

BESANT WOMEN'S COLLEGE

M.G. Road, Kodialbail, Mangaluru - 575 003. Phone: 0824 - 2492206 E-mail: besant_college@rediffmail.com Website: bwc.besant.edu.in

(Sponsored by Women's National Education Society)
Re - Accredited by the NAAC with 'A' Grade

Circular /Notice

Date: 22/08/2023

Internal Quality Assurance Cell (IQAC) will be organize a meeting on 25/08/2023 in Auditorium. All members are requested to attend the meeting at 2: 30PM. The agenda for the meeting is given

Agenda:

- 1. Review and confirmation of minutes of last IQAC meeting
- 2. Appreciation of work done during even semester
- 3. IQAC year plan for the new academic year
- 4. Student Induction programme for fresher
- 5. Mentoring

6. Any other matters with the permission of chairman

Coordinator IQAC

S. Sypskal des





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Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Meeting of the IQAC committee was held on 25/08/2023 at 2:30 PM in college auditorium. The following members were present

| Honorable Correspondent | Dr. Manjula K. T | |
|---------------------------------------|---|--|
| Honorable External Members | Dr. Flosy D'Souza-Academician | |
| | Mr. Avinash-Industrialist | |
| | Rotarian Jaya Prakash Rao | |
| | Ms. Jaya Kamath -Proprietor (Ideal Ice-Cream) | |
| Special Invitee | Mr. Deviprasad- Special Officer JD Office, Mangalore | |
| Chairperson | Dr. Sathish Kumar Shetty P. | |
| NAAC Convenor | Dr. Praveen Kumar K.C. | |
| IQAC Convenor | Mr. Syed Kahdar S | |
| Members – Criterion 1 | Ms. Preetha Bhandary | |
| Criterion 2 | Ms. Hemalatha | |
| Criterion 3 | Ms. Anupa Baliga | |
| Criterion 4 | Ms. Latha Hebbar | |
| Criterion 5 | Dr. Parashuram Ganapati Malage | |
| Criterion 6 | Ms. Raviprabha | |
| Criterion 7 | Ms. Ranjini M | |
| Nodal Officer | Mr. Gopal Krishna Raiker | |
| Technical Support Editing Feedback | Ms. Meera Edna Coelho | |



| Librarian | Dr. Lokaraj |
|-------------------------|--------------------------|
| Office Superintendent | Ms. Chandraprabha |
| Ex office Members | |
| Alumni President | Ms. Swaroopa Rani |
| P.T.A. President | Mr. Syed Mohammed Sayeed |
| Special Invitees | Ms. Shifana |
| (Former office bearers) | Ms. Kushi |
| | Ms. Shruthi |
| | Ms. Hafsa |

The principal, Dr Sathish Kumar Shetty opened the meeting with welcome and briefed about the various quality assurance initiatives of the College and requested the IQAC to present the agenda of the meeting.

Agenda1: Review and confirmation of minutes of last IQAC meeting

 IQAC coordinator readout minutes of previous meeting and it was confirmed by members

Agenda 2: Appreciation of work done during even semester

• The principal and the IQAC coordinator appreciated the work of all staff members during even semester. and also appreciated the work of criterion heads and their members in preparation of Self Study Report(SSR)

Agenda 3: IQAC year plan for the new academic year

• IQAC coordinator briefed about the activities must be conducted in the new academic year. He assigned different programmes to organize by various department, clubs and association

Agenda 4: Student Induction Programme for fresher

• IQAC proposed to organize Student Induction Programme. College has been conducting Induction programme for newly admitted students. It was decided to organize Student Induction programme first week of odd semester.

Agenda 5: Mentoring

• Meeting has suggested to prepare a list of mentor and tutor for year

Agenda 6: Any other matters with the permission of Chairman

• Meeting suggested to conduct student union election





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Action Taken Report IQAC meeting held on 25/08/2023

| Sl No | Agenda | Resolution | Action Taken |
|-------|------------------------------|---------------------------------|-----------------------|
| 01 | Review and confirmation of | Minutes of meeting | Noted |
| | minutes of last IQAC meeting | Confirmed | |
| 02 | Appreciation of work done | | Noted |
| | during even semester | | |
| 03 | IQAC year plan for the new | All the initiatives approved by | Gave different |
| | academic year | the committee | responsibilities to |
| | | | all faculty |
| 04 | Student Induction Programme | Decided to organize Induction | Conducted student |
| | for fresher | programme for students | Induction |
| | | | programme |
| 05 | Mentoring | Prepared a circular regarding | Assigned duties of |
| | | mentor tutor list | mentor tutor to staff |
| | | | members. |
| 06 | Any other matter | Committee suggested to | Conducted student |
| | | conduct student union election | Union election |

S. SypSkal-lip

Coordinator IQAC Principal





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Circular /Notice

Date: 12/10/2023

Internal Quality Assurance Cell (IQAC) will be organize a meeting on 20/10/2023 in Auditorium. All members are requested to attend the meeting at 2: 30PM. The agenda for the meeting is given

Agenda:

- 1. Action taken and review of minutes of previous meetings
- 2. IQAC year plan for NAAC PEER team visit
- 3. Internal examination
- 4. Any other matters with the permission of chairman

S. Systkal des

Coordinator IQAC



Internal Quality Assurance Cell Minutes of the Meeting

Meeting of the IQAC committee was held on 20/10/2023 at 2:30 PM in college auditorium. The following members were present

| Honorable Correspondent | Dr. Manjula K. T | |
|----------------------------|--|--|
| Honorable External Members | Dr. Flosy D'Souza-Academician | |
| | Mr. Avinash-Industrialist | |
| | Rotarian Jaya Prakash Rao | |
| | Ms. Jaya Kamath -Proprietor (Ideal Ice-Cream) | |
| Special Invitee | Mr. Deviprasad- Special Officer JD Office, Mangalore | |
| Chairperson | Dr. Sathish Kumar Shetty P. | |
| NAAC Convenor | Dr. Praveen Kumar K.C. | |
| IQAC Convenor | Mr. Syed Kahdar S | |
| Members – Criterion 1 | Ms. Preetha Bhandary | |
| Criterion 2 | Ms. Hemalatha | |
| Criterion 3 | Ms. Anupa Baliga | |
| Criterion 4 | Ms. Latha Hebbar | |
| Criterion 5 | Dr. Parashuram Ganapati Malage | |
| Criterion 6 | Ms. Raviprabha | |
| Criterion 7 | Ms. Ranjini M | |
| Nodal Officer | Mr. Gopal Krishna Raiker | |
| Technical Support Editing | | |
| Feedback | Ms. Meera Edna Coelho | |
| Librarian | Dr. Lokaraj | |
| Office Superintendent | Ms. Chandraprabha | |
| Ex office Members | | |
| Alumni President | Ms. Swaroopa Rani | |
| P.T.A. President | Mr. Syed Mohammed Sayeed | |
| Special Invitees | Ms. Shifana | |
| (Former office bearers) | Ms. Kushi | |
| | Ms. Shruthi | |
| | Ms. Hafsa | |



The Chairman Dr Sathish Kumar Shetty, has started the deliberation with warm welcome note and briefed about the various quality assurance initiatives of the College and requested the IQAC to present the agenda of the meeting.

Agenda1: Action taken and review of minutes of previous meetings

 IQAC coordinator readout minutes of previous meeting held on 25/08/2023and it was confirmed by committee

Agenda 2: IQAC year plan for NAAC PEER team visit

 Iqac coordinator informed that all the faculty in charge of each criterion and Heads of various department to prepare slides to present during NAAC peer team

Agenda 3: Internal examination

• Committee discussed various issues and dates of first internal assessment examination

Agenda 4: Any other matters with the permission of chairman

• Meeting suggested to conduct counciling and remedial classes

Coordinator IQAC

S. Syeskal Jes





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Action Taken Report

IQAC meeting held on 20/10/2023

| Sl No | Agenda | Resolution | Action Taken |
|-------|------------------------------|---------------------------------|---------------------|
| 01 | Review and confirmation of | Minutes of meeting | Noted |
| | minutes of last IQAC meeting | Confirmed | |
| 02 | IQAC year plan for NAAC | All the initiatives approved by | Gave different |
| | PEER team visit | the committee | responsibilities to |
| | | | all faculty |
| 03 | Internal examination | Committee discussed various | Conducted internal |
| | | issues and dates of first | examination on |
| | | internal assessment | 30/10/2023- |
| | | examination | 04/11/2023 |
| 04 | Any other matters with the | Conduct of counseling and | Started counselling |
| | permission of chairman | remedial classes. | on every |
| | | | Wednesday and |
| | | | remedial classes |
| | | | every Thursday |

S. Sypskal Jos

Coordinator IQAC



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ಎಂ.ಜಿ. ರೋಡ್, ಕೊಡಿಯಾಲ್ ಬೈಲ್, ಮಂಗಳೂರು - 575 003 ದೂರವಾಣಿ : 0824 - 2492206



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Circular /Notice

Date: 07/12/2023

Internal Quality Assurance Cell (IQAC) will be organize a meeting on 11/12/2023 in Auditorium. All members are requested to attend the meeting at 2: 30PM. The agenda for the meeting is given

Agenda:

- 1. Review and confirmation of minutes of last IQAC meeting
- 2. Evaluation of Exit Report of NAAC peer team visit
- 3. Evaluation of results of NAAC PEER team
- 4. Uploading of internal Marks in UUCMS
- 5. Preparation for AQAR of 2022-23
- 6. Any other matters with the permission of chairman



Internal Quality Assurance Cell Minutes of the Meeting

Meeting of the IQAC committee was held on 11/12/2023 at 2:30 PM in college auditorium. The following members were present

| Honorable Correspondent | Dr. Manjula K. T | |
|-------------------------------|---|--|
| Honorable External Members | Dr. Flosy D'Souza-Academician | |
| | Mr. Avinash-Industrialist | |
| | Rotarian Jaya Prakash Rao | |
| | Ms. Jaya Kamath -Proprietor | |
| | (Ideal Ice-Cream) | |
| Special Invitee | Mr. Deviprasad- Special Officer JD Office, Mangalore | |
| Chairperson | Dr. Praveen Kumar K C | |
| NAAC Convenor | Dr. Parashuram G Malage | |
| IQAC Convenor | Dr Sathisha K | |
| Members – Criterion 1 | Dr Giriyappa | |
| Criterion 2 | Dr Sathisha K | |
| Criterion 3 | Dr. Gautham Jyothsna | |
| Criterion 4 | Dr. Likraj Vittal | |
| Criterion 5 | Ms.Roopathi | |
| Criterion 6 | Ms. Raviprabha | |
| Criterion 7 | Ms. Ranjini M | |
| Nodal Officer | Mr. Gopal Krishna Raiker | |
| Technical Support Editing | BCA Staffs | |
| Feedback | | |
| Librarian | Dr. Lokaraj | |
| Office Superintendent | | |
| Ex office Members | | |
| Alumni President | Ms. Swaroopa Rani | |
| P.T.A. President | Mr. Syed Mohammed Sayeed | |

The Chairman Dr Praveen Kumar K C, has started the deliberation with warm welcome note and briefed about the various quality assurance initiatives of the College and requested the IQAC to present the agenda of the meeting.

Agenda1: Review and confirmation of minutes of last IQAC meeting

• It was informed that previous IQAC meeting was held on 20/10/2023. After going through the minutes of previous meeting it was approved by the IQAC members

Agenda 2: Evaluation of Exit Report of NAAC peer team visit

• IQAC coordinator presented the exit report of NAAC peer team to members. Discussion was made on the report and also discussed the weakness given in the report

Agenda 3: Evaluation of results of NAAC PEER team

 After receiving grade from NAAC, IQAC made study on factors contributed to reduction of grade

Agenda 4: Uploading of Internal Assessment Marks in UUCMS

• Meeting suggested to upload the Internal Assessment marks in UUCMS

Agenda 5: Preparation for AQAR of 2022-23

• Committee advised to new criterion heads to collect data and submit the AQAR report before the end of February 2024

Agenda 6: Any other matters with the permission of chairman

• Committee suggested to change few important things in college website

Coordinator IQAC



Action Taken Report

IQAC meeting held on 11/12/2023

| Sl No | Agenda | Resolution | Action Taken |
|-------|-------------------------------|----------------------------------|---------------------|
| 01 | Review and confirmation of | Minutes of meeting | Noted |
| | minutes of last IQAC meeting | Confirmed | |
| 02 | Evaluation of Exit Report | Committee evaluated report | Action was taken to |
| | NAAC peer team visit | | improve the grade |
| | | | of college |
| 03 | Evaluation of results of NAAC | Committee suggested to | Decided to orgnise |
| | PEER team | improve the weakness of | every programme |
| | | college | and documents |
| | | | systematically |
| 04 | Uploading of Internal | Instructed the principal to give | Uploaded marks |
| | Assessment Marks in UUCMS | notice on uploading of IA | successfully |
| | | marks | |
| 05 | Preparation for AQAR of | Gave responsibility to each | Gave submission of |
| | 2022-23 | criterion heads to complete the | each criterion |
| | | work | report on or before |
| | | | 20/01/2024 |
| 06 | Any other matters with the | Decided to make change in | |
| | permission of chairman | few necessary items in the | |
| | | college website | |

Coordinator IQAC

Principal

Besant Women's College MANGALORE - 578 003



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Circular /Notice

Date: 30/12/2023

Internal Quality Assurance Cell (IQAC) will be organize a meeting on 01/01/2024 in Auditorium. All members are requested to attend the meeting at 2: 30PM. The agenda for the meeting is given

Agenda:

- 1. Review and confirmation of minutes of last IQAC meeting
- 2. Submission of AQAR 2023-24
- 2. Any other matters with the permission of chairman



Internal Quality Assurance Cell Minutes of the Meeting

Meeting of the IQAC committee was held on 01/01/2024 at 2:30 PM in college auditorium. The following members were present

| Honorable Correspondent | Dr. Manjula K. T | |
|-------------------------------|---|--|
| Honorable External Members | Dr. Flosy D'Souza-Academician | |
| | Mr. Avinash-Industrialist | |
| | Rotarian Jaya Prakash Rao | |
| | Ms. Jaya Kamath -Proprietor | |
| | (Ideal Ice-Cream) | |
| Special Invitee | Mr. Deviprasad- Special Officer JD Office, Mangalore | |
| Chairperson | Dr. Praveen Kumar K C | |
| NAAC Convenor | Dr. Parashuram G Malage | |
| IQAC Convenor | Dr Sathisha K | |
| Members – Criterion 1 | Dr Giriyappa | |
| Criterion 2 | Dr Sathisha K | |
| Criterion 3 | Dr. Gautham Jyothsna | |
| Criterion 4 | Dr. Likraj Vittal | |
| Criterion 5 | Ms.Roopathi | |
| Criterion 6 | Ms. Raviprabha | |
| Criterion 7 | Ms. Ranjini M | |
| Nodal Officer | Mr. Gopal Krishna Raiker | |
| Technical Support Editing | BCA Staffs | |
| Feedback | | |
| Librarian | Dr. Lokaraj | |
| Office Superintendent | Ms Chandraprabha | |
| Ex office Members | | |
| Alumni President | Ms. Swaroopa Rani | |
| P.T.A. President | Mr. Syed Mohammed Sayeed | |

The Chairman Dr Praveen Kumar K C , has started the deliberation with warm welcome note and briefed about the various quality assurance initiatives of the College and requested the IQAC to present the agenda of the meeting.



Agenda1: Review and confirmation of minutes of last IQAC meeting

• It was informed that previous IQAC meeting was held on 11/12/2023. After going through the minutes of previous meeting it was approved by the IQAC members

Agenda 2: Submission of AQAR of 2022-23

• Committee advised to new criterion heads to collect data and submit the AQAR report before the end of February 2024

Agenda 3: Any other matters with the permission of chairman

- uploading of internal assessment marks
- conduct counselling of students regularly

Coordinator IQAC

Principal

MANGALORE-578 003



Action Taken Report

IQAC meeting held on 01/01/2024

| Sl No | Agenda | Resolution | Action Taken |
|-------|------------------------------|--------------------------------|---------------------|
| 01 | Review and confirmation of | Minutes of meeting | Noted |
| | minutes of last IQAC meeting | Confirmed | |
| 02 | Submission of AQAR of 2022- | Committee informed to | Coordinator of |
| | 23 | submit AQAR in the end of | IQAC submitted |
| | | February | AQAR report in |
| | | | February month |
| 03 | Any other matters with the | Decided to upload marks before | Submitted internal |
| | permission of chairman | the end semester classes | marks by the end of |
| | | | semester classes |

Coordinator IQAC

Principal

Besant/Women's Colleg MANGALORE - 578 003



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Circular /Notice

Date: 11/05/2024

Internal Quality Assurance Cell (IQAC) will be organize a meeting on 25/05/2024 in Auditorium. All members are requested to attend the meeting at 2: 30PM. The agenda for the meeting is given

Agenda:

- 1. Review and confirmation of minutes of last IQAC meeting
- 2. Preparation for AQAR of 2023-24
- 3. Uploading of Internal Assessment marks
- 3. Change of external members in the IQAC Composition
- 6. Any other matters with the permission of cha



Internal Quality Assurance Cell Minutes of the Meeting

Meeting of the IQAC committee was held on 25//05/2024 at 2:30 PM in college auditorium. The following members were present

| Honorable Correspondent | Dr. Manjula K. T | |
|-------------------------------|---|--|
| Honorable External Members | Dr. Flosy D'Souza-Academician | |
| | Mr. Avinash-Industrialist | |
| | Rotarian Jaya Prakash Rao | |
| | Ms. Jaya Kamath -Proprietor | |
| | (Ideal Ice-Cream) | |
| Special Invitee | Mr. Deviprasad- Special Officer JD Office, Mangalore | |
| Chairperson | Dr. Praveen Kumar K C | |
| NAAC Convenor | Dr. Parashuram G Malage | |
| IQAC Convenor | Dr Sathisha K | |
| Members – Criterion 1 | Dr Giriyappa | |
| Criterion 2 | Dr Sathisha K | |
| Criterion 3 | Dr. Gautham Jyothsna | |
| Criterion 4 | Dr. Likraj Vittal | |
| Criterion 5 | Ms.Roopathi | |
| Criterion 6 | Ms. Raviprabha | |
| Criterion 7 | Ms. Ranjini M | |
| Nodal Officer | Mr. Gopal Krishna Raiker | |
| Technical Support Editing | BCA Staffs | |
| Feedback | | |
| Librarian | Dr. Lokaraj | |
| Office Superintendent | Ms Chandraprabha | |
| Ex office Members | | |
| Alumni President | Ms. Swaroopa Rani | |
| P.T.A. President | Mr. Syed Mohammed Sayeed | |

The Chairman Dr Praveen Kumar K C , has started the deliberation with warm welcome note and briefed about the various quality assurance initiatives of the College and requested the IQAC to present the agenda of the meeting.



Agenda1: Review and confirmation of minutes of last IQAC meeting

• It was informed that previous IQAC meeting was held on 01/01/2024. After going through the minutes of previous meeting it was approved by the IQAC members

Agenda 2: Submission of AQAR of 2023-24

• Committee advised to the criterion heads to collect data

Agenda 3: Uploading of Internal Assessment Marks in UUCMS

• Instructed the principal to give notice on uploading of IA marks

Agenda 4: change of external members in IQAC composition.

• On the basis of recommendation of committee, IQAC has selected Dr Jayaprakash and Jayaraj pai has external members for IQAC core committee

Agenda 5: Any other matters with the permission of chairman

• Committee suggested to put more efforts to increase the number of students.

Coordinator IQAC



Action Taken Report

IQAC meeting held on 25/05/2024

| Sl No | Agenda | Resolution | Action Taken |
|-------|---------------------------------|----------------------------------|--------------------|
| 01 | Review and confirmation of | Minutes of meeting | Noted |
| | minutes of last IQAC meeting | Confirmed | |
| 02 | Preparation for AQAR of 2023-24 | Gave responsibility to each | Time given to |
| | | criterion heads to complete the | collect the |
| | | work | necessary details |
| 03 | Uploading of Internal | Instructed the principal to give | Uploaded marks |
| | Assessment Marks in UUCMS | notice on uploading of IA | successfully |
| | | marks | |
| 04 | Change of external members in | Recommended few names of | Changed few |
| | IQAC Composition | External members | external members |
| 05 | Any other matters with the | Increase in the number of | target is given to |
| | permission of chairman | students admission | each department to |
| | | | increase the |
| | | | number of students |

Coordinator IQAC

Principal

Besant Women's College MANGALORE-578 003

