

**BESANT WOMEN'S COLLEGE,
MANGALURU -575003**

AQAR – 2016-2017

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2016-2017

1. Details of the Institution

1.1 Name of the Institution

BESANT WOMEN'S COLLEGE

1.2 Address Line 1

M.G.ROAD

Address Line 2

KODIALBAIL POST

City/Town

MANGALURU

State

KARNATAKA

Pin Code

575003

Institution e-mail address

besant_college@rediffmail.com

Contact Nos.

0824 2492206

Name of the Head of the Institution:

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinators:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID(For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	82	2004	5 YEARS
2	2 nd Cycle	A	3.12	2011	5 YEARS
3	3 rd Cycle	A	3.02	2017	5 YEARS
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01-07-2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

1.	AQAR	2011 - 2012	Submitted to NAAC on	02-08-2012
2.	AQAR	2012 - 2013	Submitted to NAAC on	21-08-2014
3.	AQAR	2013 - 2014	Submitted to NAAC on	22-12-2014
4.	AQAR	2014 - 2015	Submitted to NAAC on	07-10-2015
5.	SSR	2011- 2016	Submitted to NAAC on	27-02-2016
6.	AQAR	2015 -2016	Submitted to NAAC on	26-10-2016
7.	AQAR	2016 - 2017	Submitted to NAAC on	15-09-2017

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education - PG Men Women - UG

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing UG Totally Self-financing PG

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	(PhysEdu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input checked="" type="checkbox"/>		
Others (Specify)	<input type="text" value="B.B.A, B.Sc.FND, M.Com"/>								

1.11 Name of the Affiliating University (*for the Colleges*)

Mangalore University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="14"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="04"/>
2.3 No. of students	<input type="text" value="04"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="28"/>
2.10 No. of IQAC meetings held	<input type="text" value="26"/>
2.11 No. of meetings with various stakeholders:	
Faculty	<input type="text" value="20"/>
Non-Teaching	<input type="text" value="02"/>
Alumni /PTA/Others	<input type="text" value="04"/>
2.12 Has IQAC received any funding from UGC during the year? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, mention the amount	<input type="text" value="Nil"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No International National State University Level

(ii) Themes

Date	Organizing Department	National/ State/ University/ Level	Title of the Conference / Seminar / Workshop
23-24 August 2016	College collaborated with Besant Evening College	National Level	Konkani speaking people of Coastal Karnataka and their Anglo – Portuguese connection
7-10-2016	Economics	University Level	Dari Deevige - an Inter-collegiate workshop on Career Avenues for B.A students
7-1-2017	History	University Level	History- Art and Architecture of Tulu Nadu

2.14 Significant Activities and contributions made by IQAC

- Keeping the previous years' experience as the Touchstone, the IQAC takes the general consensus and makes necessary changes to improve the quality of programs and activities in the Institution.
- Convening meetings to plan the various activities for the academic year to be implemented by the various Auxiliary associations, Cells, Clubs and departments
- Motivating the Faculty members to conduct various Certificate courses and Curricular enrichment programmes.
- Consequently Certificate courses such as KPSC Training Programme, Consumer Education, Yakshagana for staff and students, Personality Development and Career Guidance, Communicative English for the administrative staff and Curricular Enrichment programmes namely, Paper presentation on the Union Budget, Panel Discussion-Make in India, Yakshagana Thalamaddale for staff and students, Crash course in Fashion Designing, Interactive session on Human Rights and Youth were conducted.
- Megabyte Club- a link between the Industry requirement and the Academic syllabus, Annie's Literary Club and Hindi Sangh to provide literary activities to the students, Konkani Bhashabhimana Sangha to develop students' interest in Konkani Literature and Research were introduced.
- Flying Squad during Internal Examinations was one of the Evaluation related reforms brought into practice
- The Faculty and students are motivated to present Research papers in Seminars and Conferences and upgrade their academic qualifications
- The IQAC room shifted to a spacious room in the ground floor of the new main building

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> Introduction of skill based subject related certificate courses with external training institutions 	<p>Certificate courses such as KPSC Training Programme by the Department of Commerce, Consumer Education by the Consumer Forum, Yakshagana for staff and students by the Department of Kannada, Personality Development and Career Guidance by the P.G Department of Commerce and Management were conducted.</p> <p>Also, Communicative English for the administrative staff and Curricular Enrichment programmes namely, Paper presentation on the Union Budget, Panel Discussion-Make in India, Yakshagana Thalamaddale for staff and students, Crash course in Fashion Designing, Interactive session on Human Rights and Youth were taken up.</p> <p>Megabyte Club- a link between the Industry requirement and the Academic syllabus, Annie's Literary Club and Hindi Sangh to provide literary activities to the students, Konkani Bhashabhimana Sangha to develop students' interest in Konkani Literature and Research were introduced.</p>
<ul style="list-style-type: none"> To strengthen smart class room teaching 	<p>The English Language Laboratory which is open to all the students of the college was shifted to a more spacious room in the Basement of the new block.</p> <p>Five more LCD'S were added as a result of which students in twenty five classrooms get the benefit of smart teaching aids.</p>
<ul style="list-style-type: none"> To organise inter departmental programmes 	<p>In connection with the World Population Day, the Department of English in association with the Departments of Kannada, Hindi and Sanskrit organised Essay writing competition in the respective languages.</p> <p>Child Beggary Eradication programme was organised by the Departments of Economics and other Humanities</p> <p>Flower Petals Rangoli competition by the Departments of Economics and Sociology</p> <p>Self Defence Techniques for women by the Women's Cell, Students' Council and the IQAC</p>

	<p>Essay writing competition, Quiz competition, Cleanliness awareness programme by the Department of English , Environment Club and Quiz Club at Govt. Higher Primary School, Mullakadu</p> <p>Demonstration on Chocolate making by the Departments of Home Science and Secretarial Practice</p>
<p>Emphasis on Research, consultancy and publication</p>	<ul style="list-style-type: none"> • Five faculty members received Minor Research Grant from the UGC • 03 Faculty members qualified to guide research Scholars • Eminent researchers invited to motivate Faculty and students on various topics • A National level seminar was organised on the topic ‘ Konkani speaking People of Coastal Karnataka and their Anglo-Portuguese Connection’, in collaboration with Besant Evening College • University Level workshops conducted : Daari Deevige by the Economics Department and on the Art and Architecture of Tulunadu by the Department of History • Honorary Consultancy services offered to Permanki Milk Producer’s Woen’s Cooperative Society, Mangaluru by Dr. Sudha as a result of which the Society is intending to float Samruddhi Self- Help Groups’to implement the suggestions given by her. • Dr. Meenakshi is selected as one of the jury of Kendra Sahithya Akademy, Book Award <p>The following MoU’s were functional during the period:</p> <ul style="list-style-type: none"> • Dakshina Kannada District Federation of Consumer Organizations • Inchara Foundation Mangalore • Nethravathi Career Training Institute • G-Tec Computer Education Mangalore • Sarvajna IAS Academy • Inglobe Aviation Club • Mangalore University History Teachers’ Association (Manusha) • Mangalore University Economics Teachers’ Association (MUEA) • Rani Abbakka Tulu Adyayana Kendra, Bantwal, D.K • Connectia Solutions

	<ul style="list-style-type: none"> • Mangalore University Sociology Teachers' Association • Faculty and students presented papers in various International, National and University level Seminars and workshops
To strengthen the Alumni and PTA to mobilize human and financial resources for academic development and community service	<p>The Alumni and PTA meetings were held regularly in order to strengthen the associations and mobilize human and financial resources.</p> <p>The members of the Alumni and PTA contributed towards:</p> <p>Students' fees Mid day Meals</p> <p>actively participated in:</p> <p>The NSS Special Camp held at Kodman Outreach activity organised at Thota Bengre</p>
Improvise the internal examination and evaluation process	In order to enable smooth conduct of exams, Flying Squad comprising of the Faculty members was introduced
To develop institutional and industry interaction, collaboration through MoU's and PPP	<p>National Seminar on The 'Konkani Speaking People of Coastal Karnataka in collaboration with'Besant Evening College and the Vishwa Konkani Kendra</p> <p>KPSC Training Programme by the Department of Commerce</p> <p>Consumer Education programme by the Consumer Club</p>

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body IQAC Committee

Provide the details of the action taken

The draft copy of the AQAR was prepared and placed before the IQAC for their perusal and approval. After incorporating the suggested changes and making the required modifications, the co-ordinators submitted the AQAR online to the NAAC office.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL	NIL	NIL
PG	01	NIL	01	NIL
UG	05	NIL	03	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	02	NIL	NIL	NIL
Diploma	03	NIL	NIL	NIL
Certificate	02	NIL	NIL	NIL
Others	09	09	Total 18	09
Total	22	09	22	09

Interdisciplinary	NIL	NIL	NIL	
Innovative	NIL	NIL	NIL	

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	BA/ B.Com/ BBA/ B.Sc/ B.Sc.FND/M.Com
Trimester	—
Annual	06 (COP) + 01 (Diploma)

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus revised by the Mangalore University once in 3 years

Teachers participate as chairpersons, members of Boards of Study and Boards of Examination

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	02	15	—	1 State

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	05	--	-	--	--	--	--	--	

2.4 No. of Guest and Visiting faculty and Temporary faculty

12 Part-time
36 Temporary

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	08	15	02
Presented papers	05	13	00
Resource Persons/Moderator	02	01	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Class Reports and seminars by students, creative writing; assignments, quiz contests, role play, dialogue writing, report writing
- Spoken English training through the Language Laboratory
- Screening of movies
- Field study, Industrial visits and project works carried out by the departments
- ICT enabled teaching and learning
- Experiential learning by visiting historical places, museum
- Guest lectures
- Internship
- case study and group discussion
- Student faculty
- Peer teaching
- Exhibition
- On line reference and notes

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination. Bar Coding, Double Valuation, Photocopy,) Online Multiple Choice Questions

Semester Exams conducted as per Mangalore University Rules. Multiple choice questions, Viva- voce and projects work are part of the Semester Exams

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

06

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
B.Com	226	71	45	43	16	77%
B.A	85	33	29	17	02	95%
B.B.M	48	02	03	07	07	59%
B.Sc	09	06	02	01	--	69%
B.Sc.(FND)	12	08	04	00	--	100%
M.Com	60	36	24	00	00	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The members of the IQAC contribute their expertise in the functioning of the activities of various departments and associations

- The IQAC meets at regular intervals to plan and coordinate the activities of the Departments and associations
- New ideas and suggestions are sought from the stakeholders for the improvement of quality in teaching and learning process and incorporated if found effective
- Facilitates a learner-centric environment for independent learning and critical creative thinking
- various activities like workshops, seminars and certificate courses are planned and implemented
- Counselling, remedial and value education classes are designed and incorporated in the college Time-table

- ICT up gradation as a teaching methodology, enhancement of library resources and infrastructure facilities suggested for effective teaching learning process
- Motivates staff and students to partake in research related activities
- The IQAC intimates the deans and department heads if any changes in the Evaluation process
- Extension and outreach activities planned and executed in the adopted village
- Programmes conducted to instill in students a concern for the Environment
- Implements corrective measures in response to the Feedback collected from the stakeholders
- Best practices incorporated in routine activities

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	00
UGC – Faculty Improvement Programme	00
HRD programmes	53
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	02
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	00
Others	Subject related workshops – 15

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	9	--	17 Mgt.
Technical Staff	---	--	---	03 Mgt.

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC monitors the research activities in the college through the Research & Development Cell
- The Faculty and the students are encouraged to participate in programmes related to research methodology and acquire new insights
- It motivates the teachers to upgrade their academic qualifications
- The Staff are encouraged to pursue Ph.D, undertake minor and major research projects, publish articles and organize workshops and seminars.
- Research interest in students is inculcated through inter-class competitions on research paper presentations

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	01 applied
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	05	Nil	NIL
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	05	02
Non-Peer Review Journals	NIL	NIL	NIL
Refereed Journal	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL
Conference proceedings	06	16	03

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	2015-17	UGC	360000	225000
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects (other than compulsory by the University)			Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total			360000	225000

3.7 No. of Articles published i) With ISBN No. Chapters in Edited Books
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of Conferences/Workshop Organized by the Institution

Level	International	National	State	University
Number	NIL	01 (Collaboration with BEC)	NIL	02
Sponsoring agencies	NIL	NIL	NIL	NIL

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : ____

From Funding agency From Management of University/College Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in Rangering events:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>
District level	<input type="text" value="Nil"/>		

3.23 No. of Awards won in NSS:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="00"/>	College forum	<input type="text" value="02"/>		
Rangers	<input type="text" value="02"/>	NSS	<input type="text" value="09"/>	Any other	<input type="text" value="05"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The institution has contributed to the wellbeing of the society through extension activities conducted by various associations such as the outreach cell, NSS, Red Cross, Rangers, Environment club, Women's Cell, Consumer forum and the Departments
- Swatchh Bharath Abhiyan with the theme Hasiru Honnu at Thota Bengre, adopted Village
- Sanitation and other environment related activity
- Legal Awareness Programme
- Human Rights Awareness Programme
- Blood Donation
- E-Waste Management Programme- distribution cotton bags to neighbouring shops to collect e- waste
- Namma Mane, Namma Mara- Awareness programme related to saving and protecting trees
- Beggary eradication programme
- Awareness programme on Govt. Insurance schemes and Self employment
- Environment protection awareness, Lectures on Organic farming and demonstration on making of natural manure

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.17acres	Nil	Mgt.	1.17 acres
Class rooms	37	Nil	Mgt.	37
Laboratories	08	Nil	Mgt	08
Seminar Halls	03	Nil	Mgt	03
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		CC Camera 11 Computers 08 LCD 05 Refrigerator 01 Air Cooler 01 Induction Cooker 01 Ladder 02 Cushion Chair 17	UGC	Rs.7,23,863/-
Value of the equipment purchased during the year (Rs. in Lakhs)				
Other		Aided Telephone 02 Biometric Machine 01 Colour ID Telephone 01 Projector Remote 03 Stabilizer 02 Aluminium Rack		Rs.18,701/- Rs.9,41,721/-
Total				Rs.16,84,285/-

4.2 Computerization of administration and library

Accounting and Administration process has been computerized.

- Upgrading of Tally Software, Receipt of Fees, Admission Process and Examination Process
- D-Space software installed in the library
- Barcoding of the books in the library and complete automation
- Information through SMS.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value(Rs.)	No.	Value(Rs.)	No.	Value(Rs.)
Text Books	13646	1130689	430	47295	14076	1257155
Reference Books	22885	2643525	421	153203	23306	2957638
e-Books	N-list	5000	Renewed subscription	5000	N-list	5000
Journals	79	178000			79	178000
e-Resource J Gate	J-Gate	67416	J Gate	67416	J-Gate	67416
Subscription INFLIBNET	N-list	5000	N-list	5000	N-list	5000
CD & Video	154	Free of cost	02	Free of cost	156	Free of cost
Others (specify) Book Bank Books	4184	337491	Nil	Nil	4184	4184

4.4 Technology up gradation (overall) :

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	147	03	Lab- I Lab-II	01	Nil	09	05 06 notebooks	8 laptops
Added	08	—	—	—	—	—	—	—
Total	155	03	02	01	—	09	11	08

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- The faculty members were given training for the e-voting procedure
- Training on accessibility of on line library sources like J-gate
- The students of M.com had an awareness talk on online coaching
- COP -Netsim sponsored by UGC is conducted for the students
- I B.A students were introduced to Basic Computer Training programme
- Tally ERP- a certificate course for the students
- Power Point Presentations of seminars and projects by staff and students
- Students were given Exposure to hardware with video clippings
- The departments of DP, C.Sc and Journalism joined hands to expose the world of DTP using CorelDraw and Photoshop
- A talk on CorelDraw and Photoshop was given to the students followed by 10 days training for the students
- Computer awareness programme
- Guidance to create E mail ID
- The Departments of Data Processing and Computer Science organised a programme “Essentials of Movie Maker- The ultimate Show Creator”- which touched upon the usefulness of Microsoft Movie Maker@ for windows XP. Video effects and Video Transitions were also highlighted

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.33 lakhs
ii) Campus Infrastructure and facilities	Spent by the Management
iii) Equipment	3.52 Lakhs
Total :	4.85 lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Student representatives involved in all the activities of the college
- Regular meetings held by the IQAC with the staff and students
- Awareness about various support services provided in the meetings in addition to the information provided in the college calendar, the public address system and notice boards

5.2 Efforts made by the institution for tracking the progression

- The Alumni are contacted and invited for programmes through the staff and the students of the college
- Alumni meetings are held during regular intervals
- Information is collected about the progression of students through their peers, Facebook and Whatsapp groups

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1029	106	—	—

(b) No. of students outside the state

56

(c) No. of international students

NIL

Last Year – 2015-16						This Year – 2016-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
135	99	22	952	01	1209	144	115	27	849	00	1135

➤ Demand ratio 1.1 Dropout % 1.762%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Bank examination training programme through TIME Institute, Mangaluru
- Workshops to improve soft skills and communicative skills
- Training programmes to prepare CV and face interviews
- Computer awareness Programme
- Exposure to students through Career Guidance programmes conducted by other institutions
- Personality and skill development programme to students by G- Tech Computers

5.5 No. of students qualified in these examinations

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	50

➤ 5.6 Details of student counselling and career guidance

- The mentors and tutors conduct regular counselling classes as incorporated in the Time table
- Each and every student gets to personally interact with the teachers
- Courage and confidence instilled to students to face the challenges of life
- Professional counselling recommended in case of need
- Students empowered with employability skills through Career guidance and Placement cell
- Career Orientation Programme by Vivekananda Institute for Leadership Development
- Training programme for improving employability skills
- Awareness about online coaching and accessing online library resources
- Career development programme for the Final year students by the Placement Cell
- Seminar on job opportunities

No. of students benefitted

1135

5.7 Details of campus placement

	<i>On campus</i>	<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed (Campus interview)	Number of Students Placed
05	200	110	80

5.8 Details of gender sensitization programmes

- Self –defence techniques for women – A demonstration by Mr. Karthik Kateel
- The students learn to interact with the opposite gender during inter-collegiate competitions in and outside the college
- Various women empowerment activities conducted by the Women’s Cell, EDP Cell and departments to boost the confidence of the students
- Self- Defence techniques discussed during Counselling and value education
- Activities to sensitize the students about their roles and responsibilities in the society

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level/ Inter collegiate National level Inter- University level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level/ Inter Collegiate National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support- 16-17

	Number of students	Amount
Financial support from institution	80	80000/-
Financial support from government	348	739509/-
[Financial support from other sources	09	18400/-
	Beedi Scholarship	The Scholarship Amount is Directly credited to the students' SB Accounts
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs: State/ University level National level International level

Exhibition: State/ University/College level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed :

There were no major grievances reported by the students formally, however, some of the oral grievances of students about the canteen food, permission to attend classes to late comers with genuine reasons were redressed

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To bring higher education within the reach of all women who seek it. Admissions on a non-discriminative basis help them evolve into competent individuals to be of better service to the family and the society.

MISSION

In keeping with its Vision Statement, Besant Women's College has the following Mission:

- To instil and sustain in the students a lasting desire to seek knowledge and to impart to them the skills to acquire it.
- To develop qualities essential to make students proficient in the two vital feminine concerns of the modern times – home and career.
- To kindle in the students an awareness of their rights and responsibilities and to impart to them the basic human values to evolve into thinking, independent and self respecting women.
- To help the students acquire a scientific temper in the process of learning and strive for sound knowledge in the disciplines of Humanities, Science and Commerce.
- To inculcate team spirit and leadership skills in the students, to ensure success in their professions and to assume career responsibilities.
- To inspire in the students a deep sense of pride for the nation and its culture, along with a progressive and global outlook.
- Inculcating progressive thinking by imparting values.

6.2 Does the Institution have a Management Information System?

No

Transparency in administration activities.

Biometrics system implemented

Regular meetings and informal discussions at various levels in the presence of the correspondent

Flow of information and decision making process systematised.

The Deans and Heads of various departments ensure collaboration with the other members, in executing curricular, co-curricular and Extra-curricular activities

Participation of Staff representative in Management meetings

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Certificate courses and Credit related activities implemented to strengthen the prescribed curriculum
- Networking and Functional English course conducted to enhance the competency in the students.
- Programmes and activities of the departments conducted as per the academic calendar
- Faculty participate in curriculum related workshops and seminars and implement necessary changes

6.3.2 Teaching and Learning

- Systematically planned academic calendar
- Carefully balanced schedule of curricular and co-curricular activities
- Innovative process in teaching and learning
- Syllabus allotment, Lesson plan, tests, assignments, for the next semester session is also discussed
- Seminars, quiz contests, Poetry/Drama, Folk culture, creative writing assignments, add-on courses, project work, field visits and industrial visits to supplement the curriculum

6.3.3 Examination and Evaluation

- Regular class tests (both oral & written) and internal exams are conducted
- Flying squad introduced during internal exams
- Answer scripts are evaluated within the stipulated time and answer scripts distributed to the students for personal seeing
- Remedial measures provided to improve the performance of slow learners
- Advanced learners provided with extra reference materials
- Tutors personally enlighten the performance level to the parents during the distribution of the Progress reports

6.3.4 Research and Development

- The Research cell inculcates research culture in students by organising academic seminars and workshops at regular intervals
- Paper presentation competitions are conducted to instill the spirit of enquiry
- Awareness about information of various research grants provided to the Faculty members
- 05 Faculty members are engaged in Minor Research and one has applied for a Major Research Project supported by the UGC
- The faculty are encouraged in research through various ways like projects, seminar papers and assignments

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has adopted the following strategies to develop and upgrade facilities in the library, ICT and Physical infrastructure.

- Latest reference books and journals are purchased and subscribed every year
- Complete automation of the library service
- Internet service is made available to the library users
- Access to D-space which comprises of the research based articles of the faculty
- Remedial library caters to the academic needs of the students in addition to the Central library
- Annual budgetary allocation is made available to every department for purchasing text books and reference books
- Every department library supplements the Central library in providing required study material

6.3.6 Human Resource Management

The Human Resource of the college is managed in a democratic manner

- Biometric attendance for all staff members
- At the end of each semester a review meeting is conducted to assign academic responsibilities
- Responsibilities related to cells and associations divided among the Faculty members on a rotation basis
- Appointments are made by the Management through the procedure stipulated by the Collegiate Education Department, Govt of Karnataka
- The smooth and systematic functioning of the student oriented activities monitored by the Students council representatives under the supervision of the Faculty members
- Mentoring and tutoring facility is made available to students
- Orientation, leadership and training programmes are organised periodically for staff and students by the HRD Cell
- The overall total human resource of the college managed by the Governing body

6.3.7 Faculty and Staff recruitment

Recruitment of the Faculty, Administrative staff and support staff is done with utmost transparency, abiding with the Government procedure for both aided and unaided streams.

During the year the following recruitments were made:

- Part time faculty - 01
- Full time faculty (Management) - 03

6.3.8 Industry Interaction / Collaboration

MOU's with the following institutions have been established:

- Dakshina Kannada District Federation of Consumer Organizations
- Inchara Foundation, Mangalore
- Nethravathi Career training Institute
- G- Tec Computer Education, Mangalore
- Sarvajna IAS Academy
- Inglobe Aviation Club
- Mangalore University History Teachers' Association (Manusha)
- Mangalore University Economics Teachers' Association (MUEA)
- Rani Abbakka Tulu Adyayana Kendra, Bantwal, D.K
- Connectia Solutions
- Mangalore University Sociology Teachers' Association

6.3.9 Admission of Students

- Affiliated to the Mangalore University, the college strictly adheres to the affiliated University guidelines. The Prospectus containing detailed information about fee structure, student support system, scholarship, add on courses etc. is given at the time of admission
- It has an admission policy which is in tune with the vision and Mission. It is committed to serve all the sections of the society as followed by inclusive higher education policy.
- The admission process is computerised

6.4 Welfare schemes:

Teaching	Administrative Staff	Students
PF (Management Staff)	PF (Management Staff)	Medical Counselling
Maternity Leave	Medical Insurance	Fee Concession
Leave Encashment	Maternity Leave	Govt/ Pvt Scholarships
Academic enrichment financial initiative	Leave Encashment	Students endowment scheme
Advances to staff	Academic enrichment financial initiative	Mid-day Meal
Exemplary Award	Advances to staff	Proficiency Awards
Transportation	Financial Aid	Prizes
	Job opportunities to the children of the Non-teaching staff	Financial Aid
	Admission, Scholarship and Fee concession for daughters	Career Guidance and Placement
	Exemplary Award	Gym and Counselling (Physical and Mental wellbeing)
	Transportation	Group Insurance to students
		Student council activities
		Transportation

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Internal assessment examinations are conducted systematically
- Computerisation of examination related process
- Access to online hall tickets
- Publication of examination results online
- Mark sheet with photograph
- Opportunity to complete pending papers through supplementary exams

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges

6.11 Activities and support from the Alumni Association

- Collaborates with the college in organizing Community Service related activities
- Donated G.R.P toilet to the women Folk of Bengre village
- Scholarship is given to the economically disadvantaged meritorious students
- Rs. 13500 -fees towards Midday meal contributed by Ms. Swaroopa, the President of the Alumni Association
- Participation in the NSS annual special camp and outreach activities of the college
- Donated 04 Ceiling fans and a drip irrigation facility to DKZP Higher Primary School, Kodman
- Felicitations to the teaching and administrative staff on their superannuation
- Donated Rs. 50000/ towards additional furniture in the Principal's chamber and the college office

6.12 Activities and support from the Parent – Teacher Association

PTA contributes towards the Mid-day meals programme

Extends financial benefit to deserving students

Felicitates meritorious students

Gives genuine feed back and facilitates improvement in the overall development of the activities of the college

6.13 Development programmes for support staff

- Spoken English course
- Exposure to Language skills through Language Laboratory
- Yakshagana classes

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Departments and Associations other than the Environment club organize activities to sensitise students on environment conservation
- Campus cleaning by NSS/Rangers/Red cross and members of the environment club
- Planting of saplings and maintenance of a Herbal garden
- Vermin compost bin maintained by the Home Science Dept. of the College and the compost is used to manure the potted plants in the college
- Programmes on Swachh Bharth Abhiyan theme conducted in the adopted village

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- A blend of traditional and ICT Mode of teaching
- Motivation to students through announcements related to exemplary performance in academic activities, and sports achievements during the morning assembly.
- Awareness on Human rights and gender sensitization made through guest lectures and discussions
- Visits to oldage homes, orphanages, government schools to inculcate social responsibility in students
- Various awareness activities were conducted in the adopted village Thota Bengre by the different departments and associations.
- Inter Departmental activities like value addition certificate courses have been introduced
- Seminars, Paper presentations and project work are monitored and feedback is obtained for further improvement
- Collaborative efforts with the various stakeholders like Alumni, Parents, Govt, NGO's have resulted in active participation in the curricular and co-curricular activities
- MoU's have been signed in order to strengthen students admission rate and inculcate community service aptitude and to create socially responsible citizens
- To strengthen PTA & reduce dropout rates of students
- Green initiative programmes

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

All the Departments, Associations, Cells and Committees execute the plans as proposed by the IQAC with Minor changes

Plan of Action	Achievements
<ul style="list-style-type: none">• Introduction of skill based subject related certificate courses with external training institutions	<p>Certificate courses such as KPSC Training Programme by the Department of Commerce, Consumer Education by the Consumer Forum, Yakshagana for staff and students by the Department of Kannada, Personality Development and Career Guidance by the P.G Department of Commerce and Management were conducted.</p> <p>Also, Communicative English for the administrative staff and Curricular Enrichment programmes namely, Paper presentation on the Union Budget, Panel Discussion-Make in India, Yakshagana Thalamaddale for staff and students, Crash course in Fashion Designing, Interactive session on Human Rights and Youth were taken up.</p> <p>Megabyte Club- a link between the Industry requirement and the Academic syllabus, Annie's Literary Club and Hindi Sangh to provide literary activities to the students,</p>

	Konkani Bhashabhimana Sangha to develop students' interest in Konkani Literature and Research were introduced.
<ul style="list-style-type: none"> To strengthen smart class room teaching 	<p>The English Language Laboratory which is open to all the students of the college was shifted to a more spacious room in the Basement of the new block.</p> <p>Five more LCD'S were added as a result of which students in twenty five classrooms get the benefit of smart teaching aids.</p>
<ul style="list-style-type: none"> To organise inter departmental programmes 	<p>In connection with the World Population Day, the Department of English in association with the Departments of Kannada, Hindi and Sanskrit organised Essay writing competition in the respective languages.</p> <p>Child Beggary Eradication programme was organised by the Departments of Economics and other Humanities</p> <p>Flower Petals Rangoli competition by the Departments of Economics and Sociology</p> <p>Self Defence Techniques for women by the Women's Cell, Students' Council and the IQAC</p> <ul style="list-style-type: none"> Essay writing competition, Quiz competition, Cleanliness awareness programme by the Department of English , Environment Club and Quiz Club at Govt. Higher Primary School, Mullakadu <p>-Demonstration on Chocolate making by the Departments of Home Science and Secretarial Practice</p>
Emphasis on Research, consultancy and publication	<ul style="list-style-type: none"> Five faculty members received Minor Research Grant from the UGC 03 Faculty members qualified to guide research Scholars Eminent researchers invited to motivate Faculty and students on various topics A National level seminar was organised on the topic ' Konkani speaking People of Coastal Karnataka and their Anglo- Portuguese Connection', in collaboration with Besant Evening College University Level workshops conducted : "Daari Deevige" by the Economics Department and on the "Art and Architecture of Tulunadu" by the Department of History Honorary Consultancy services offered to Permanki Milk Producer's Women's Cooperative Society, Mangaluru by Dr. Sudha as a result of which the Society is intending to float Samruddhi Self- Help Groups to implement the suggestions given by her.

	<ul style="list-style-type: none"> • Dr. Meenakshi is selected as one of the jury of Kendra Sahithya Akademy, Book Award <p>The following MoU's were functional during the period:</p> <ul style="list-style-type: none"> • Dakshina Kannada District Federation of Consumer Organizations • Inchara Foundation Mangalore • Nethravathi Career Training Institute • G-Tec Computer Education Mangalore • Sarvajna IAS Academy • Inglobe Aviation Club • Mangalore University History Teachers' Association (Manusha) • Mangalore University Economics Teachers' Association (MUEA) • Rani Abbakka Tulu Adyayana Kendra, Bantwal, D.K • Connectia Solutions • Mangalore University Sociology Teachers' Association • Faculty and students presented papers in various International, National and University level Seminars and workshops
<p>To strengthen the Alumni and PTA to mobilize human and financial resources for academic development and community service</p>	<p>The Alumni and PTA meetings were held regularly in order to strengthen the associations and mobilize human and financial resources. The members of the Alumni and PTA contributed towards:</p> <p>Students' fees Mid day Meals</p> <p>actively participated in:</p> <p>The NSS Special Camp held at Kodman Outreach activity organised at Thota Bengre</p>
<p>Improvise the internal examination and evaluation process</p>	<p>In order to enable smooth conduct of exams, Flying Squad comprising of the Faculty members was introduced</p>
<p>To develop institutional and industry interaction, collaboration through MoU's and PPP</p>	<p>National Seminar on The 'Konkani Speaking People of Coastal Karnataka in collaboration with' Besant Evening College and the Vishwa Konkani Kendra KPSC Training Programme by the Department of Commerce Consumer Education programme by the Consumer Club</p>

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice 1:

Title of the Practice: Mentoring System for Students

Objectives of the Practices :

- To minimize dropouts through personal counseling
- To groom students to become responsible citizens

The Context:

Students experience stress due to various problems - sometimes it could be because of difficulties and unpleasant incidents / Circumstances at home, peer pressure inability to get good marks, problems in friendship, and inferiority complex. This results in increasing number of failures and dropouts. As personal problems can't be discussed in the classrooms, the Mentors identify students with personal problems and meet them separately. Confidentiality is maintained and the student is given the necessary advice and guidance to help her overcome the problem. Hence, one of the methods to achieve emotional stability in the students is the Mentoring system which contributes to the overall progress of the students.

The Practice:

An efficient mentor-ward system is in practice. Each teacher is assigned 20-25 students. At least once a week, the teacher and the students meet to discuss, clarify and share various problems which may be personal, domestic, academic, etc. Essential information is collected, confidentiality is maintained and necessary guidance is given to such students to face the challenge. The parents and local guardians are also consulted whenever necessary.

Evidence of success:

The students feel more confident to face the issues bothering them with the moral support of the Mentors. This also enhances the relationship between the students and the teachers. It leads to better performance in examinations, more regular attendance, increased participation in co-curricular activities and better discipline on the campus as in the process students imbibe various virtuous qualities

Resources

It is not the financial resource but human resource (Committed teaching staff and students who are willing to share their problems) that is needed to successfully implement this practice.

Best Practice 2:

Title of the Practice: Value Education

Objectives of the practice : To enable students imbibe essential values

The Context:

Total personality development of the students and confidence to face the challenges of life,

The Practice

Weekly value education classes and guest lectures are conducted at regular intervals. All the topics discussed aim at providing an awareness of values. Examples from real life situations are also used to remove the hidden fears instil confidence and service mindedness in the students.

Evidence of Success

Students have acquired better understanding of social problems. They are better equipped to face the challenges of life. They have acquired the nature of understanding and helping others in times of need.

Resources : Financial resource is not necessary but Institutional co-ordination is required to conduct such activities

7.4 Contribution to environmental awareness / protection

- Cleanliness drives were organised in and around the college by Departments, Associations and the Environment Club
- Necessary initiatives are taken to keep the environment, pollution free
- Vanamahotsava is observed by planting saplings
- Environment protection and awareness activities conducted in the adopted village Thota Bengre.
- To popularize the traditional home remedies, a Herbal garden is maintained in the college premises
- Entrepreneurship development activities are conducted for the benefit of the students and their parents

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- SWOT analysis at the staff level and department level is facilitated by the IQAC
- IQAC, motivates the conducting of all the quality enhancement activities
- College ensures quality education, keeping in mind the needs of the students

8. Plans of the institution for the next year

- Skill development programmes for the benefit of students.
- Increase in activities to inculcate social responsibility
- Introduction of subject related certificate courses
- To strengthen smart class room teaching
- To organise inter departmental seminars
- Enhancement of career guidance activities thereby contributing to increased placements
- Emphasis on Research, consultancy and publication
- To strengthen the Alumni and PTA

Name Prof. PreethaBhandary
Prof. Meera Edna Coelho

Name : Dr.Sathish Kumar Shetty P

Signatures of the Coordinators, IQAC

Signature of the Chairperson, IQAC