Kodialbail
City/Town		Mangaluru
State/UT		Karnataka
Pincode		575003
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	S Syed Kahdar
Phone no/Alternate Phone no.	08242492206
Mobile no.	9900437966
Registered Email	iqac2206@gmail.com
Alternate Email	s.kahdar@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://bwc.besant.edu.in/en/igac/aqar/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://bwc.besant.edu.in/en/igac/calendar/

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	82	2004	16-Sep-2004	15-Sep-2009
2	A	3.12	2011	27-Mar-2011	26-Mar-2016
3	A	3.02	2017	22-Feb-2017	21-Feb-2022

6. Date of Establishment of IQAC	01-Jul-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

No Data Entered/Not Applicable!!!

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

11

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited

No

body(s) visited IQAC or interacted with it to assess the functioning ?	
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	09-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>MIS plays a significant role in the functioning of the college at different levels to carry out internal and external operational roles of multi stakeholders in tune with the Vision and Mission of the college. It begins from Advertisement, Admission, Accounts and finance, Scholarships, examinations and distribution of certificates.. Institution also manages the system of Time Keeping by way of Biometrics to the staff, Salary Statements, disbursement of salary including EL and other financial benefits. About student related system It embraces right from Evoting (student Council election), preparation of plan of Action, followup process, attendance shortage, leave management, Research papers through D space. Communication also takes place with the (to)external Govt bodies both Funding and Rating, such as UGC, RUSA, AISHE, NIRF, NAAC, ARIIA, SWAYAM, HRD Ministry etc. MIS System can be broadly categorized as follows : Admission Operation : Guidelines, Programmes, Combinations, Activities, Faculty profiles of the institution are made available in the college website. Students can apply either offline or online modes for various programs. In tune with the college vision, Prospective candidates are admitted without any discriminations. College observe transparency and follows adhering roster system. Swayam, Moocs module facility also extended for online courses. Accounts and Finance Management : is fully automated using Tally software for admission, examination and other allied services. Financial statements are periodically checked. Annual accounts are audited.</p>

Inventory Management : Institution procures tenders from various vendors for the purchase of equipment's, computers and other accessories. Maintenance committee supervises the asset management. Stock register is maintained along with assets utilization record. Non working equipment are disposed off by inviting tenders. Examination Process : Examination committee shoulders the responsibility of the entire examination process of both Internal and University semester examinations appointment of the examination supervisors, collection of the question papers, issuing of hall tickets, uploading Internal Assessment Marks to the university. Collection compilation of marks in the register declaration of results, analyzing of results, submission of the final report to the Principal for review. Administration Process : Time keeping system through bio metrics cum traditional method. Library is automated for easy access of books. Research based papers are uploaded in (under) D space including proceedings as well as synopsis of the working papers. Academic activities - Students activities starts with council election through evoting and designing of the activities through the 22 associations/cells/clubs besides department level and community services. College has a system of reporting attendance shortage, Placement details structured feed back identifying students eligibility to various schemes and scholarships. SC ST cell to look into scholarship and schemes from State /Central Govt / Agencies etc. Social sites have been used, popularly Google meet, Zoom and Microsoft as Learning Management System along with whatsapp. Many modules of software tried and tested to produce effective outcome. Due to COVID19 lockdown from the second week of March the faculty members have utilized online mode of teaching to complete the pending portion of the syllabi and also for revision.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution ensures effective curriculum delivery through a well planned and documented process. The college is affiliated to Mangalore University and hence follows the syllabus prescribed by the Board of Studies of the respective subjects, constituted by the Mangalore University. After a thorough discussion on the same, the syllabus is sent to all the affiliated colleges. Also the subject associations take up the task of conducting workshops when every new syllabus is prescribed once in three years. The Timetable Committee drafts a timetable of the academic and Co-curricular activities. Prescribed timings are allotted for theory, practicals, remedial classes, Counselling / tutorial, Value education, sports, ICT, Lifeskills and activities of the various clubs and associations. This ensures the participation of students in academic and co-curricular activities smoothly and enables them to engage themselves in different kinds of learning (reflective, critical, participatory) The curriculum of different courses is placed in the respective departmental meetings convened by the Heads of the Department after a thorough study. The syllabus is distributed among the members of the department who will plan the lesson, decide on the text books, reference books, study material and e-resources which will be used in the procurement and delivery of content. Faculty members report to the HOD about the progress of completion of the syllabus. Projects, class tests and internal assessment comprise the formal evaluative process. Students are encouraged to meet their teachers even after class for curricular discussions and clarification of doubts. Extra classes are taken to prepare the slow learners to answer the University examinations. The IQAC conducts regular meetings to take stock of the advancement of teaching and learning. The progress of the delivery of the curriculum is also discussed during student council and PTA Meetings and necessary action is taken and corrections initiated if necessary. To bridge the variations in the curriculum add-on and Certificate courses (7) are conducted. The meticulously planned staff meetings by the Principal and the IQAC pave the way for the variety of activities conducted through the associations, cells and clubs (22) scheduled on every working Saturday during the academic year. Keeping in mind the activities of the previous year, effective measures are incorporated for the quality sustenance and enhancement during this academic year. Thereafter, the heads of the departments and the association heads also conduct meeting to systematically plan the syllabus division, teaching / testing techniques (Quizzing, Group discussion, debate) and incorporate innovative measures. The faculty members are assigned the task of completing the syllabus within a specified point of time so that remedial teaching could be conducted later on, the details are incorporated in the work diary and tutorial book. If a faculty is unable to complete the syllabus within a given time, due to some reason, he or she would have to complete the assigned topics by taking up special classes. The college adheres to the parameters laid down by the UGC and the State Government as well as Mangalore University. The mechanism of curriculum delivery is also documented.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tailoring	Nil	24/09/2019	30	To be self employed	Developed Tailoring Skills
E.D.P	Nil	13/07/2019	40	Self	Develop

				employment - Flower arrangement, Earring, Bracelet, Saree gonde, Cushion cover	Creativity and entrepreneurial skill
Consumer Education	Nil	27/07/2019	32	To file cases voice against crimes, complaints	Nil
Theatre Drama	Nil	13/07/2019	54	Helps in acting Career	Skills of Voice Modulation and Acting
BACE Academy (Pre Placement Training - BACE Foundation	Nil	18/07/2019	40	Soft skill acquisition and personality development	Aptitude /decision making/mathematics / leadership
Banking, Finance and Insurance	Nil	31/07/2019	58	Training in banking operations, Insurance Communication skills	In Industries / Corporate Sectors
Spoken English	Nil	13/07/2019	30	To enhance Communication skills and confidence	Improve Pronunciation Vocabulary and fluency

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Nil	20/06/2019
BCom	Nil	20/06/2019
BBA	Nil	20/06/2019
BSc	Nil	20/06/2019
BSc Nutrition	Nil	20/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course

Number of Students

240

44

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga Classes	04/09/2019	18
Personal Grooming	01/07/2019	32
Add on Certificate Course skill in EDP	19/07/2019	87
First Aid Training	12/09/2019	36
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The Institution puts in maximum efforts to cater to the needs of all the stakeholders by providing quality education and an exposure to various skills in the form of credit activities. It also makes a conscious attempt to check if the efforts rendered as a whole, has resulted in an outstanding impact on the stakeholders. The IQAC has introduced the practice of collecting feedback from the stakeholders on a regular basis. The task is assigned to a committee comprising faculty from various department who draft, distribute, collect and analyse the feedback. On receipt of unfavorable feedback, the access to the feedback is provided to the concerned Faculty member and HoD. Also, the Principal, the IQAC coordinator concerned Heads of the department hold a discussion privately with the concerned Faculty to analyze the cause of the problem, offer counseling through mentoring and give suggestions for improvement. Departments and associations collect feedback after conducting competitions and other student oriented activities. The main purpose of the procedure is to gauge the impact of all the efforts taken by the institution at all levels. Thereby the Institution makes an effort to ensure that the benefit of the implementation of the plan of action of that particular academic year reaches to all the students. With regard to Curriculum delivery, the college has devised a mechanism to obtain feedback from students. Annual feedback is taken from students of all the courses. The committee set up for the purpose does the analysis, summarizes suggestions which will be forwarded to the BOS members through the respective subject associations for consideration at the

time of syllabus revision. Individual departments also collect feedback from the students to improve their work productivity. Other than the Annual feedback, the college also collects Feedback from its various stakeholders (Students, Parents, Alumni, Faculty, Participants from other Institutions and Management) during meetings, workshops, seminars, Campus interviews and Fests. The Alumni feedback is collected after the AGM. Oral feedback from employers and industry are collected during informal meetings or during their visits to the college on various occasions. The parents' feedback collected during the PTA meetings every year. The genuine suggestions (For Eg: provision of canteen facilities, Mid-day meals, bus facilities) collected by the various stakeholders are also discussed during the IQAC meeting and are taken into consideration while drafting new measures for the betterment of facilities in the college. Feedback is collected annually from the outgoing batches about the curriculum, teaching pedagogy, learning and evaluation, physical facilities in the college and the data is used while chalking out the plan of action for the next academic year. The data is compiled and circulated among the different departments. Meetings are organized by the IQAC to deliberate on the findings and the effective implementation. Add-on courses and student enrichment programmes are planned for the curriculum delivery as well as student's holistic development.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	941	90	49	8	Null

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A full-fledged mentoring and tutoring system is available in the College. Each class is divided in to group of 20-25 students and allotted to the Mentor and Tutor. The Mentors and Tutors are responsible to address the personal,

psychological and emotional problems faced by their wards, thus assuring overall welfare and wellbeing of the students. They maintain the Bio-data of each student allotted to them and update the same throughout the course. Student are guided about the facilities and the benefits available in the college like scholarship, midday meal and sports. They are trained for assembly, given financial assistance and help in times of emergency on the basis of need. The Mentors and Tutors keep the students updated with the relevant information related to the College and the University rules and regulations regarding admission, examination, evaluation results, transfers and convocation. They guide, motivate and ensure the participation of students in interclass competitions, sports meet, various programmes held in the college, contribution of articles to the college wall magazine - Vidyarthi Deepika. They also provide students with career and non-academic counselling, information on preparatory courses such as bridge courses and skill development courses for academic success. Value Education classes are held once a week to orient the students about ethical and moral values to be imbibed. Mentors/Tutors take up regular Counselling sessions on one to one basis as per the scheduled time table, giving students an opportunity to express their problems, stress and anxiety, thus help reduce the psychological distress making them feel comfortable. The mentors and Tutors delve deeper to know the student's personal grievances guide, encourage and advice the students about their upcoming student life, health, mental and emotional wellbeing and listen to their issues with patience and help them solve their concern with appropriate resources, support and referrals available. Professional counselling is suggested if necessary. Counselling register is maintained by the Mentors and Tutors and the information of their wards is kept confidential. They also meet the parents to educate about the progress and academic performance of the wards and maintain cordial relationship. Slow and advance learners are identified based on their academic performance. Remedial classes are conducted to enable them to cope with the difficult subjects. Special attention in the form of assignments, question bank, peer teaching is provided based on their learning levels. Advanced learners are motivated by providing guidance if necessary, additional books and e-resources. Record of the assistance given to slow and advance learners are also maintained by the faculty. The mechanism of the mentoring, tutoring and counselling available in the institution aims at facilitating a transitional change, readiness to learn, change in the attitude and perception, active listing, developing contacts, networking thus creating very good rapport between the teacher and the taught there by bringing positive results.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1031	57	1:18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	13	11	Nil	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Sudha K	Associate Professor	Research Excellence Award
2019	Dr. Sudha K	Associate Professor	Exemplary Performance in Cooperative Research - Athma Shakthi Multi Purpose Cooperative Society Ltd.
2019	Dr. Sudha K	Associate Professor	Sahakara Jnana - kairangala Krishi Utsava - 20 - Farmers Convention

			organised by SKDRDP, Kairangala Vyavasaya Seva Sahakari Sangha Bantwal.
2019	Dr. Sudha K	Associate Professor	International Collaborative Research Project (Fellowship Category)
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	FN	Nill	25/09/2020	11/12/2020
MCom	CM	Nill	25/09/2020	11/12/2020
BSc	BSC	Nill	19/10/2020	23/11/2020
BBA	BBA	Nill	19/10/2020	23/11/2020
BCom	BCM	Nill	19/10/2020	23/11/2020
BA	BAS	Nill	19/10/2020	23/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous internal evaluation system consist of the performance of the students in class test, subject based assignments and activities like Seminars, Group Discussions, Role Play, extempore on selected topics. The Terminal examinations of 2 hours for 50 marks is conducted in every semester after careful planning as per the University Examinations. The question papers are prepared based on the semester exam pattern to familiarize the students. The examination committee takes up the responsibility of conducting the examinations. A flying squad is appointed to prevent malpractice. The evaluated papers are distributed and the question paper is then discussed in the class. Students have to sign the answer script after going through. Internal assessment marks are allotted out of 20 for those papers where the maximum marks is 100 and 30 where the maximum marks is 150. Record of Internal assessment marks is maintained along with the signature of the students and handed to the office to be entered in the progress report. Re-examination is conducted for students, absent with genuine reasons either due to ill health or deputed to attend Inter-collegiate competitions / Sports. Students scoring less marks are identified based upon the marks and remedial coaching classes are conducted. Advanced learners are also identified, encourage and motivated with extra books, reference materials and necessary guidance. Progress cards are distributed to the parents personally by the Mentors / Tutors which enables the parents know the continuous internal evaluation process in the college and also the performance of their wards.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College being affiliated to Mangalore University strictly follows and adheres to the Academic Calendar prepared by the University. A committee was constituted in the college for the Preparation of the Academic Calendar 2019-20 and commenced its work during the 1st week of April. The calendar has details of the members of the Governing council, list of staff members with the phone number of the H.O.Ds, rules and regulations of the University and College, list of Holidays circulated by the Govt. of Karnataka, Association directors, leave form for students, Dress Code, the Internal Exam dates for each semester, Days of Importance such as Annual Sports Day, Annual Day, inter-collegiate fest - Bequest, Founder's Day, the late Founder President's Birth Anniversary celebration, besides days of National and International importance. The Calendar Committee members finalized the contents and cover design after consultation with the Principal, which was brought out in the third week of May, dully incorporating the suggestions received. To make the calendar meaningful motivational quotes were printed on every page of the calendar. It was only after meticulous planning and approval from the committee the Calendar was sent for Printing. The Staff and students use the College Calendar as an instruction manual through which all the necessary information on specific needs like the available subject combinations, Scholarship details, and administrative staff to be contacted for payment of examination fees, Time-table, Hall-tickets, Marks card, transfer certificates, Library information and the like is easily accessible. All the events mentioned in the calendar were adhered.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://bwc.besant.edu.in/en/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
FN	MSc	Nill	2	2	100
CM	MCom	Nill	43	43	100
BCM	BCom	Nill	169	110	65
BBA	BBA	Nill	14	13	92
BAS	BA	Nill	68	62	91
BSC	BSc	Nill	5	5	100
FND	BSc	Nill	28	25	89
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://bwc.besant.edu.in/en/students/feedback/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Technical Know-how workshop on SWAYAM-NPTEL online certificate course (for digitally poor students)	Research and Development Cell	27/07/2019
Workshop on E-Resources for Research (for Digitally have nots)	Research and Development Cell	25/09/2019
Inter-class Paper Presentation Competition on the Theme 'Youth and Swachh Bharat'	Research and Development Cell	25/01/2020
Interaction with Industrialist (Besant Alumni) Tetra Entrepreneurs of R D Cell-BWC, M.Com, BEC and MSNM, Bondel Institute of PG Studies (Intra-Networking) and Industry Academia	Research and Development Cell	10/02/2020
Workshop on Gender Equality, Generation Equality that culminated in Article Writing Competition (Theme 1- I am Proud and Happy being a Daughter. Theme 2 - Generation Equality for ensuring Women's Right)	Research and Development Cell	12/03/2020
Investment Awareness Programme Financial Literacy	Research and Development Cell	18/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
The Changing Cooperative Landscape in the World of Work - A Study of Women Empowerment through	Dr. Sudha K	International Labour Organisation, Geneva	30/07/2019	Research Publication Projects from International Repute Institutions CICOPA

Participatory Strategies in India				
An Article entitled Gender Equality and Asian Cooperatives	Dr. Sudha K	International Cooperative Alliance	01/06/2020	Research Publication Projects from International Repute Institutions
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
		2

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	3	6
National	Commerce	1	4.9
National	PG Studies in Commerce	2	4.9
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sanskrit	1
Hindi	1
Secretarial Practice	2
Kannada	3
English	5
Commerce	10
P G Studies in Commerce	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
The Changing Cooperative Landscape in the World of Work- A Study of Women Empowerment through Participatory Strategies in India	Dr. Sudha Korn ginnaya	Cooperatives and the World of Work	2019	Nil	Routledge Taylor and Francis)	11
Asian Cooperatives and Gender Equality	Dr. Sudha Korn ginnaya	Waking the Asian Pacific Cooperative Potential	2020	Nil	Science Direct (Elsevier) (Taylor and Francis)	14
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	27	Nil	28
Presented papers	13	17	Nil	Nil
Resource persons	2	2	2	21
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Placard Making Competition on the occasion of National Youth Day - 2019	First Winners	D.K District Youth Red Cross Wing Mangalore University	33
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
International Project with International labour Organisation, Geneva, switzerland	Dr.Sudha K	Collaborative Research for publication - No. Financial Support	2005
International Project with International Cooperative Alliance (Asia - Pacific	Dr. Sudha K	Colloborative Research for Publication No Financial Support	1825
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Research Linkage	Cooperatives and World of Work	ILO COOP, CICOPA	01/01/2019	30/07/2019	Dr. Sudha K
Research Programme	ICSSRs Post	Institute for Social	Nil	14/03/2020	Dr. Balaji Bhovi

Doctoral Research Fellowship and economic Change (SEC), Dr.VKRV Road, Nagarabhavi, Bangalore - 560072 http://www.isec.ac.in

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Agreement with Elsevier for the publication of an article in the Book titled "Waking the Asian Pacific Co-operative Potential .	Nil	Purpose- Publication Activities- Article on Gender Equality and Asian Cooperatives	1
Bhakthivendanta Academy for culture and character Education	01/10/2019	Holistic approach in Soft skills, behavioral skills reasoning quant, Mock Gd interview, motivational talks	90
MOU with Bajaj Finserv Ltd. Bajaj Finance Ltd.	20/03/2019	The objective of CPBFI is to impart practical knowledge and essential skills to final years graduation students and fresh graduates, with a view to create employment opportunities for them in the Banking, Finance and Insurance Companies.	92

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4	2.71

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Easy LIB	Partially	Standard	2005

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	133	4	0	1	0	12	9	100	0
Added	0	0	0	0	0	0	0	0	0
Total	133	4	0	1	0	12	9	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The maintenance committee headed by a maintenance officer supervises the regular maintenance of physical infrastructure of the campus. A Structured format is prepared by the committee for the judicious use of Physical infrastructure. Full time housekeeping staff is appointed for cleaning and maintenance of the buildings. A full time electrician is appointed for electrical maintenance. The maintenance of computers, lab equipment's, water purifiers, gym, equipment's, CCTV, cameras, power backup systems and fire extinguishers is done as per need through external technicians. Any kind of repair work is done on request made by the concerned staff to the maintenance officer. Pest control in the library, Plumbing and Security services are carried out by external agencies on need basis. Utilization of Support facility: Sports Support facilities available in the college for sports is utilized fully. The facilities available in the sister institutions can also be used by giving a written request. Laboratories: 1.Three Computer laboratories to be shared by the Departments of Secretarial Practice, Computer Science, Data Processing, Mathematics and P.G Studies in Commerce based on a timetable. The department of Computer Science processes the requirements maintains the computers and peripherals. The English Language Lab to be used for enhancing the language skills. 2. Standard Operational Procedures for handling various chemical, equipment's and instruments are strictly followed in the Physics and Chemistry labs by the students and staff of B.Sc and B.Sc. FND. 3. Dead Stock register consisting of irreparable or unusable items is maintained and updated annually after the stock verification, inspected by the IQAC and handed over to the Maintenance officer at the end of the year. Purchases from UGC grants are separately mentioned. 4. Obsolete equipment's, Computers, chemicals and instruments are discarded complying with the procedures Library: 1. Every student is given two Library Cards and can borrow books every week. 2. Non return of Library book on time will attract the applicable fine. 3. The student on entering the library must sign in the register kept for the purpose. 4. Every student can access online journals and magazines through computer terminals available in the Library for a nominal payment. 5. All students are free to use the central reading rooms available in the library, which are open from 8.15 a.m. to 4.30p.m. for reading newspapers, magazines, journals and also for reference work. 6. Book bank and Photocopying facilities are available Class Rooms: 1. Spacious and well ventilated Classrooms are allotted as per the student strength. 2. The Student Representatives are responsible to supervise the cleanliness of the class room, maintenance of furniture and the projectors. The requirements are reported to the maintenance officer through their class mentors. 3. The cleanliness of the campus is supervised by the office bearers of the student Council who report to the Student Welfare Officer. 4. State of the art auditorium and Three Seminar halls are managed by the administrative staff. Sports Games: The Gym, Indoor and outdoors sports equipments / materials are under the supervision of the Physical Directress and maintenance officer.

<http://bwc.besant.edu.in/en/academics/academic-facilities/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil

Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
8	8	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Goan Institute and AMAZON	253	13	Nil	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	Nil	Nil	Nil	Nil	Nil
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nill	National	Nill	1	171224605	Gauthami
2020	Nill	National	Nill	1	171222608	Sukshitha
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In tune with the Vision and Mission of the college the Institute believes in empowering students to face the responsibility and challenges of Home and the career by augmenting the academic curriculum with meticulously planned Programmes and activities. Students are given due role and responsibilities in the functioning of the college. Student council consist of elected President, Vice President, Secretary, Joint-Secretary and nominated student secretaries of 22 Associations along with the class representatives who shoulder the responsibility with grit and determination. The student secretary assists the faculty in-charge of the association in planning, implementing and executing the activities every Saturday as per the college time-table. Certificate courses are also conducted by some of the Associations. The Student Presidents of the UG and PG are members of the IQAC and are instrumental in suggesting quality initiatives. The academic year commenced on the 25th of June 2019. An orientation programme was organized for the I year students. The Mentors and Tutors took up orientation for the second and Third year. The election to the Students' Council was democratically held through E-Voting on 2nd July 2019 and inaugurated on 17th July 2019. A leadership Training was organized for the representatives of the student council. The Student Council plays a proactive role in maintaining discipline and cleanliness in the campus. Student representation in governance is seen in the the Associations/Cells/Clubs/ departmental activities, sports and cultural events. Quality Circle of the Student Council representatives is formed to discuss issues of students' interest. Student volunteers are identified from different classes for the conduct of seminars, guest lectures, workshops, Fests and other activities like Fresher's Day, Teachers Day, College Day by the student council. Farewell programme to final year students is organized by the second and first year student council members. Student council members actively take part in the birth anniversaries of the great visionary, founder of Womens National Education Society Dr. Annie Besant and the late founder President Manel Srinivas Nayak. They also facilitate the programmes organized on the occasion

of Independence Day, Republic day and Gandhi Jayanthi. A two day intercollegiate national talents' fest, REVIVE- UG Fest, MEDHASS- Science Fest, and INNOVISION- M.Com PG Fest and SCIENTIA - M.Sc.FSN under the Banner BEQUEST 2020...A Quest for the Best was organized by the student council. Student participation in Seminars, workshops, paper presentations, outreach activities, Green initiatives, interclass and inter collegiate competitions is encouraged to nurture their talents and leadership capabilities. Students leaders are also the members of library advisory committee, Grievance redressal committee, Maintenance and cleanliness committee where they get an opportunity to raise issues relating to the students (time allotted to issue of library books, cleanliness of the classroom and corridors), and suggest measures to resolve the issues. The class representatives, assistant class representatives and association secretaries play an active role in communicating information to all the students. Thus interaction, participation and suggestions from the student council is ensured in the academic and administrative bodies for the holistic development of the students and the Institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

242

5.4.3 – Alumni contribution during the year (in Rupees) :

30510

5.4.4 – Meetings/activities organized by Alumni Association :

05

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution follows decentralised mechanism in delegating authority and provides autonomy to various functionaries to work towards decentralized governance system. The decentralisation operating at various levels is mentioned below : 1. The Governing Council and Managing Committee take both academic and operational policy decisions to be executed by the Principal at the Institutional level. The Managing committee empowers the Correspondent to look into the day to day activities in consultation with the Principal. The Academic Monitoring Committee headed by the Principal, Deans and IQAC Director as members formulates common working procedures and entrust the implementation to the Heads of the department. The Heads of Department at their departmental meetings plan and chalk out curricular, co-curricular and extra curricular activities to be conducted by the faculty members during the academic year. Inter departmental meetings are held to discuss, plan, execute programmes and resolve issues if any concerning more than one department. 2. Faculty : For effective implementation of the policies and common working procedures are carried out through the various Associations /Committees/ Cell/ Club under the supervision of the faculty incharge. The faculty members work as coordinators / convenors and organize curricular, co-curricular and extra curricular activities. The authority and responsibility of organizing seminars, workshops, conferences, FDP's and other programmes in the college is delegated to the

convenors / coordinators who in turn empower other faculty members to carry on the allotted duties such as registration, reception, refreshments, stage, decoration, seating and the formal programmes which later on is entrusted to the students chosen. The members of the Student council participate in the planning and execution of curricular and extra curricular activities besides maintain cleanliness, discipline. Faculty members are also given freedom and authority in conducting - Industrial tour, signing of MOU and also to have tie up with Industry experts. Academic Monitoring Committee monitors the progress of various teaching / learning processes. PG Co-ordinators under the IQAC guidance Co-ordinate the academic activities of PG programmes. The sports unit and library of the college have operational autonomy under the guidance of the Principal and IQAC Director. Office superintendent supervises the working of administrative and operational functions. Participative Management: - The Institution promotes the practice of participative Management through its inclusive policy having representatives from PTA, Teaching and administrative staff in the Managing Committee. All decisions based on facts, information and objectives are executed by the Principal through the staff members. Both staff and students are provided with facility and liberty to express their suggestions for the improvement of efficiency and overall development of the Institution. The Institution has an organization structure for flow of authority and responsibility of various roles assigned to the faculty enabling effective reporting and appropriate action for academic quality sustenance and enhancement. The students too are a part of this structure helping them accomplish their goals. Through this the Programme and Course outcomes become easier to assimilate for skill development. This helps the students to face market opportunities in securing employability, higher education as well as aspiration.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process begins with publicity by the faculty members visit to PU colleges in D.K district. Publicity is also given in the local channels / newspapers / hoardings. Information about the college, rules and regulations, faculty profiles, combinations, Programmes / activities of the institution are available in the college website. Admission of students is done on non-discriminative policy in tune with the college Vision and Mission, by strictly following the roaster system and observing transparency. Fee concessions are given to meritorious as well as socially and economically disadvantaged students. Financial assistance is given by the faculty to deserving students.
Industry Interaction / Collaboration	The Internal Quality Assurance Cell (IQAC) of the Institution has a representative from the Industry who

participates in meetings, interacts and contributes positively. Based Upon the suggestions regular industrial visits and interactive sessions are organized. Industrial experts are invited as guests and Resource persons for seminars, workshops and guest lectures organized by the Institution. The Institution collaborates with the Industries and organizes seminars / workshops/ outreach activities. They also sponsor various curricular and co-curricular activities / competitions held in the college. Memorandum of Understanding (MOU) are signed between department / College and industry for internship, projects and placement of students.

Research and Development

Research and Development cell inculcate research culture among the faculty and students. Regular programmes are organized to motivate and guide the faculty members and students to take part in the Research programmes, participate in seminars and publish articles. Special leave is sanctioned to faculty members to attend conferences/workshops and to carryout research. Research methodology, workshops are also organised. College provides financial assistance to teachers attending conferences/workshops. With the motivation received through the Research and Development cell a significant increase is seen in Paper Presentations by the Students and Staff at various Conferences / Workshops / Seminars / Faculty Development Programmes.

Curriculum Development

The college being affiliated to Mangalore University strictly adheres to the curriculum designed for the various courses under different programmes. However as members BOS the faculty members contribute towards designing of curriculum and revision of syllabi. They are deputed to attend the BOS and BOE meetings of the University and Autonomous Institutions. The faculty members have contributed in the designing of text book materials, reference materials, question banks and E contents both at the Institutional level and for the Government of Karnataka (03 faculty members). Add on / Certificate courses are conducted to

	bridge the gap and enrich the curriculum
Teaching and Learning	In addition to the traditional method of class room teaching by the faculty members, Innovative teaching methods are used in teaching learning process. Strategies and pedagogical tools are used to enhance teaching and learning through Peer teaching, Industrial visits, internship simulation, role play, group discussions, tests, assignments, movie screening, projects, webinar/seminars, quiz, and add on courses. Guest lectures are arranged on important topics. Remedial classes are conducted. FDP's are organised in order to enhance Teacher quality and teaching skills. Equilibrium between academic and extra-curricular activities is maintained through meticulous plan of action, efficient implementation and corrective measures for improvisation.
Examination and Evaluation	The Examination Committee looks into the matters of Internal Examination. The Terminal examinations of 2 hours for 50 marks is conducted in every semester as per the rules and regulations of the University. The question papers are based on the semester exam pattern to familiarize the students. A flying squad is appointed to prevent malpractice. Students have to sign the answer script after going through. Internal assessment marks are allotted out of 20/30 for papers where the maximum marks is 100/150. Re-examination is conducted for students, absent with genuine reasons or deputed to attend Inter-collegiate competitions / Sports.
Library, ICT and Physical Infrastructure / Instrumentation	The college has continuous system of adapting to changes in the technology and upgrades the facilities in the library, ICT and Physical infrastructure. Latest reference books and journals are purchased and subscribed. Library services are automated, Internet service is available to the library users. Access to Dspace which comprises of the research based articles of the faculty, NLIST, JGATE for reference. Remedial library caters to the academic needs of the students in addition to the Central library. Annual budgetary allocation is made to every Department to purchase books. Every department has a library.

	WiFi Routers are installed at various locations.
Human Resource Management	<p>The requirements of Human Resource is brought to the notice of Principal by the Heads/Office Superintendent which will be approved by the managing committee. Necessary steps are taken to recruit and select the staff by inviting application and conduct of interviews. Selected candidates are trained for the job and rewarded with salary and other benefits as per the scale of pay fixed by the Management.</p> <p>The recruited staff works for on probation for one year and motivated to enhance their qualification by taking short term courses, faculty development programme and research. Performance is evaluated annually and corrective measures are suggested.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Planning and Development : To disseminate the information to all the college has introduced SMS system. The college has purchased a Data back up storage Device (NAS). The device helps in storing data relating to administrative matters, faculty profiles, association activities / programmes.</p>
Administration	<p>The college displays notices, rules and regulations / Photos on the display TV for the benefit of Staff and students. Besides communications related to administration are sent through E-mail / SMS posted on WhatsApp. The college receives financial assistance / Scholarship under PFMS / SSP /NSP portal.</p>
Finance and Accounts	<p>The college has tally software in accounting system. The records of Financial matters of the college are computerized. The Management scrutinizes the accounts and financial statements during managing committee meetings.</p>
Student Admission and Support	<p>The information regarding the courses available in the college, optional papers offered to the students are provided in the college website. Admission details are sent to the University online. Messages are sent to inform the parents and students about different academic and curricular</p>

activities. Class wise and Association wise WhatsApp groups are created to keep the students updated about the daily activities.

Examination

The Examination Committee of the college ensures transparency in conducting the internal and external examination. The marks of the internal exams are sent to the university online. The examination details of every student is sent to the University online through Examination portal. Invigilation duties of the University examinations are sent to the teachers by mail. The marks of extra curricular and co curricular activities are sent to the university online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nill	Nill	Nill	Nill
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Faculty knowledge sharing programme	Nill	16/10/2019	Nill	52	Nill
2020	Nill	Interpersonal relationship and communication	02/03/2020	03/03/2020	Nill	28
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

No Data Entered/Not Applicable !!!

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Provident Fund -Mgt.Staff ESI facility's is provided Encashment of Earned Leave Maternity Leave is provided Special leave is provided to faculty members to attend BOE, BOS Meeting and also to attend workshops and conferences. Gratuity benefit is provided.</p>	<p>Provident Fund -Mgt.Staff ESI facilities is provided Encashment of Earned Leave Maternity Leave is provided Gratuity benefit is provided.</p>	<p>Scholarship is provided by the Management, PTA, Alumni NGO. They are also encouraged to apply for government scholarships by providing them required information Mid-day facility for the deserving students Fee Concessions Counselling sessions are held. Health check-up programmes are arranged Orientation programmes for first year students are organised Financial assistance is given by the faculty members as well as Alumni</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and External Audit: -The Institution uses the tally software to maintain the financial accounts based on the Principles of accounting to disclose information to all the stake holders. The accounts section is headed by the superintendent under the supervision of the Principal and all the regulations of Govt.of Karnataka, Department of Collegiate Education, Bengaluru and Mangaluru are strictly followed. All financial transactions are carried out with prior approval from the principal / correspondent. Budget for the expenses is to be prepared and submitted to the finance committee. The details of the expenses are to be submitted to the superintendent along with the vouchers attested by the concerned in-charge faculty. Financial allocation for day to day activities and yearly requirement for managing all academic and administrative departments is carried out by the committee. All financial transactions are recorded, maintained and summarized by the office superintendent under the command of the Principal. Monthly receipts and payments are prepared and presented in the Managing Committee Meeting for review and approval. The annual financial statements are audited by certified chartered accountants. The institution is also subject to audit by the Accounts and Audit department, Government of Karnataka.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose

No Data Entered/Not Applicable !!!

[View File](#)

6.4.3 – Total corpus fund generated

23746865.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	Senior Faculty
Administrative	No	Null	Yes	Senior Staff

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Being one of the important stakeholders provides financial assistance to the deserving students. Contributing for mid-day meal, scholarships, Annual NSS special camp and Redcross Camp. Sponsors academic and non academic prizes, Financial assistance to the Management Staff to attend workshops/Seminars.

6.5.3 – Development programmes for support staff (at least three)

- English department has taken up two programmes • To improvise interpersonal relations and communication effectiveness of the administrative department, • Physical department has organized Yoga and Physical fitness programme • Tailoring classes conducted by the EDP Cell

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Introduction of the new programme MSc.FSN and initiation to introduce B.Sc.Home Science and BCA. • Collaborations and empowerment strategy for boosting employability. • Peer mentoring and student quality circle. • R D Cell initiated innovative programmes encouraging faculty and students to take-up project, internship, paper presentation, writing articles and industrial visits. • Skill development center was set-up to train and empower students with employability and entrepreneurial skill. • Innovation club was started to encourage students to become innovative/ creative in thought, plans and actions besides it also created in them and awareness to go green.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
"Essay Competition on the topic - "Gender Equity and Women Empowerment : a key to suitable Development	12/07/2019	Null	34	Null
Poster making competition (Breast feeding)	19/09/2019	Null	26	Null
Talk on Women's Health and Wellness	03/09/2019	Null	40	Null
Talk on Women and Child Related Schemes offered by the Government	19/11/2019	Null	68	Null
"Guest Lecture - Generation Equality" - Understanding the need of Gender equality in all spheres of life on account of International Women's day.	09/03/2020	Null	64	Null
A talk on "Anemia in Women"	01/07/2019	Null	40	Null
An awareness programme on Ragging, Drug Abuse and Sexual Harassment	27/07/2019	Null	30	Null
A talk on hygiene and women's health and wellness, Menstruation Hygiene	03/09/2019	Null	29	Null
A talk on	18/01/2020	Null	31	Null

Personal Law for Women				
A workshop on Personal Law for Women and protection of Domestic Violence Act, 2005	25/01/2020	Nil	37	Nil
Personality Development	17/01/2020	Nil	200	Nil
Certificate Course on Soft Skills	18/07/2020	Nil	35	Nil
Workshop on drug abuse, prevention of ragging, sexual harassment protection of environment	17/08/2019	Nil	10	Nil
Tailoring certificate course to enhance entrepreneurial skill among the students	01/09/2019	31/12/2019	15	Nil
Entrepreneurial Development skill Certificate course	13/07/2019	14/09/2019	14	Nil
Entrepreneurial Development skill Certificate course	11/01/2020	07/03/2020	14	Nil
Self Grooming skills	01/07/2019	07/09/2019	37	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- Rainwater harvesting has been implemented on the college campus.
- LED bulbs have been installed in the college campus.
- 'Save Energy-Switch off the fans and lights when not in use' - board is displayed near all the switch boards.
- 'Green Day' was celebrated to bring Environmental Consciousness among the students and staff. A pledge was taken to save the earth by protecting environment, saving water, saving trees, ban plastic. Flower plant pots, decorative plant pots were brought and maintained by the students in the college campus.
- Herbal garden is maintained in the college campus.
- Talk on Environment Pollution was organised.
- Organised a Training programme to

prepare eco-friendly bags by using old jeans and T-shirts • Medicinal plant exhibition was organised. • Regular campus cleaning activities have been conducted by Environment club and NSS to bring awareness on cleanliness and Environmental consciousness. • Organised an awareness programme on Road Safety and Air Pollution. • Street play was presented in the campus to bring awareness on Save Trees, Save Water and Save Earth. • Slogan writing and placard making competition was conducted on the theme Green initiative

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	Yes	5
Ramp/Rails	Yes	5
Rest Rooms	Yes	5
Special skill development for differently abled students	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
• College Calendar Handbook	15/06/2019	The Calendar Handbook contains details of the college Motto, Vision, Mission, Objectives, College anthem, about the Founder, Managing Committee Members, list of IQAC members and staff members with their contact numbers, College Regulations, Library, Attendance, Examinations and Merit, details of various programmes of study, Co-curricular and Extra Curricular activities, Staff-in-charge, Mentor-Tutor list, Counselling details, Fee Regulations, Fee structure,

Scholarship and Free ship. It also contains the Academic Calendar for the year which gives details of the various programmes and events in the college, Examination dates, Holidays, date of reopening and closure of semesters and other regular activities of the college.

• Hale Baeru Hosa Chiguru' 'The old root, new shoot' (Text book for Value Education class)

11/01/2019

The meaning of the title of this book is 'The old roots, new shoots'. It is a book of Self-learning material for personal growth and value education, prepared for the students of Besant Institutions compiled by Sri Raghavendra Prabhu M and Dr Meenakshi Ramachandra (retired Kannada Professor). This book is referred by the lecturers to take value education classes for the students. Through this book an attempt is made to usher fresh thoughts and good human values among the youth.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Vermi composting is done to produce manure and to dispose dry leaves, waste food from the canteen, FND and Home Science laboratories. 2. Herbal garden is maintained in the campus 3. Plant in decorative pots are kept to beautify the campus. 4. The boards containing the instructions for the students to maintain cleanliness in the college campus, plastic ban, save energy, save water are displayed in all the class rooms and laboratories. 5. Napkin vending and burning machines have been installed in the toilet -instructions are given to the students regularly to make use of it. 6. 'Green Day' was celebrated by conducting interclass competition to have one plant pot for each class and protect them by watering daily. 7. Eco-friendly bag preparation by using old jeans and T-shirts, training programme was conducted 8. Dustbins are kept in all the classrooms, labs, office rooms, library and made the campus plastic free zone. 9. Plants are offered to the guests and resource persons and utmost care has been taken to avoid plastic while presenting mementoes to the dignitaries of any programmes. 10. BEQUEST –an intercollegiate UG and PG fest

was organised with the theme 'Environmental Protection' and beautiful wall paintings depicting save planet, save trees, save earth and save environment were done by the students of various colleges is one of the attraction while entering the campus. Other competitions were also conducted on the same theme. Campus was decorated with eco-friendly items like coconut shells, waste bottles.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices I 1. Title: "Women empowerment through Entrepreneurial and Employability Skill Development" 2. Objectives : • To motivate students to take up self-employment or entrepreneurship as one of their career options. • To earn while learn • To understand the procedure involved in setting up a small enterprise • Develop and strengthen the entrepreneurial traits i.e. motivation or need for achievement. 3. The Context: Students possess vocational skills which need to be identified and motivated. 'Besant Skill Development Centre' has been set up in the college to hone the talents of such students. Sewing helps to develop fine motor skills, improves focus and concentration and teaches the importance of patience and self-control. Tailoring is one such skill through which the girls can get employment in the garment factory or they can even start a self-employment at home with meagre amount of investment. There is a demand for stitching of clothes throughout the year. Discarded fabrics dumped haphazardly cause pollution and unhealthy environment. Training is offered to the students to recycle or reuse the discarded fabric, preparing decorative items from waste so that environment is protected. Inter-class competitions and intercollegiate fests help the students to showcase their skills, creativity and talents, leading to enhanced opportunity for employment. Students can make a career using acting and dancing skills for which they are trained. 4. The Practice: Skill development training programmes aim at providing skills to improve employability, building confidence and earn income to achieve economic and social independence by empowering the young women. Associations/cells/clubs are entrusted with the responsibility of conducting training programmes which include Certificate course, workshops, demonstrations, hands on training, competitions, awareness lectures for enhancing employability skills. Implementation of the plan of action is monitored by IQAC. 5. Evidence of Success: An initiative was taken by an Alumna and few present students to stitch the college uniforms of Besant Institutions at 'Besant Skill Development Centre' under the auspices Innovation Club. The Certificate course in Tailoring to enhance the skills of cutting, designing and stitching of outfits including college uniforms provided an opportunity for the students, teaching and non-teaching staff, Alumni students and other interested women to make use of the high-end sewing machines available in the centre. Few students and staff who were trained at the centre purchased the machines and are continuing tailoring at home. The innovation club also organised a training programme of preparing eco-friendly bags by using old jeans pants or T-shirts. Garland making competition was also held for the students. Quiz of the day competition was conducted regularly to improve general knowledge. Celebration of 'Green Day' by wearing green outfits, decoration of class according to the theme, and participation in 'Best Photography' competition promoted environmental consciousness. Medicinal plants and herbs oriented the students about the medicinal properties and their use. Beautification and artistic skill training programmes like flower arrangement, preparation of ear rings, bracelets and anklets, fabric jewellery making, cushion cover making, wallet making by using tetra packets have been undertaken by the EDP Cell and chocolate, biscuit making and cake baking by the Women Cell have opened up career options for the students. Food Fest organised by the Home Science Department and the Intercollegiate fest 'BEQUEST' is a platform to acquire

marketing and interactive skills. 6. Problems encountered and Resource required: • Financial constraint for organizing programmes and payment to resource persons. • Skill Development programmes or certificate courses becomes an arduous task has students give priority to academics. • Class work may have to be compromised due to skill development programmes. • Causes inconvenience to the students coming from hinterland during holidays and beyond working hours. • The nominal registration fee charged for the Certificate courses is an additional expense. Best Practices II

1. Title : Inculcation of Traditional and Cultural values

2. Objectives : In tune with the Vision and Mission, the college adopts non discriminative policy of admitting all students who seek admission, inspires a deep sense of pride for the nation by inculcating traditional and cultural values with the following objectives : • Providing an opportunity for the students to celebrate traditional festivals which are losing importance due to modernisation. • Familiarising the richness of Indian and local culture and to keep the traditions alive among the younger generation. • Creating awareness on nutritional value of various food items, the rituals observed and significance of the festivals. • To bring out the multifaceted potentials of students by involving them in cultural activities. • To provide a platform for budding artists and be a catalyst for overall personality development by grooming the students for their future career and life.

3. The Context: • Promoting good aspects of the different culture in academic institutions is a learning experience for the students. • It is an opportunity for students to appreciate, respect and participate in festivals of all religions. • Promotes harmony among different sections of students, bridging the linguistic and regional barriers. • They are the most effective way of bringing the youth together on the same platform.

4. The Practice: Culture is the foundation of education, good governance and sustainable development. Student learning is grounded on the unique values, norms, cultural beliefs, knowledge, practices, heritage, language, experiences of the community. Applying cultural values nurtures the sense of belonging, identity and strengthens community participation. Cultural heritage is not only about antiques but also about new objects, practices, and places which hold cultural value. Preserving the cultural memory will lead to a greater understanding of the nation, society and community. The influential facts of education on culture are: preservation of culture, transmission of culture, promotion of culture and equipping man to adapt to the changing cultural patterns and moulding his personality. Culture paves the way for education while education is responsible for flavouring the cultural values in life. Our Culture and philosophies need to be respected by studying and practicing. In order to achieve these objectives the college has strengthened Folk culture club, 'Benaaka'-a Drama Troupe, Fine Arts association and Intercollegiate association with a faculty member as coordinator and a student secretary. These cells provide an opportunity to the students to imbibe traditional and cultural values by organising myriad programmes and celebration of festivals. To mention a few : 'Aatida Onji Koota'- a traditional festival, Staged Theatre Dramas, dance performances and conducted competitions on the preparation / making of traditional cultural food items and articles. The students also participated in various intercollegiate competitions and won prizes. Workshops, interactive sessions, visit to historical places and guest lectures are also organised. The programmes and activities helps students overcome stage fear and builds confidence and self-esteem. They also learn to manage time effectively, acquire leadership skills and sense of responsibility. The coordinators and the members are responsible for the execution of the programmes in consultation with external agencies, Academicians, Famous Writers, Artists, Actors, Research Scholars including Government agencies

5. Evidence of Success: 'Aatida Onji Koota' - a traditional festival is celebrated in the college by the Folk Culture Club on 8th August 2019 by pouring rice on a traditional rice measurement vessel called 'Kalase' to commemorate the arrival of 'Kalinja' - a

spirit who comes to protect the people from all the bad omens like diseases, bacteria, flood etc. Aati is an inauspicious month as per the Tulu Calendar which falls during rainy season of July-August. The students prepare and bring the different nutritious dishes of Tulu Nadu cuisine laid out for 'Aatida Onji Koota'- (A gathering in the month of Aashaada) and exhibit in a traditional way. Later dishes are served to all. 68 students participated in preparing the Aati dishes. There is a belief that Aati cuisines are medicinal and good for health during mansoons that makes people vulnerable to ill health. The significance of the occasion and the floklores unknown to the present younger generation was explained by the resource person. 'Benaaka'- The Drama Troupe staged dramas and street plays on environmental protection, participated in competitions and won prizes. The members of Fine Arts Association displayed their talents during the Fresher's Day, Student Council Inauguration, Founder's Day and Founder President Sri. Manel Srinivas Nayak's birth anniversary celebrations. They also presented a beautiful patriotic dance programme in the Town Hall, Mangalore in connection with the Independence Day Celebrations, organized by -The Dakshina Kannada District Administration, the Departments of Kannada and Culture, Public Education and Kannada Sahithya Parishath . 6.

Problems encountered and Resource required:

- Availability of funds to organize the programmes
- Dearth of Resource persons proficient in culture / tradition.
- Non encouragement by the parents to participate in cultural activities because of fear of poor performance in academics
- Coordinating the programme, getting support from all the faculty members and students is a challenging task.
- Due to time constraint, if the practice sessions are conducted during the working hours students cannot attend the regular class work.
- Convincing the parents, to permit the wards beyond workings hours for practice is difficult when they come from far of places

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://bwc.besant.edu.in/en/igac/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Institute has a well-defined, meaningful Vision. Our Vision is: To bring higher education within the reach of all women who seek it. Admission on a non-discriminative basis to help them evolve into competent individuals to be of better service to the family and the Society. All Programmes of the Departments and Associations are based on the Ideology of our Vision and Mission. Students are admitted on non-discriminative basis. The Women Cell conducts programmes to hone the multi skills like preparing chocolates, biscuits, cake and Stress Management, Mind mapping, Personal Grooming, Mental Health, Cancer awareness programmes etc. The Besant Skill Development Centre aims at empowering the students with sewing skills and inspires to be the entrepreneurs. The EDP cell concentrates on developing of employability and entrepreneurial skills. Students are also trained on computer skills, communication skills, personality development skills, correspondence skills, speech delivery writing skills. The environment club sensitizes the students towards the environment protection and preservation by evolving series of programmes including green initiatives. The students are also counselled about the nutritional and medicinal properties of the food items normally consumed so that the health issues is addressed. The Consumer Cell educate the students about consumer rights and help them in decision making. The weekly value education and the daily motivational talks help to mould the personalities and wellbeing of the students. They learn to imbibe our traditions and culture by practicing values - like etiquette, truthfulness, honesty, respect to teachers and elders. Folk Culture Club also

organize programmes on the traditions and local culture. The Youth Red Cross trains the students on first aid and life saving skills in case of an emergency which makes them alert and meet any emergency with confidence. The innovation Cell and IPR harness the talents and be innovative in their thoughts and action. It teaches the students to think "Out of the Box". Awareness on the Intellectual Property Rights relating to copyright, patents and trademarks is created and plagiarism is discouraged. The HRD cell conducts programmes which will help the students to face interviews and tests confidently and win over their adversaries. The Cell for the prevention of Drug abuse creates awareness among the students to know about the ill-effects of the "killer". Sports is given due importance by providing training and the facilities to keep the students physically fit, so that the college teams participate at Inter-Collegiate, University, State and National levels. NSS, Outreach cell, Rangers instil in students a sense of responsibility towards the community and enable them to build the environmental consciousness, Institutional social responsibility, social harmony, being compassionate and disciplined. The aim of our vision is to bring out well-mannered and educated girls who are respected in the society and they serve both domains-home and work place by caring for humanity Because of the learning platform provided by various cells and departments the students churn out to be good human being and responsible citizen.

Provide the weblink of the institution

<http://bwc.besant.edu.in/en/>

8.Future Plans of Actions for Next Academic Year

1. Establishment of Learning management system with full fledge WIFI in the campus.
2. Online Certificate programmes / add on courses/Job enrichment courses with skill identification for the development of Faculty and students a step towards the new education policy.
3. Improvisation of Two Distinct Institutional best practices
4. To focus on Gender Equity, IPR for self development and progress
5. Sustaining and enhancing quality circle in the student council for incremental development
6. Organization of Webinars /Seminars / Talks / Demonstrations / Industrial visits / internship based on standard operating system.
7. Revitalizing the maintenance committee and ensuring utilization of assets and services.
8. Holistic empowerment in the form of higher education entrepreneurship and employability with the help of programmes organized by the Career guidance cell, Women cell, Entrepreneurial development cell and Placement cell
9. Formulation of new strategies and policies to render community services based on demand or need through the Outreach cell.
10. To focus on research and development with encouragement to creativity, innovation and participation by the involvement of staff and students in research activities like presenting papers, publication of articles and also to create awareness about funding from Govt. and the other Agencies for research projects.
11. Ensure availability of students data and analysis to take appropriate measures in the case of slow, Advance, socio economically and Technologically disadvantage students
12. Good citizenship behavior, Instilling patriotism, Green consciousness, social harmony and inclusive happiness to be promoted by the college champion.
13. Analysis and action report of feedback mechanism based on two counts, (a) Curriculum. (b) Teaching, learning and Evaluation.
14. To focus on effective planning and implementation of Peer mentoring and formulation of faculty development programme based on the feedback received.
15. Deans to set up a committee for Campaign derive to the PU Colleges for the purpose of publicity about the college and also to plan the conduct of Fest by UG for PU Students and PG for UG students.