

# YEARLY STATUS REPORT - 2022-2023

Part A		
Data of the Institution		
1.Name of the Institution	Besant Women's College	
• Name of the Head of the institution	Dr. Praveen Kumar K C	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	08242492206	
• Mobile no	9482045188	
Registered e-mail	bwc.iqac2206@gmail.com	
Alternate e-mail	besant.womens.college@gmail.com	
• Address	M.G. Road, Kodialbail	
• City/Town	Mangaluru	
• State/UT	Karnataka	
• Pin Code	575003	
2.Institutional status		
Affiliated /Constituent	Affiliated	
• Type of Institution	Women	
• Location	Urban	
Financial Status	Grants-in aid	

• Name of the Affiliating University	Mangalore University
• Name of the IQAC Coordinator	Dr. Sathisha K
• Phone No.	9686762414
• Alternate phone No.	9686762414
• Mobile	9686762414
• IQAC e-mail address	bwc.iqac2206@gmail.com
Alternate Email address	besant.womens.college@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://bwc.besant.edu.in/en/
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://bwc.besant.edu.in/en/igac /calendar/
5.Accreditation Details	

#### Cycle CGPA Grade Year of Validity from Validity to Accreditation Cycle 1 82 2004 16/09/2004 15/09/2004 B++ Cycle 2 3.12 2011 27/03/2011 26/03/2011 Α 3.02 Cycle 3 Α 2017 22/02/2017 21/02/2022

#### 6.Date of Establishment of IQAC

01/07/2004

# 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil
8 Whather composition of IOAC as nor latest Ves				

# 8.Whether composition of IQAC as per latest Yes NAAC guidelines Yes • Upload latest notification of formation of IQAC View File

9.No. of IQAC meetings held during the year	5	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
• If yes, mention the amount		
11.Significant contributions made by IQAC dur	ing the current year (maximum five bullets)	
Significant Contribution of IQAC I 2022-23 1. Enhancing Academic Quality: ? Implementing quality measures for curriculum development, teaching-learning processes, and student assessment. ? Facilitating faculty development programs to improve teaching effectiveness and research output. ? Promoting a culture of continuous improvement through internal audits and feedback mechanisms.		
Promoting Student-Centric Learning: ? Introducing initiatives like mentoring programs, career guidance workshops, and skill development training. ? Creating an inclusive learning environment that caters to diverse student needs and backgrounds. ? Encouraging student participation in research projects, conferences, and co-curricular activities.		
Strengthening Infrastructure and Resources: ? Advocating for the development and upkeep of modern library facilities, laboratories, and classrooms. ? Securing funding for academic equipment, technology upgrades, and resource acquisition. ? Collaborating with industry partners to provide students with internship opportunities and practical exposure.		

Building Quality Partnerships: ? Fostering collaborations with academic institutions, research bodies, and professional organizations. ? Encouraging faculty and student exchange programs for cross-cultural learning and knowledge sharing. ? Establishing MoUs and joint research projects with industry partners for mutually beneficial outcomes. Contributing to Social Impact: ? Initiating community outreach programs, awareness campaigns, and social service initiatives. ? Encouraging students and faculty to engage in socially responsible activities and contribute to sustainable development. ? Promoting ethical values and responsible citizenship through academic programs and campus culture.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year** 

Plan of Action	Achievements/Outcomes
Adherence to Academic calendar	Institutional Academic Calendar was prepared. Also, timely follow- up was initiated to adhere, and also to keep in tune with its subsequent revisions
Involvement of student strengthened	In order to enhance the quality of student's various programme conducted to improve the quality
Student Internships	Students of few programmes are encouraged to undergo internships during their semester vacations so as to have hands-on exposure.
Collecting Stakeholders' Feedback	Committee on Feedback which collect the feedback from stakeholder and analyzed statically
Strengthen the B.Com. Professional Batch(Charted account)	Coaching for the aspirants of CA given.
Conduction of Academic and Administrative Audit (AAA)	Academic and Administrative Audit (AAA) for the AY 2022-23 has been conducted
Undergo the NAAC re- accreditation process for the Fourth Cycle accreditation of the institution	Prepared to write Self Study Report
13.Whether the AQAR was placed before statutory body?	No

• Name of the statutory body	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submit	ted to AISHE
Year	Date of Submission
2022	02/02/2022

#### 15.Multidisciplinary / interdisciplinary

The National Education Policy stresses on the well-rounded development of students by providing quality education. The focus at BWC is empowering the women by providing education to all those girl students who seek it. BWC has thus been providing education to women on a non-discrimination basis following our vision and mission, hence it did not prove difficult for us to adapt to the Five pillars of NEP- Affordability, Accessibility, Quality, Equality and Accountability. The institution thoroughly prepared itself for the implementation of NEP. Keeping in mind the all-round development of the students, the college prepared to offer multi-disciplinary subject options as offered by the Mangaluru University to which the college is affiliated in order to align with the National Education Policy 2020. Besides choice based programmes in which open electives continues at UG and PG programmes. Students were also familiarised with Yoga/Sports and games and cultural which is part of NEP curriculum. Flexibility of the programmes also highlighted on certificate programme, Diploma, Degree, hon's, Post-graduation and PhD as well Disciplinary specific courses, Multiple exit and entry also highlighted.

Besides short term certificate courses, HRD programmes, Talks and extracurricular activities are offered to equip the students with additional qualifications that would pave the way for selfemployment/entrepreneurship skills. The college is identifying the program outcomes of added value courses so as to state the knowledge, perspectives and skills needed to be acquired by the learners ultimately leading to ensure the target goals of each programme.

16.Academic bank of credits (ABC):

- The institution being affiliated college of Mangaluru university to bound by the directions and decisions of Mangaluru university.
- 2. UUCMS portal in the centralized depository of credits. Mangaluru university holds students' academic credit. The benefit of multiple entries and exit as stipulated by the NEP and permitted by the Mangaluru university is communicated to the students during the orientation. As affiliated colleges need not have separate store house for the credits earned by individual students The Mangaluru university is registered in NAD for ABC.
- 3. Nodal officer was appointed received training provided by the Mangaluru University on NEP and credit system who in turn trained the other faculty as well as office staff.
- 4. Besides the students are evaluated based on Seminars, group discussion and assignments.

Summative and Formative assessments are thus done to evaluate the Students learning outcome.

#### **17.Skill development:**

Inculcating Optimism and positivity among the learners in this competitive world are the keywords of the college in promoting value -based quality education.

To instill values, motivational talks and proverbs are given during assembly every morning.

To keep abreast with the current affairs, the headlines of the news is read. BWC being college for women, focus on employability skills through the conduct of certificate courses organised by various cells/associations ---- hands on MOU with ----- training. Various associations and clubs in the college shoulder the responsibility of training students in inculcating various skills such as knowledge skills, personality development, physical training, dramatic skills, social responsibility skills, career development skills for selfemployment/ entrepreneurs development through activities and workshops. ---- field visit, social responsibility programmes to infuse ethical and social and human values. Students are encouraged to take up online skill development certificate courses, carreer guidance, employment and entrepreneur programmes are regularly conducted. International and National Webinars were organised by the Department of Secretarial Practice on "Explore your Mid during Pandemic Crisis" - 623 students. Mastering soft skills to proper Career Growth- 432 students was organised.

**18.**Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The promotion of Indian culture has always been the priority of the institution. Republic Day, Women's day, Yoga day, Independence day, Founders day (ie The birth anniversary of the freedom fighter Dr. Annie Besant after whom the college is named) and Gandhi jayanti , Kargil Divas and Constitution day are the the most prominent days commemorated every year in the institution. The institution is mindful of the inherent linguistic, cultural and regional diversity. Hence Cultural events during inter class competitions, intercollegiate competitions, Fresher's day/ Talent's day, Traditional day, Teacher's day, Students day, Annual day celebrations are highlighted with National, State and Local/traditional events.

Aatid onjee Dina is celebrated to mark the Tulu Nadu culture of Dakshina Kannada.Traditional food specialities, and competitions in various artefacts using environment friendly material is conducted. Folk lore arts and traditional games are also played. Hindi Divas, kannada Divas, Sanskrit Sholka competiton is organised.

Prakrith the ancient language is promoted through a certificate course in the Prakrith language organized in collaboration with Mangaluru University. Teachers use kannada and English to interact and assist students to adopt. Festival days are respected and Holi is celebrated with all gaiety thus promoting national integrity and awareness of Indian National and Regional culture and languages.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The main focus of the institution is to see that the students at the end of the programme are able to comprehend, analyse, assess, value, shoulder responsibility and be good citizens. With the Program outcomes in mind the institution plans clear-cut activities involving self-awareness and personality development, Critical thinking and problem solving events, teamwork and communication skills, career preparedness and leadership keenness. The curriculum is designed by the Mangaluru university is supplemented with additional inputs/value additions/skill based Add-on-courses components. Course Outcomes (CO) are the quantifiable parameters which gauges each student's performance for each course that the student undertakes in every semester.

The various assessment tools for measuring Course Outcomes include class test, internal examination and End semester examinations, assignments, project work, seminars, presentations, participation in field trips, internships, Labs and Employer/Alumni Feedback for Plan of Action. This evaluation pattern thus adopted helps the institution to ascertain the Program Outcome.

#### **20.Distance education/online education:**

The college is planned to offer certificate programmes through open distance learning mode in due course of time, keeping in view the access to the student the various technological tools during teaching, learning and assessment for hybrid mode, especially during pandemic lock down are Google meet, Zoom, Microsoft team, Google Plus, using videos and assignment as well as revision conducted are some of the institutional effects towards blended learning.

# **Extended Profile**

#### 1.Programme

1.1	418	
Number of courses offered by the institution across during the year	all programs	
File Description	Documents	
Data Template	<u>View File</u>	
2.Student		
2.1	739	
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	<u>View File</u>	
Institutional Data in Prescribed Format 2.2	View File 426	
	426	
2.2 Number of seats earmarked for reserved category a	426	
2.2 Number of seats earmarked for reserved category a Govt. rule during the year	s per GOI/ State	
2.2 Number of seats earmarked for reserved category a Govt. rule during the year File Description	s per GOI/ State Documents	

File Description	Documents	
Data Template	<u>View File</u>	
3.Academic		
3.1	54	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<u>View File</u>	
3.2	16	
Number of sanctioned posts during the year		
File Description     Documents		
File Description	Documents	
File Description       Data Template	Documents           View File	
-		
Data Template		
Data Template     4.Institution	<u>View File</u>	
Data Template       4.1	<u>View File</u>	
Data Template         4.Institution         4.1         Total number of Classrooms and Seminar halls	View File           43           28.8393	
Data Template         4.Institution         4.1         Total number of Classrooms and Seminar halls         4.2	View File           43           28.8393	

# Part B

# **CURRICULAR ASPECTS**

# **1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a wellplanned and documented process. The college is affiliated to Mangalore University and follows the syllabi planned and prescribed by the University. The university regularly updates the curriculum in accordance with the changing times. Planning, implementation and structured Curriculum delivery process:

- The IQAC plans for timely and effective curriculum delivery by formulating the academic calendar, based upon the calendar of events fixed by the University.
- The timetable Committee drafts a master timetable keeping in mind the academic and cocurricular activities of the students.
- The Orientation Programme to Freshers conducted in the beginning of every academic year
- The syllabus is discussed and distributed at the department level meetings and a time schedule is planned for its effective implementation.
- The planning and implementation of the curriculum is monitored and the details are recorded in the work diary.
- As members of their respective subject associations, the teachers are actively involved in the preparation of question banks, question paper setting and evaluation.
- Classroom teaching is supplemented by student centric activities like group discussions, peer teaching, combined study, industrial visits, fieldtrips, etc. which provide experiential learning opportunities

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including the conduct of Continuous Internal Evaluation (CIE)

- Internal assessment is conducted as per the prescribed schedule given in the academic calendar issued by Mangalore University.
- Internal exams, class tests, assignments/ projects/seminars are the components of internal assessment.
- Students are encouraged to meet their teachers, for clarification of doubts and curriculum related discussions.
- Peer teaching is practiced among students. The advanced learners are encouraged to clarify the doubts of the slow learners, which proves beneficial to all students.
- The internal evaluation is designed to be fair and

transparent.

- The students after seeing the valued answer scripts, sign against their internal marks, before it is sent to the University. Absentees with genuine reasons are given reexaminations
- With the introduction of NEP 2020, the faculty under the supervision of the Principal, upload the internal assessment marks on the UUCMS website and the final results are announced by the University based on their marks in the internal assessment and End- semester examinations.

Thus, the college ensures quality in curriculum delivery and the assessment process.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	No File Uploaded

# 1.2 - Academic Flexibility

# **1.2.1** - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

# 1.2.2 - Number of Add on /Certificate programs offered during the year

# **1.2.2.1** - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

# **1.2.3** - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

#### 113

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

#### **1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- The programmes prescribed by Mangalore University integrate cross cutting issues into the curriculum.
- The CBCS syllabus comprises of the Constitution of India, Human Rights, Gender Equity, and Environmental Studies in the

first four semesters.

• The New Education Policy (NEP 2020) has introduced -Ability and Skill Enhancement Courses such as Yoga, Health and Wellness and the study of Constitution is made compulsory for all programmes.

Professional Ethics:

- Professional ethics is imparted to students from their very first day in college.
- Various programmes are organized by the Career Guidance Cell to inculcate professional ethics

Gender Sensitivity:

- Gender sensitivity and women empowerment are inculcated among students through the activities of the departments, cells, clubs and associations .
- The Women's Cell, Entrepreneurship Development cell, Innovation club, and NSS, focus on gender sensitization, thereby contributing to women empowerment

#### Human Values:

• The college anthem, Naada Geethe, motivational talks by teachers and thought for the Day during college assembly instil human values to groom them into responsible citizens.

Environment and Sustainability:

 Students have actively participated in planting paddy seedlings, cleaning of Rudra Bhumi, Gandhi Park, beach, college-garden exhibition of medicinal plants and offered service to victims of landslide at Belthangady

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

#### **1.3.2** - Number of courses that include experiential learning through project work/field

# work/internship during the year

#### 4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<u>View File</u>

# **1.3.3 - Number of students undertaking project work/field work/ internships**

#### 79

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

# 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the<br/>syllabus and its transaction at the institution<br/>from the following stakeholders Students<br/>Teachers Employers AlumniA. All of the above

File Description	Documents
URL for stakeholder feedback report	https://bwc.besant.edu.in/documents/1624/1.4 .1_Feedback_analysis.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	No File Uploaded

## 1.4.2 - Feedback process of the Institution may B. Feedback collected, analyzed be classified as follows

and action has been taken

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://bwc.besant.edu.in/documents/1625/1.4 .2 Institution obtain feedback on syllabus.p <u>df</u>

# **TEACHING-LEARNING AND EVALUATION**

# 2.1 - Student Enrollment and Profile

# 2.1.1 - Enrolment Number Number of students admitted during the year

# 2.1.1.1 - Number of students admitted during the year

#### 313

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

# 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

235

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution timely assesses the learning level of students and develops plans to provide assistance. This helps in giving focused attention to the student. Orientation programme is conducted to familiarize students with the institution, curricular and cocurricular facilities, rules and regulations Students are given training on communication skills, personality development, time management, along with ability enhancement and value-added courses.

The ability of students to learn is assessed and identified based on one or more of the following ways:

- Performance in the qualifying examination.
- Performance in the class test/internal assessment examination/end semester university examination.
- Performance in co-curricular and extra curricular activities.

Special initiatives for advanced learners:

- Promoting to participate in inter-collegiate university/state/national level competition.
- Encouragement to complete MOOCs-SWAYAM certificate course.
- Opportunities provided to take up leadership roles in student welfare council and also in other capacities.

Special initiatives for slow learners:

- Special care, mentoring and personal counseling by the tutor/mentors to motivate and empower the slow learners.
- Provision of simple and standard lecture modes/course study materials for easy grasping of the learning content.
- Subject teachers conduct remedial classes for slow learners to

# ensure that the students comprehend the subjects thoroughly on par with their peers in the class.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students		Number of Teachers
739		54
File Description	Documents	
Any additional information		<u>View File</u>

#### **2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution believes in Student Centric learning which creates an environment that keeps the students to concentrate at learning.

#### EXPERIENTIAL LEARNING:

- Various Visits such as Study Tours, Field visits, Industrial visits,, etc. enable to learn from observation and relating theoretical knowledgestudied in the class with that real time experience. Learning by doing through practicallaboratory sessions widen the knowledge and skills.
- NSS wing of the College organises a variety of activities, during in its annual camp. The
- Commitment to the Community welfare are increased by the special training programmeconducted by the Youth Red Cross and the Rangers.

#### PARTICIPATIVE LEARNING:

- In order to improve the communication skills, Student seminars and presentations on courserelated topics are Conducted and the students are encouraged to participate in these.
- The students are asked to participate in cultural and sports

activities which helps to enabletheir holistic development.

PROBLEM SOLVING METHODOLOGIES:

The students carry out a Case study analysis, inorder to equip the students with logical thinking linked with problem solving ability.

• Waste paper recycling from the Department of Home Science

• Training on Paper and Cloth bag preparation and distribution to the residents

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The advent of ICT has made the teaching - learning process more attractive and learn worthy. Thequality of learning has seen a drastic improvement by the use of technology

• ICT enabled learning tools such as Desktop, Laptop, Notebook, LCD Projector, OverheadProjector, Digital Camera, Bluetooth device, Laser Printer, Photocopier, Scanner, Microphone, Pen Drive, DVDs, CDs, etc. enabled the students to participate in interactive lectures and understand the demonstrated lecture contents effectively. Power PointPresentation with animations and simulations increases the visual impact and thus improvesstudents' focus on the topic.

• The Campus is covered with Wi-Fi connections having a speed of 200 GBPS.

• Apps like Google Meet, Zoom, WEB- Cisco, Microsoft Meet, Google Classroom, GoogleForms, Google Sheets, Google Slides, Goole white board are used to conduct online classes

• Facilitates the students to access study materials from Academic Management System

• Students present their papers along with their teachers and

secured the Best Paper Presentation Award

• The college Library offers a wide range of e-resources through Inflibnet membership, N-List among others which promote remote access facilities. It also has good number of educational CDs and DVDs.

• Encouragement is also provided to learn through MOOCs-SWAYAM/NPTEL, Course Era and UDEMY

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>View File</u>

**2.3.3** - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

#### 26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

#### 1

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

**2.4.3** - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

#### 766

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### **2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation being a vital part of teaching-learning process, the institution ensures that it is implemented effectively. A policy for

Continuous Internal Evaluation (CIE) and conduct of Internal Assessment Examination (IAE) is in place.

Transparency in IA:

- The institution brings out a Student Calendar in the beginning of the new Academic Year, which mentions the IAE that is in accordance with the Academic Calendar of Mangalore University.
- An orientation programme on the reopening day familiarizes the students with the College rules, guidelines and the internal assessment system. Orientation is also carried out at the department level, by the Academic Class Mentors and Course faculty who update the students about the CIE process including evaluation methods and pattern of examination.
- The examination time-table is prepared by the examination committee.
- The evaluated answer scripts are distributed to the students, answers are discussed, and in case of any discrepancy, the issue is brought to the notice of the concerned course faculty who makes the necessary rectifications. Students then sign their valued answer scripts.
- The report cards are distributed to the parents by the academic advisors. The Final IA marks are recorded and signed by the students before uploading to the University portal.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a well-defined system in place to deal with internal examination related grievances. The Examination committee comprises of the Principal, six faculty members and a senior faculty as the coordinator. Administrative staffs are assigned the responsibility of overseeing the conduct of internal examinations and documentation.

• Students can report their concerns regarding the transparency of the marking system if any and the members of the

examination committee communicate the problems to the teachers concerned. A rectification is made within two days of receiving the complaints.

- Grievances related to errors in totalling, dissatisfaction with the award of marks, incorrect entry of IA marks, are resolved by the concerned course faculty.
- Grievances that do not come under the purview of course faculty such as inconvenience in the schedule of exam, conduct of re-examinations, malpractices are redressed by the examination committee.
- Grievances related to examinations can also be brought to the notice of the Grievance Redressal Cell.
- In the case of absentees, an opportunity is provided to appear for a retest. The application for retest should be submitted by the students stating the reason for being absent. The application should be signed by the parent/ guardian and countersigned by class teacher/Head of the department.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme outcomes and Course outcomes of any programme can determine the learning effectiveness of the Programme

- The learning effectiveness of any Programme and course depends on the programme outcomes and course outcomes. Learning objectives are the most powerful if they are actionable and measurable
- The Programme Outcomes (POs), and Course Outcomes (Cos) are framed in the meeting of Boards of study chaired by respective Chairpersons in accordance with the University guidelines
- POs, and COs clearly stated in the syllabus across all the programmes are available on the Institutional Website
- During admission counselling process, both the candidates and parents are acquainted with the programme outcomes in general
- Learning objectives and outcomes are stated in the Lesson Plan

which is available in the Teacher's Academic Dairy.

- Some of our teachers are the members of Board of Studies and syllabus drafting sub-committees which also add to the quality of teaching-learning and awareness of outcomes
- The Institute deputes teachers for workshops/seminars/conferences/FDPs to enrich them to attain the outcomes while teaching-learning in the classes.
- Thus, every effort is made by the Institute to keep its teachers and students abreast of the stated outcomes, thereby continuously striving to accomplish the academic goals and institutional ideals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institute has the following mechanism to analyse the Programme Outcomes (POs) and Course Outcomes (Cos) for all Programmes

- Course and Programme-wise Result Analysis
- Student Mentoring and Counselling
- Identification of advanced and slow learners with appropriate initiatives
- Students' participation in curricular, co-curricular and extracurricular activitiesStudents' placement

At our institute the programme outcomes, and course outcomes are evaluated based on the following parameters:

• The consistently high pass percentages secured by our students, both, at the College and University levels, point to the success of the teaching-learning processes. Besides this, the reasonably good number of students securing distinction across the programmes in each year is also conclusive evidence to the fact that the programme is well received by our students.

• The University Ranks secured by our students are also an evidence of the attainment of Programme outcomes

• The attainment of course outcomes are evaluated through CIE in the form of Assignments, Quizzes, Class Tests, Laboratory performance, Seminars/Presentations, IAE, Viva-voce, Project progress and evaluation, performance at end-semester examination.

• Dynamic leadership qualities demonstrated by our students in coordinating various co-curricular and extra-curricular activities and bringing laurels to the institute reflect the attainment of outcomes.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil

#### 2.6.3 - Pass percentage of Students during the year

# **2.6.3.1** - Total number of final year students who passed the university examination during the year

#### 167

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

#### 2.7 - Student Satisfaction Survey

**2.7.1** - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://bwc.besant.edu.in/documents/1628/SSS 2.7.pdf

#### **RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research** 

**3.1.1** - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

# **3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

# 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

# 3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# **3.1.3 -** Number of departments having Research projects funded by government and non government agencies during the year

# **3.1.3.1** - Number of departments having Research projects funded by government and nongovernment agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

# **3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

The Research and Development Cell has consistently demonstrated a strong interest in promoting research and development programmes on a regular basis. Promotion of research culture and strengthening of research efforts have been carried out through activities such as:

• R & D cell organized paper presentation session, and motivated students in projects.

The Entrepreneurship Development Cell assists students in developing their entrepreneurial skills. To foster the growth of their untapped abilities, the cell conducted Certificate course on Entrepreneurial Skills which imparted marketing and employability skills. Activities like candle and soap oil making, preparation of detergent powder and phenyl, macrame purse, cushion cover, tetra pack purse, artificial jewellery and flower arrangement were organized. EDP Cell organized a Basic embroidery work and Income Generating activities like preparation of artificial jewellery.

The Innovation Club organized 'Cloth Bag Making' competition for the students and distributed the bags to the shop-keepers. Demonstration of 3 tier Bin Terracotta Home Composter for Waste Management was organized.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

**3.2.2** - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year** 

11

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### **3.3 - Research Publications and Awards**

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

## **3.3.1.1** - How many Ph.Ds registered per eligible teacher within the year

#### 0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

# **3.3.2** - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

**3.3.3 -** Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.3.3.1** - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### **3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Department of Secretarial Practice and Outreach Cell of Besant Women's College in association with Hangyo Pvt. Ltd., Rotary Club of Mangalore, Lions Club Mangalore- Kavoor, Lions Club Mangalore-Kankanday Padil, Inner Wheel Club of Mangalore North, organized "Namma Mane Namma Mara

With the objective of providing hands on experience in paddy preparation to young generation, the unit organised one day camp at Abbettu village. Youth Red Cross unit of our college in association with Indian Youth Red Cross society Dakshina Kannada district, Parisara Adyayana Kendra, Nelligidde, had organised Swatchatha Abhiyan programme at Indira Priyadarshini park.

Youth Red Cross unit of Besant Women's college in association with Indian Youth Red Cross society, working journalist association dk district, has organised swatchatha program and green initiative programme which had taken place at the opposite bus stand, in front of Mangalore city corporation.

Activities sensitizing students for their Holistic development:

Students from the Youth Red Cross completed their second internship at the Wenlock Hospital in Mangalore

Youth Red Cross unit, alumni association of Besant Women's College in association with Lions club Ashoknagar, Mangalore jointly organised BLOOD DONATION CAMP in the college auditorium.

7

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

**3.4.2** - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

**3.4.2.1** - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

# 18

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

# 3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

#### 647

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.5 - Collaboration

**3.5.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

**3.5.1.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

**3.5.2** - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

**3.5.2.1** - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### **4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The college is well established in a compact area of 1.02 acres in the heart of Mangalore. The key feature of the college is its sophisticated infrastructure which has taken up to 5759.280 sqm.
- The classrooms are spread across 4 blocks namely the FND-FSN block, the M.Com block, the old building & main building.
- Both post-graduation and under-graduation courses are conducted full fledge in 40 classrooms across four blocks.
- The classrooms are spacious with good acoustics like good lighting facility, and proper ventilation for better teaching-learning experience.
- Each classroom consists of an intercom facility and out of 40 classrooms 25 are ICT-enabled through LCD projector and Wi-Fi facility .
- On the whole, the college has 9 science laboratories which is used for chemistry, biochemistry, microbiology & physics practicals.
- Two food labs are utilized for food science & nutrition practical 1 for home science & one more for textiles practicals
- The 4 computer laboratories shared by BCA, BBA, and B.Com departments, and 1 language laboratory for vocabulary skill improvement.
- 1 auditorium, 1 AV room, 2 seminar Halls (1 air -conditioned) is utilized for various workshops, talks & seminars.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://bwc.besant.edu.in/documents/1629/Inf rastructureScience_laboratories_skMQYao.pd f

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

PHYSICAL FACILITIES FOR CULTURAL ACTIVITIES

- The college pays special attention to the co-curricular aspects which play a major role in the development of students.
- The college auditorium with area of 68.20 sq.m is used by Fine Arts Association, Folk Culture Association, Benaka Association for various cultural programs like fresher's day, college day, traditional day & student council activities.
- Open theatre with an area of 1.36 sq,m is used by Benaka Association for practicing Kannada drama.
- Seminar halls are also used for cultural activities.

PHYSICAL FACILITIES FOR SPORTS, FITNESS & YOGA

- The regular yoga classes are conducted in the open stage, auditorium for students.
- The college has a sophisticated gym in the old building of 8.07sqm which has two multi-station gym equipment, a treadmill, cycling equipment to improve the physical fitness of students.
- A sports room is used to store the sports equipment.
- Open stage auditorium is used for indoor games & quadrangle for outdoor games.
- Besant school ground for interclass matches.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class,

## LMS, etc.

#### 27

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)** 

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)** 

#### 0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The College Library was started in 1977.
- The Library has a comprehensive collection of more than 45,000 books with a seating capacity of 200.
- Separate reading room for PG and UG .
- Books are classified with Dewey decimal classification system with open access system
- The Library has CCTV surveillance and WIFI connectivity
- Institutional Digital Repository of in house collections with "D-Space "
- College has initiated Digital library

http://bwcdigitallibrary.com

- Library has partially automated Easylib software with standard version (2005)
- EASYLIB Software has the provision for cataloguing and accessioning, circulation, OPAC, setup, report generation, digital library provision and annual stock verification etc.
- Subscribes to more than 21 print journals, 12 magazines, 13 dailies
- Subscribes N\_LIST database of UGC INFLIBNET
- Semester question papers are maintained year wise.
- Library maintains internet section with the availability of 6 computers to users
- The library also has a collection of many rare books
- Book Bank facility provided to the needy students
- The library organizes User Orientation Programmes every year
- Librarian's Day is celebrated every year.
- To motivate the students 'The Best Library User Award' is given to students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://bwc.besant.edu.in/en/academics/libra ry/

4.2.2 - The institution has subscription for the B. Any 3 of the above following e-resources e-journals e-

ShodhSindhu Shodhganga Membership e-

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

# **4.2.3** - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

**4.2.3.1** - Annual expenditure of purchase of books/e-books and subscription to journals/ejournals during the year (INR in Lakhs)

#### 0.94214

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

**4.2.4** - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

#### 45

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<u>View File</u>

#### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The Department of Computer Application (Formerly Computer Science) is in-charge of maintaining the software, ICT materials and computer accessories of the College. Computers including Laptops are updated regularly to suit the present day technical needs of the students and Departments.
- Internet facility is made available throughout the Campus. Optical Fibre for WI-FI is also used for this purpose. Cable is extended to all the Departments, Auditorium and other locations.
- LCD projectors and Laptops are provided to different Departments as teaching aids. 25 Classrooms have LCD projectors.
- LCD Projectors are also available in all computer labs and language lab. All the staff members have free access to the Internet through WI-FI in their respective Departments and at the Computer Labs.
- All the Computers are installed with Antivirus software. All the licences are renewed after their expiry.
- College Office and Campus have an internet speed of 300 Mbps-

Unlimited

- Computers of the Department of Computer Application and other Departments are regularly upgraded with necessary accessories.
- Computers and the accessories like printers, scanners of the College are provided individually for the Administrative staff through the Local Area Network.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

# **4.3.2 - Number of Computers**

#### 132

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<u>View File</u>

# **4.3.3** - Bandwidth of internet connection in the A. ? 50MBPS Institution

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)** 

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)** 

286.01173

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The maintenance committee headed by a maintenance officer supervises the overall maintenance and also sees to the judicious use of Physical infrastructure.
- The maintenance of computers, lab equipment, water purifiers, gym equipment, CCTV cameras, power backup systems, fire extinguishers, Pest control in the library, Plumbing and Security services is done by external technicians.
- Laboratories: Four Computer laboratories are shared by the Departments based on a timetable, maintained by the department of Computer Science.
- The English Language Lab is maintained by the English department.
- SOP for handling various chemical, equipment's and instruments are strictly followed in the Physics and Chemistry labs by the students and staff. Obsolete equipment's, Computers, chemicals and instruments are discarded appropriately.
- Library: Issue of library cards, books, book bank facilities are supervised by the librarian.
- Class Rooms: The class mentors and Student representatives supervise the cleanliness of the class room, maintenance of furniture and the projectors.
- The campus, Auditorium and Seminar halls are maintained by the administrative staff.
- Sports & Games: The physical directress ensures the utilization and supervision of Gym, Indoor and outdoor sports equipment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### STUDENT SUPPORT AND PROGRESSION

### **5.1 - Student Support**

**5.1.1** - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 -** Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

**5.1.2** - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1** - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

### 65

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	https://bwc.besant.edu.in/documents/1594/513 CAPACITY BUILDING AND SKILLS ENHANCEMENT.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

**5.1.4** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

### 163

**5.1.4.1** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

## 110

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>

### **5.2 - Student Progression**

# 5.2.1 - Number of placement of outgoing students during the year

# **5.2.1.1** - Number of outgoing students placed during the year

### 9

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student placement during the year (Data Template)	<u>View File</u>

# **5.2.2** - Number of students progressing to higher education during the year

### **5.2.2.1** - Number of outgoing student progression to higher education

### 16

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

# **5.2.3** - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

# 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

### 5.3 - Student Participation and Activities

**5.3.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

**5.3.1.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

```
The Student Council is elected democratically through E-Voting. The
Student President, Vice President, Secretary, Joint secretaries
represent all the students in Administrative bodies like IQAC,
```

Discipline Committee, Maintenance Committee, Grievance Redressal Cell, SC/ST Cell, Anti Ragging, Sexual Harassment Cell and Quality Circle. Students represent in Co-curricular and extracurricular activities of the College through Associations/Clubs/Cells as Student secretaries, Class Representatives & Assistant Representatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

**5.3.3** - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

**5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

27

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

```
There is a registered Alumni Association that contributes
significantly to the development of the institution through
financial and/or other support services The Alumni Association of
the College has been consistently contributing to its growth since
its inception in1981. The association was officially registered on
20th November 2020 in the name of `Alumni Association of Besant
Women's College, Mangalore' (DRDK/SOR/100/2020-2021;Dt.20/11/2020).
The primary purpose of this forum is to develop fellowship among the
```

alumni and to maintain good rapport between them and their alma mater. The Association has its own funds raised by way of annual subscription, donations and fund raising programmes. The financial records are maintained in the college and audited annually.

Annual General Body Meeting is conducted every year where students of different batches meet and interact with one another. The Executive Committee members who are elected at the AGM meet periodically. The President of the association contributes to the quality enhancement of the Institution as an advisory member of the IQAC. Other executive members of the association provide valuable inputs on the functioning of the Institution to facilitate its quality sustenance and enhancement during meetings. Alumni association every year contributing sum of 20000 among 20 deserving students as scholars.

File Description	Documents
Paste link for additional information	https://bwc.besant.edu.in/documents/1637/5.4 .1.pdf
Upload any additional information	No File Uploaded

# 5.4.2 - Alumni contribution during the year D. 1 Lakhs – 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<u>View File</u>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Besant Women's college sponsored by Women's National Education Society strictly adheres to the policy of non - discrimination in admission by providing quality education through effective leadership and governance. The governing council which is at the apex of administrative structure ensures effective implementation of the policy by delegating the academic and organizational structure.

The institutions academic and extra-curricular activities are planned and directed by the IQAC and NAAC Coordinators, Deans and HOD's who ensure the effective implementation of the curricular and co-curricular activities. In addition to this, there are number of committees and associations functioning for the overall progress of the students and the institute. The faculty members are made in charge of the committees, associations, cells and clubs. The committees have student representatives, who assist the teachers in charge. This not only provides a great opportunity for the students to develop their leadership quality, but also helps them to gain self-confidence and be independent. The two faculty members who are selected as staff representatives also attend the meeting of the Managing Committee. The office superintendent being in charge of the Managing Committee.

File Description	Documents
Paste link for additional information	https://bwc.besant.edu.in/en/administration/ vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution provides equal opportunities to all the stakeholders by involving them in the decision making and implementation process. Authority and responsibilities are delegated through the policy of decentralization. Participative Management system is followed while designing the policies, executing them, taking decisions, and adhering to institutional practices. The Managing committee of the college fulfills the required needs of the institution. The Principal being the head of the institution plays a vital role in managing the academic and administrative affairs with the support from the IQAC, faculty members and administrative staff. Various committees are formed for the effective implementation of the policies. The faculty members with student representatives are given the responsibility of coordinating the activities.

The office bearers of the student council are the elected representatives, whereas the representatives of the associations and clubs are nominated. The activities of the student council is planned and coordinated by the student welfare officer. Equal opportunities are provided to students to develop their leadership qualities. The students have the right to voice their opinions regarding any grievances concerning themselves through the grievance redressal cell or the representatives. Thus the institution envisages decentralization and participative Management for effective leadership at the grass root level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In tune with the vision and mission of the institution the IQAC formulates strategic plans as needed

The college has strategies to improve the admission of students which is effectively deployed. Admission committee is formed headed by the Principal, correspondent, IQAC and senior faculty members being members. Meeting is held to discuss the execution of plans regarding admission. Faculty members are grouped as teams with senior faculty as the convener. List of the PU colleges to be visited is prepared and then divided among the various teams. Phone no's of all PU students are collected and distributed to individual teachers. Material and handouts to be presented and handed to the P.U. Colleges is prepared. The schedule of PU college visit is also planned well in advance. The conveners convene a meeting; divide the colleges to be visited among the team members. The faculty visit the colleges, meet the students personally if permitted and distribute the brochures. The report is submitted to the admission committee. Information regarding the college rules and regulations, programs, combinations are available in the college website. Publicity is given in the local channels, newspapers and hoardings.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

The Managing Committee comprises of the President, Vice President Secretary, Correspondent of the institution, treasurer and other members who are elected at the annual general body meeting of the society. The Principal of the institution who is chosen from among the qualified senior faculty members serves as the chief executive officer. He being the administrative head of the institution is responsible for communicating to the staff, the guidelines and the policies framed by the management and for its effective implementation.

The Principal Directs and supervises the administrative responsibilities performed by the administrative and support staff. Administrative functions are performed through Tally ERP 9 software developed by Transudent web studies. The staff attendance is monitored through the biometric system. The institution follows the government services rules, policies and procedures.

Information regarding vacancies for different posts is published in the newspapers. Appointments for government aided posts are done following the procedure prescribed by the KCSR and in accordance with the guidelines of the UGC. Appointments for Unaided posts are as per the service rules framed by the Management.

The Management has brought out a manual on employment rules and regulations in the form of an HRM hand role applicable to unaided staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://bwc.besant.edu.in/en/administration/ organogram-of-the-college/
Upload any additional information	<u>View File</u>

6.2.3 - Implementation of e-governance in A. All of the above areas of operation Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare of employees is one of the primary concerns of the Management.

Welfare measures for teaching and non-teaching staff:

- Employer Provident Fund and Employee State Insurance
- Fifteen days' casual leave, ten days and twenty days earned leave for the teaching and administrative staff annually
- Encashment of earned leave thirty days once in two years
- Maternity leave benefit
- Gratuity benefit
- Special casual leave to teaching staff to attend meetings of the BOE and BOS, of the University/Autonomous colleges, as well as workshops and seminars
- Interest free loan, short periods of leave and permission to use the library resources for pursuing further studies
- Permission to take up responsibilities as members of the promotion committees, resource persons and paper presenters at other institutions
- Financial assistance to the teaching staff to attend seminars, conferences, workshops and symposia
- Faculty development programmes to upgrade subject knowledge and research skills
- The staff members are encouraged and permitted to present papers at different Workshops, Conferences etc. They are also permitted to serve as resource persons.
- Faculty development programs are organized to enrich the knowledge of staff members.
- Lift facility, canteen facility and parking is provided
- Wi-Fi Connection

## • Staff picnic is organized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

**6.3.2** - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

**6.3.2.1** - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

**6.3.3** - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

**6.3.3.1** - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A committee headed by the IQAC coordinator is constituted for the performance appraisal of teaching and non-teaching staff. A structured feedback mechanism is used for the purpose.

The Teacher Assessment Proforma has a five-point grading scale that includes the major parameters such as: the teacher's knowledge in

the subject, communication skills, use of ICT, completion of syllabus, commitment, accessibility, punctuality and transparency, and objectivity of internal evaluation. On the basis of the student responses, the average score per teacher is calculated.

The teachers are also assessed by the Principal, a report of which is submitted to the Correspondent. The Task Sheets submitted by the teachers mentioning details of their contribution to the curricular, cocurricular and extracurricular activities of the College help in their performance appraisal.

The student assessment of non-teaching staff is also done using a structured proforma with a three-point scale that focuses mainly on the thoroughness and accuracy of their knowledge in the task assigned to them. Selected students of varying academic proficiency are administered the proforma and the score of individual staffmembers calculated on the basis of the entries. The Committee constituted for the purpose presents a report on the assessment to the IQAC Coordinator.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The office has a structured accounting system. Different books of accounts such as aided, unaided, scholarships, seminars, certificate courses, PTA and Alumni are maintained by different case workers. The Principal scrutinizes the books of accounts at regular intervals. Monthly statement of receipts and payments of aided and unaided accounts are prepared and presented at the Managing Committee meetings for scrutiny and approval. Before the Commencement of every academic year the Principal along with the IQAC Director, Deans and accounts in charge analyses the estimate of the expenses submitted by HoD's of the concerned department.

The institution has an established mechanism for conducting internal audit of the books of accounts every year to ensure financial compliance. At the end of every financial year internal audit is conducted through a Chartered Accountant appointed by the Management. The books of accounts, bank reconciliation statements and vouchers are audited and certified during this auditing. The observations made during the scrutiny of the accounts are discussed with the case worker in charge of accounts and Principal. Corrective measures are suggested, if required and follow up actions are taken.

External Audit is conducted by a team of officials deputed by the Principal Accountants General (PAG).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2** - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

**6.4.2.1** - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

## 3.34745

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has well planned strategies for mobilization of funds. It receives funds for the salaries of aided staff from the state government. The collection of funds through students' fees is the main source of income. Apart from the fees collected for the different programmes, fees are also collected for the add-on courses. Financial assistance is also provided by the Management on need basis. Funds are also mobilized through sponsorship from NGOs, entrepreneurs and corporates for organizing seminars, workshops and intercollegiate events. The PTA provides financial assistance towards Midday meals, scholarships and the annual camps of the NSS and the Youth Red Cross units of the college. The Alumni association contributes towards scholarships, intercollegiate fests and competitions.

The Institution being in a prime location has drawn the attention of several organizations for conducting various competitive, professional and entrance examinations like KSET, KPSC, CA exams and NEET. Valuation Camps of the Mangalore University are also held in the Institution.

The institution makes judicious utilization of the funds received from various sources on enhancing the infrastructure facilities and strengthening library resources. The funds are also utilized for organizing curricular and extracurricular activities, inter collegiate competitions, college day, workshops, seminars and extension activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly to institutionalize the quality assurance strategies. Structured feedback system collected from various stakeholders is monitored by the IQAC. (i) Curriculum based feedback (ii) Faculty Performance Assessment (iii) Peer mentoring (iv) Self Evaluation (v) Task sheet. Feedback on curriculum from the stakeholders helps in tuning the curriculum to meet the present demands. The feedback form is drafted according to the internal bench mark parameters, distributed to the various stakeholders for constructive suggestions. Data collected is analyzed, reports prepared periodically with recommended corrective measures if required, for quality improvement. IOAC is instrumental in encouraging R&D cell to render services and promote research culture among students and staff .Wall Magazine, project work, Training in Research based paper presentation, refereed based publications have been offered jointly with the HRD cell . Currently 16 faculty members are pursuing research Career Guidance and Placement Cell too are functional with career training, counselling offered to the students. The cells have facilitated in recruitment. EDP and Women's Cell encourages the students to take up short term skill courses, of which tailoring, embroidery, Craft products, nondurable consumer products are noteworthy. BACE Academy concentrates on soft skills which is the need of the hour.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institution reviews teaching learning process at periodic levels through structured feedback. Feedback is collected from the students based on various parameters like knowledge of the subject, command over language, clear explanation of the concepts, voice modulation, completion of syllabus, punctuality and the like. Discussion and suggestions are put forth based on the pedagogical tools implementation. This enables the faculty member to strengthen the methodologies and approaches used in teaching learning process. Faculty members will plan the course content well in advance. The gap between planned and the actual delivery of course content if any, is bridged by taking appropriate action. Mentoring and Tutoring system will also enable the faculty members to monitor the performance of the students assessed during the assessment process. Mentors orient the students, at the beginning of the semester about the learning outcomes of the programmes. IQAC initiates demand based knowledge programmes at the Department level to supplement the curriculum. Associations and clubs also conduct certificate/add on courses as per the market requirement. The IQAC reviews the teaching learning, assessment and learning outcomes more specifically through task sheets submitted by the faculty members, Results of the students both in the internal and university exams, Feedback mechanism, and AAA.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

### INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Besant Women's College possesses a privileged right to ensure women empowerment through gender equity in education for the academic year 2022-23 as no boys enrolled for the P.G programmes. Our institution strives to bring higher education within the reach of all girls, especially those who hail from economically and socially backward sections of society. Hence equal participation of students from all religions, caste and financial background is encouraged. Gender equity is ensured amongst the teaching and administrative staff by providing equal opportunities and participation in decision making.

Awareness Programmes, Interactive sessions, Training, Demonstrations and Street plays on gender equity and sensitization have been initiated by the Institution.

Institute has taken several measures to enhance safety & security on the campuses by installing CCTV cameras, appointing security staff, providing Common Room, constituting PoSH, Anti ragging and Grievance Redressal Cells. Grievance/Suggestion Box has been kept in an D. Any 1 of the above

accessible location to report any untoward incidents.

Counselling is done by the mentors, tutors and qualified professional counsellors on issues related to gender equity. Napkin vending and burning machineis installed in the washrooms.

Gender sensitization is promoted through Gender Equity - a course common for all programmes integrated into the curriculum offered by the university.

File Description	Documents
Annual gender sensitization action plan	https://bwc.besant.edu.in/documents/1630/7.1 .1ANNUAL_GENDER_SENSITIZATION_ACTION_PLAN.pd <u>f</u>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://bwc.besant.edu.in/documents/1631/7.1 1SpecificFacilities-22-23.pdf

```
7.1.2 - The Institution has facilities for
alternate sources of energy and energy
conservation measures Solar energy
Biogas plant Wheeling to the Grid Sensor-
based energy conservation Use of LED bulbs/
power efficient equipment
```

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

```
The college being situated in the heart of the city, ensures the provision of a healthy and safe environment to its staff and students
```

```
SOLID WASTE MANAGEMENT:
```

Dustbins are kept in all prominent places to collect solid waste. The daily garbage is collected and handed to the Municipal Corporation. The kitchen waste from the departments of Home Science, FND and Canteen, along with dry leaves and papers too are collected and used for the Vermi compost which is prepared in a 3 tier Terracotta Waste Bin.

### LIQUID WASTE MANAGEMENT:

The sewage water is connected to the Municipal drainage. Efforts are made to ensure minimal use of water through signages put up near the taps.

### E-WASTE MANAGEMENT:

Old monitors and CPUs are repaired and reused. Obsolete computers and other peripherals are kept safely in the store without harming the environment until their disposal.

HAZARDOUS CHEMICALS WASTE MANAGEMENT IN THE LAB:

The pipette and droppers are used to measure the required amount of acid. The unused concentrated acids and reagents prepared are diluted with water and discarded into the sink under running water. The blood samples, lancets and vacutainers are packed in bio-hazard bags and carefully discarded.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available B. Any 3 of the above in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

# 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- **1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles
- **3.** Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screenreading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college offers an inclusive environment for everyone with tolerance and respect for language, culture, region, socioeconomic, and other diversities. Several activities are conducted to promote an environment for ethical, cultural, and spiritual values among the students and staff. They are as follows:

- The College Anthem and the State Anthem are sung every day during the assembly, the lyrics of which reflect the institution's goals and aspirations, and instill a sense of patriotism in the students.
- Workshop on Holistic Competence to induce spiritual values among the students.
- Koti Kantha Geetha Gaayana program was organized on account of Kannada Rajyostsava under the concept of 'Nanna Naadu, Namma Haadu'.
- Annie's Literary club conducted various competitions and 'Charlie 777' was screened to provide recreation to Kannada Primary school children.
- Folk Culture club created awareness on Tulu culture and heritage through competition of Folk food fest- 'Aatida onji Koota.'
- `Express and Impress' organised by the Fine Arts Association discovered the hidden talents of the students.
- Students Day, to showcase staff talents and entertain students
- English Poem composing and Hindi Essay writing competitions were conducted
- World Food Day was organised
- 'Bequest'-an Intercollegiate fest, Traditional Day, staging plays by 'Benaka' etc. provided inclusive environment for all.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Keeping the mission statement in mind the institution continues to sensitize the students and staff of their rights, duties, values and responsibilities towards constitutional obligations.

Faculty members inspire students by giving motivational talks on human values through Public Address System.

The student council election was conducted based on the model of the general elections through digitalization, creating an awareness of exercising their franchise, and making them responsible citizens.

SVEEP helps students register their names in the electoral list and educates them about voting.

Days of National importance like 'Constitution Day', 'Republic Day', 'Independence Day', 'Gandhi Jayanthi', 'Sadhbhavan Diwas', 'National Voter's Day', 'Human Rights Day', 'Kargil Vijay Diwas', 'World Environment Day' and 'World Consumer Rights Day' are observed.

To mark the celebration of `75th Aazadi ka Amrit Mahothsav' Har Ghar Tiranga-Flag distribution programme was organised to inculcate social responsibility and human values in students, distribution of uniforms to the primary school children, visiting old age homes/orphanages, donating groceries to the inmates of differently abled centres, Food kit distribution during the pandemic, hosting free medical, vaccination and blood donation camps were organized.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://bwc.besant.edu.in/documents/1632/7.1 .9ReportPhotos.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

'Independence Day', 'Sadhbhavana Diwas', 'Constitution Day', 'National Voter's Day', 'Human Rights Day', 'Kargil Vijay Diwas', 'Martyrs Day', 'Holi' and 'Teachers Day' are celebrated to encourage national integration, peace and communal harmony among the students and staff. 'International Women's Day' is celebrated every year to mark and celebrate the social, economic, cultural and political achievements of women. 'Founders Day' is celebrated to commemorate the birth anniversary of Dr. Annie Besant. 'Kannada Rajyotsava' and 'Hindi Diwas' are celebrated to highlight the significance of linguistic diversity. 'Yogathon' is organised to spread awareness about the importance and holistic health benefits of Yoga. 'World Breast Feeding Week' is observed to bring awareness on the importance of breast feeding. 'World Consumer Rights Day' is celebrated annually in association with District Consumer Union. 'World Environment Day' is observed to encourage awareness of environmental protection. Festivals like 'Aatida Onji Koota' and Sharada Pooja are celebrated to inculcate cultural and traditional values among students and staff. Nutritious food is prepared by the students on account of 'World Food Day'.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice No. 1

TITLE: "WOMEN EMPOWERMENT THROUGH SKILL DEVELOPMENT" OBJECTIVES:

• To empower women with entrepreneurial and employability skills

THE CONTEXT:

Majority of the students come from socio-economically disadvantaged backgrounds, gaining new skills make them confident and resourceful.

THE PRACTICE:

The college conducted Workshops, training programmes and Certificate courses

EVIDENCE OF SUCCESS:

• Exhibition cum sale, orientation on competitive exams, CPBFI certificate programme by Bajaj Finserv Ltd., Pune.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

- Financial crunch for programmes on a large scale.
- Retaining rural students beyond Class hours.

Best Practice No. 2 TITLE:

"INCULCATING SOCIAL RESPONSIBILITY THROUGH 'NAMMA MANE NAMMA MARA' (Our House our Tree) - A GREEN INITIATIVE"

**OBJECTIVES:** 

- To inculcate the green cognizance among students, faculties and general public
- To protect environment.

#### THE CONTEXT:

Activities like planting saplings, campaigning, street plays are conducted to promote environmental consciousness, protection and imbibe social responsibility.

#### THE PRACTICE:

- Plant saplings in the areas surveyed
- Street plays, competitions conducted on the initiative.
- Distribution of cloth bags to promote a plastic free environment.

### EVIDENCE OF SUCCESS:

Planted saplings in 56 houses in association with Environmentalists. Street play was performed by the students.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

- Houses having limited land area.
- Follow-up action is difficult

File Description	Documents
Best practices in the Institutional website	<u>https://bwc.besant.edu.in/en/iqac/best-</u> <u>practices/</u>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

"Women's Education for Self-Reliance and Proficiency"

The College has strived hard towards empowering women, upholding the great principles and inspiration of Dr. Annie Besant. It provides quality education to women without any discrimination of caste and creed. The scholarships and mid-day meals are provided by the PTA and the Alumni Associations to the meritorious students who hail from economically backward sections.

As majority of the students are first generation learners, the institution intends to make them proficient so as to discharge their dual responsibilities of home and workplace. Hence the focus is on achieving self-reliance through entrepreneurial and employability development skills.

Future employability is provided by grooming their personality and

training them in skilled activities. Folk culture related activities immensely contribute to infusing cultural transformation and vibrancy on the campus. NSS volunteer Ms. Thanushri was selected for RD parade held in New Delhi (2023). A sense of civic duty and environmental sensitivity are fostered by the college.

The institution focuses on women's rights, quality education, and freedom of thought, as per its vision and commitment to nurturing young women. Every Besantian is distinct as she evolves towards selfreliance and proficiency.

# Part B

### **CURRICULAR ASPECTS**

### **1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a well-planned and documented process. The college is affiliated to Mangalore University and follows the syllabi planned and prescribed by the University. The university regularly updates the curriculum in accordance with the changing times.

Planning, implementation and structured Curriculum delivery process:

- The IQAC plans for timely and effective curriculum delivery by formulating the academic calendar, based upon the calendar of events fixed by the University.
- The timetable Committee drafts a master timetable keeping in mind the academic and cocurricular activities of the students.
- The Orientation Programme to Freshers conducted in the beginning of every academic year
- The syllabus is discussed and distributed at the department level meetings and a time schedule is planned for its effective implementation.
- The planning and implementation of the curriculum is monitored and the details are recorded in the work diary.
- As members of their respective subject associations, the teachers are actively involved in the preparation of question banks, question paper setting and evaluation.
- Classroom teaching is supplemented by student centric activities like group discussions, peer teaching, combined study, industrial visits, fieldtrips, etc. which provide experiential learning opportunities

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

The institution adheres to the academic calendar including the conduct of Continuous Internal Evaluation (CIE)

- Internal assessment is conducted as per the prescribed schedule given in the academic calendar issued by Mangalore University.
- Internal exams, class tests, assignments/ projects/seminars are the components of internal assessment.
- Students are encouraged to meet their teachers, for clarification of doubts and curriculum related discussions.
- Peer teaching is practiced among students. The advanced learners are encouraged to clarify the doubts of the slow learners, which proves beneficial to all students.
- The internal evaluation is designed to be fair and transparent.
- The students after seeing the valued answer scripts, sign against their internal marks, before it is sent to the University. Absentees with genuine reasons are given reexaminations
- With the introduction of NEP 2020, the faculty under the supervision of the Principal, upload the internal assessment marks on the UUCMS website and the final results are announced by the University based on their marks in the internal assessment and End- semester examinations.

Thus, the college ensures quality in curriculum delivery and the assessment process.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil
1.1.3 - Teachers of the Instituti in following activities related to development and assessment of University and/are represented following academic bodies durf Academic council/BoS of Affili University Setting of question UG/PG programs Design and of Curriculum for Add on/ cert	o curriculum f the affiliating l on the ing the year. ating papers for Development

# Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	No File Uploaded

## **1.2 - Academic Flexibility**

**1.2.1** - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

## 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

### 9

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

# 1.2.2 - Number of Add on /Certificate programs offered during the year

# **1.2.2.1** - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

# **1.2.3** - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

113

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

### **1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- The programmes prescribed by Mangalore University integrate cross cutting issues into the curriculum.
- The CBCS syllabus comprises of the Constitution of India, Human Rights, Gender Equity, and Environmental Studies in the first four semesters.
- The New Education Policy (NEP 2020) has introduced -Ability and Skill Enhancement Courses such as Yoga, Health and Wellness and the study of Constitution is made compulsory for all programmes.

Professional Ethics:

- Professional ethics is imparted to students from their very first day in college.
- Various programmes are organized by the Career Guidance Cell to inculcate professional ethics

Gender Sensitivity:

- Gender sensitivity and women empowerment are inculcated among students through the activities of the departments, cells, clubs and associations.
- The Women's Cell, Entrepreneurship Development cell, Innovation club, and NSS, focus on gender sensitization, thereby contributing to women empowerment

Human Values:

• The college anthem, Naada Geethe, motivational talks by teachers and thought for the Day during college assembly instil human values to groom them into responsible citizens.

Environment and Sustainability:

Students have actively participated in planting paddy seedlings, cleaning of Rudra Bhumi, Gandhi Park, beach, college-garden exhibition of medicinal plants and offered service to victims of landslide at Belthangady

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

# 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

File Description
Any additional information
Programme / Curriculum Syllabus of the courses
Minutes of the Boards of

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<u>View File</u>

# 1.3.3 - Number of students undertaking project work/field work/ internships

7	9

4

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

1.4 - Feedback System         1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni		
File Description	Documents	
URL for stakeholder feedback report	_	c.besant.edu.in/documents/1624/1 .1_Feedback_analysis.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	n on feedback report as he minutes of the g Council, Syndicate,	
Any additional information		No File Uploaded
1.4.2 - Feedback process of the may be classified as follows	Institution	B. Feedback collected, analyzed and action has been taken
File Description	Documents	
Upload any additional information		<u>View File</u>
	https://bwc.besant.edu.in/documents/1625/1 .4.2 Institution obtain feedback on syllab us.pdf	
URL for feedback report		tution obtain feedback on syllab
URL for feedback report TEACHING-LEARNING AND	.4.2 Instit	tution obtain feedback on syllab
	.4.2 Instit	<u>tution obtain feedback on syllab</u>
TEACHING-LEARNING AND	.4.2 Instit	<u>tution obtain feedback on syllab</u> <u>us.pdf</u>
TEACHING-LEARNING AND 2.1 - Student Enrollment and P	.4.2 Instit EVALUATION Profile nber of students	tution obtain feedback on syllab us.pdf
TEACHING-LEARNING AND 2.1 - Student Enrollment and P 2.1.1 - Enrolment Number Nur	.4.2 Instit	tution obtain feedback on syllab us.pdf
TEACHING-LEARNING AND 2.1 - Student Enrollment and P 2.1.1 - Enrolment Number Nur 2.1.1.1 - Number of students ad	.4.2 Instit	tution obtain feedback on syllab us.pdf
TEACHING-LEARNING AND 2.1 - Student Enrollment and P 2.1.1 - Enrolment Number Nur 2.1.1.1 - Number of students ad 313	.4.2 Instit EVALUATION Profile nber of students Imitted during f	tution obtain feedback on syllab us.pdf

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

# 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

### 235

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution timely assesses the learning level of students and develops plans to provide assistance. This helps in giving focused attention to the student. Orientation programme is conducted to familiarize students with the institution, curricular and co-curricular facilities, rules and regulations Students are given training on communication skills, personality development, time management, along with ability enhancement and value-added courses.

The ability of students to learn is assessed and identified based on one or more of the following ways:

- Performance in the qualifying examination.
- Performance in the class test/internal assessment examination/end semester university examination.
- Performance in co-curricular and extra curricular activities.

Special initiatives for advanced learners:

- Promoting to participate in inter-collegiate university/state/national level competition.
- Encouragement to complete MOOCs-SWAYAM certificate course.

• Opportunities provided to take up leadership roles in student welfare council and also in other capacities.

### Special initiatives for slow learners:

- Special care, mentoring and personal counseling by the tutor/mentors to motivate and empower the slow learners.
- Provision of simple and standard lecture modes/course study materials for easy grasping of the learning content.
- Subject teachers conduct remedial classes for slow learners to ensure that the students comprehend the subjects thoroughly on par with their peers in the class.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students		Number of Teachers
739		54
	D	

File Description	Documents
Any additional information	<u>View File</u>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution believes in Student Centric learning which creates an environment that keeps the students to concentrate at learning.

### EXPERIENTIAL LEARNING:

 Various Visits such as Study Tours, Field visits, Industrial visits,, etc. enable to learn from observation and relating theoretical knowledgestudied in the class with that real time experience. Learning by doing through practicallaboratory sessions widen the knowledge and skills.

- NSS wing of the College organises a variety of activities, during in its annual camp. The
- Commitment to the Community welfare are increased by the special training programmeconducted by the Youth Red Cross and the Rangers.

PARTICIPATIVE LEARNING:

- In order to improve the communication skills, Student seminars and presentations on courserelated topics are Conducted and the students are encouraged to participate in these.
- The students are asked to participate in cultural and sports activities which helps to enabletheir holistic development.

PROBLEM SOLVING METHODOLOGIES:

The students carry out a Case study analysis, inorder to equip the students with logical thinking linked with problem solving ability.

• Waste paper recycling from the Department of Home Science

• Training on Paper and Cloth bag preparation and distribution to the residents

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The advent of ICT has made the teaching - learning process more attractive and learn worthy. Thequality of learning has seen a drastic improvement by the use of technology

• ICT enabled learning tools such as Desktop, Laptop, Notebook, LCD Projector, OverheadProjector, Digital Camera, Bluetooth device, Laser Printer, Photocopier, Scanner, Microphone, Pen Drive, DVDs, CDs, etc. enabled the students to participate in interactive lectures and understand the demonstrated lecture contents effectively. Power PointPresentation with animations and simulations increases the visual impact and thus improvesstudents' focus on the topic.

• The Campus is covered with Wi-Fi connections having a speed of 200 GBPS.

• Apps like Google Meet, Zoom, WEB- Cisco, Microsoft Meet, Google Classroom, GoogleForms, Google Sheets, Google Slides, Goole white board are used to conduct online classes

• Facilitates the students to access study materials from Academic Management System

• Students present their papers along with their teachers and secured the Best Paper Presentation Award

• The college Library offers a wide range of e-resources through Inflibnet membership, N-List among others which promote remote access facilities. It also has good number of educational CDs and DVDs.

• Encouragement is also provided to learn through MOOCs-SWAYAM/NPTEL, Course Era and UDEMY

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching- learning process	<u>View File</u>

**2.3.3** - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

### 2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

## 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

# 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

# 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

**2.4.3** - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

## 2.4.3.1 - Total experience of full-time teachers

766	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation being a vital part of teaching-learning process, the institution ensures that it is implemented effectively. A policy for Continuous Internal Evaluation (CIE) and conduct of Internal Assessment Examination (IAE) is in place.

Transparency in IA:

- The institution brings out a Student Calendar in the beginning of the new Academic Year, which mentions the IAE that is in accordance with the Academic Calendar of Mangalore University.
- An orientation programme on the reopening day familiarizes the students with the College rules, guidelines and the internal assessment system. Orientation is also carried out at the department level, by the Academic Class Mentors and Course faculty who update the students about the CIE process including evaluation methods and pattern of examination.
- The examination time-table is prepared by the examination committee.
- The evaluated answer scripts are distributed to the students, answers are discussed, and in case of any discrepancy, the issue is brought to the notice of the concerned course faculty who makes the necessary rectifications. Students then sign their valued answer scripts.
- The report cards are distributed to the parents by the academic advisors. The Final IA marks are recorded and signed by the students before uploading to the University

portal.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a well-defined system in place to deal with internal examination related grievances. The Examination committee comprises of the Principal, six faculty members and a senior faculty as the coordinator. Administrative staffs are assigned the responsibility of overseeing the conduct of internal examinations and documentation.

- Students can report their concerns regarding the transparency of the marking system if any and the members of the examination committee communicate the problems to the teachers concerned. A rectification is made within two days of receiving the complaints.
- Grievances related to errors in totalling, dissatisfaction with the award of marks, incorrect entry of IA marks, are resolved by the concerned course faculty.
- Grievances that do not come under the purview of course faculty such as inconvenience in the schedule of exam, conduct of re-examinations, malpractices are redressed by the examination committee.
- Grievances related to examinations can also be brought to the notice of the Grievance Redressal Cell.
- In the case of absentees, an opportunity is provided to appear for a retest. The application for retest should be submitted by the students stating the reason for being absent. The application should be signed by the parent/ guardian and countersigned by class teacher/Head of the department.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	Nil

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme outcomes and Course outcomes of any programme can determine the learning effectiveness of the Programme

- The learning effectiveness of any Programme and course depends on the programme outcomes and course outcomes. Learning objectives are the most powerful if they are actionable and measurable
- The Programme Outcomes (POs), and Course Outcomes (Cos) are framed in the meeting of Boards of study chaired by respective Chairpersons in accordance with the University guidelines
- POs, and COs clearly stated in the syllabus across all the programmes are available on the Institutional Website
- During admission counselling process, both the candidates and parents are acquainted with the programme outcomes in general
- Learning objectives and outcomes are stated in the Lesson Plan which is available in the Teacher's Academic Dairy.
- Some of our teachers are the members of Board of Studies and syllabus drafting sub-committees which also add to the quality of teaching-learning and awareness of outcomes
- The Institute deputes teachers for workshops/seminars/conferences/FDPs to enrich them to attain the outcomes while teaching-learning in the classes.
- Thus, every effort is made by the Institute to keep its teachers and students abreast of the stated outcomes, thereby continuously striving to accomplish the academic goals and institutional ideals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institute has the following mechanism to analyse the

Programme Outcomes (POs) and Course Outcomes (Cos) for all Programmes

- Course and Programme-wise Result Analysis
- Student Mentoring and Counselling
- Identification of advanced and slow learners with appropriate initiatives
- Students' participation in curricular, co-curricular and extra-curricular activitiesStudents' placement

At our institute the programme outcomes, and course outcomes are evaluated based on the following parameters:

• The consistently high pass percentages secured by our students, both, at the College and University levels, point to the success of the teaching-learning processes. Besides this, the reasonably good number of students securing distinction across the programmes in each year is also conclusive evidence to the fact that the programme is well received by our students.

• The University Ranks secured by our students are also an evidence of the attainment of Programme outcomes

• The attainment of course outcomes are evaluated through CIE in the form of Assignments, Quizzes, Class Tests, Laboratory performance, Seminars/Presentations, IAE, Viva-voce, Project progress and evaluation, performance at end-semester examination.

• Dynamic leadership qualities demonstrated by our students in coordinating various co-curricular and extra-curricular activities and bringing laurels to the institute reflect the attainment of outcomes.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil

#### 2.6.3 - Pass percentage of Students during the year

**2.6.3.1** - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

#### 2.7 - Student Satisfaction Survey

**2.7.1** - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://bwc.besant.edu.in/documents/1628/SSS\_2.7.pdf

## **RESEARCH, INNOVATIONS AND EXTENSION**

#### **3.1 - Resource Mobilization for Research**

**3.1.1** - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 -** Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

## **3.1.2** - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# **3.1.3** - Number of departments having Research projects funded by government and non government agencies during the year

## **3.1.3.1** - Number of departments having Research projects funded by government and nongovernment agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## **3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

The Research and Development Cell has consistently demonstrated a strong interest in promoting research and development programmes on a regular basis. Promotion of research culture and strengthening of research efforts have been carried out through activities such as:

• R & D cell organized paper presentation session, and motivated students in projects.

The Entrepreneurship Development Cell assists students in developing their entrepreneurial skills. To foster the growth of

their untapped abilities, the cell conducted Certificate course on Entrepreneurial Skills which imparted marketing and employability skills. Activities like candle and soap oil making, preparation of detergent powder and phenyl, macrame purse, cushion cover, tetra pack purse, artificial jewellery and flower arrangement were organized. EDP Cell organized a Basic embroidery work and Income Generating activities like preparation of artificial jewellery.

The Innovation Club organized 'Cloth Bag Making' competition for the students and distributed the bags to the shop-keepers. Demonstration of 3 tier Bin Terracotta Home Composter for Waste Management was organized.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

**3.2.2** - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

**3.2.2.1** - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

11

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

## 3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

#### **3.3.1.1** - How many Ph.Ds registered per eligible teacher within the year

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

**3.3.2** - Number of research papers per teachers in the Journals notified on UGC website during the year

# **3.3.2.1** - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

**3.3.3** - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.3.3.1** - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### **3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Department of Secretarial Practice and Outreach Cell of Besant Women's College in association with Hangyo Pvt. Ltd., Rotary Club of Mangalore, Lions Club Mangalore- Kavoor, Lions Club Mangalore-Kankanday Padil, Inner Wheel Club of Mangalore North, organized "Namma Mane Namma Mara

With the objective of providing hands on experience in paddy preparation to young generation, the unit organised one day camp at Abbettu village. Youth Red Cross unit of our college in association with Indian Youth Red Cross society Dakshina Kannada district, Parisara Adyayana Kendra, Nelligidde, had organised Swatchatha Abhiyan programme at Indira Priyadarshini park.

Youth Red Cross unit of Besant Women's college in association with Indian Youth Red Cross society, working journalist association dk district, has organised swatchatha program and green initiative programme which had taken place at the opposite bus stand, in front of Mangalore city corporation.

Activities sensitizing students for their Holistic development:

Students from the Youth Red Cross completed their second internship at the Wenlock Hospital in Mangalore

Youth Red Cross unit, alumni association of Besant Women's College in association with Lions club Ashoknagar, Mangalore jointly organised BLOOD DONATION CAMP in the college auditorium.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

**3.4.2** - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

**3.4.2.1** - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

#### 18

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.5 - Collaboration

# **3.5.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

# **3.5.1.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

**3.5.2** - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

**3.5.2.1** - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

#### 4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### **4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

• The college is well established in a compact area of 1.02 acres in the heart of Mangalore. The key feature of the college is its sophisticated infrastructure which has taken up to 5759.280 sqm.

- The classrooms are spread across 4 blocks namely the FND-FSN block, the M.Com block, the old building & main building.
- Both post-graduation and under-graduation courses are conducted full fledge in 40 classrooms across four blocks.
- The classrooms are spacious with good acoustics like good lighting facility, and proper ventilation for better teaching-learning experience.
- Each classroom consists of an intercom facility and out of 40 classrooms 25 are ICT-enabled through LCD projector and Wi-Fi facility .
- On the whole, the college has 9 science laboratories which is used for chemistry, biochemistry, microbiology & physics practicals.
- Two food labs are utilized for food science & nutrition practical 1 for home science & one more for textiles practicals
- The 4 computer laboratories shared by BCA, BBA, and B.Com departments, and 1 language laboratory for vocabulary skill improvement.
- 1 auditorium, 1 AV room, 2 seminar Halls (1 air -conditioned) is utilized for various workshops, talks & seminars.

File Description	Documents	
Upload any additional information	<u>View File</u>	
Paste link for additional information	https://bwc.besant.edu.in/documents/1629/I nfrastructureScience_laboratories_skMQYa o.pdf	

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

PHYSICAL FACILITIES FOR CULTURAL ACTIVITIES

- The college pays special attention to the co-curricular aspects which play a major role in the development of students.
- The college auditorium with area of 68.20 sq.m is used by Fine Arts Association, Folk Culture Association, Benaka Association for various cultural programs like fresher's day, college day, traditional day & student council

activities.

- Open theatre with an area of 1.36 sq,m is used by Benaka Association for practicing Kannada drama.
- Seminar halls are also used for cultural activities.

PHYSICAL FACILITIES FOR SPORTS, FITNESS & YOGA

- The regular yoga classes are conducted in the open stage, auditorium for students.
- The college has a sophisticated gym in the old building of 8.07sqm which has two multi-station gym equipment, a treadmill, cycling equipment to improve the physical fitness of students.
- A sports room is used to store the sports equipment.
- Open stage auditorium is used for indoor games & quadrangle for outdoor games.
- Besant school ground for interclass matches.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

# **4.1.3** - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

**4.1.4** - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)** 

0		
File Description	Documents	
Upload any additional information	No File Uploaded	
Upload audited utilization statements	No File Uploaded	
Upload Details of budgetView Fileallocation, excluding salaryduring the year (Data Template		
4.2 - Library as a Learning Res	source	
4.2.1 - Library is automated usin	g Integrated Library Management System (ILMS)	
<ul> <li>The College Library was started in 1977.</li> <li>The Library has a comprehensive collection of more than 45,000 books with a seating capacity of 200.</li> <li>Separate reading room for PG and UG .</li> <li>Books are classified with Dewey decimal classification system with open access system</li> <li>The Library has CCTV surveillance and WIFI connectivity</li> <li>Institutional Digital Repository of in house collections with "D-Space "</li> <li>College has initiated Digital library http://bwcdigitallibrary.com</li> <li>Library has partially automated Easylib software with standard version (2005)</li> <li>EASYLIB Software has the provision for cataloguing and accessioning, circulation, OPAC, setup, report generation, digital library provision and annual stock verification etc.</li> </ul>		
<ul> <li>Subscribes to more than 21 print journals, 12 magazines, 13 dailies</li> </ul>		
<ul> <li>Subscribes N_LIST database of UGC INFLIBNET</li> </ul>		
• Semester question papers are maintained year wise.		
<ul> <li>Library maintains internet section with the availability of</li> <li>6 computers to users</li> </ul>		
<ul> <li>6 computers to users</li> <li>• The library also has a collection of many rare books</li> </ul>		
	ty provided to the needy students	
	nizes User Orientation Programmes every	
-	is celebrated every year.	
-	students `The Best Library User Award' is	

#### given to students.

given to students.		
File Description	Documents	
Upload any additional information	No File Uploaded	
Paste link for Additional Information	https://bwc.besant.edu.in/en/academics/lib rary/	
4.2.2 - The institution has subscription for the following e-resources e-journals e- ShodhSindhu Shodhganga Membership e- books Databases Remote access toe- resourcesB. Any 3 of the above		
File Description	Documents	
Upload any additional information	No File Uploaded	
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>	
<ul> <li>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</li> <li>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</li> </ul>		
0.94214		
File Description	Documents	
Any additional information	No File Uploaded	
Audited statements of accounts	<u>View File</u>	
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>	

**4.2.4** - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<u>View File</u>

#### **4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The Department of Computer Application (Formerly Computer Science) is in-charge of maintaining the software, ICT materials and computer accessories of the College. Computers including Laptops are updated regularly to suit the present day technical needs of the students and Departments.
- Internet facility is made available throughout the Campus. Optical Fibre for WI-FI is also used for this purpose. Cable is extended to all the Departments, Auditorium and other locations.
- LCD projectors and Laptops are provided to different Departments as teaching aids. 25 Classrooms have LCD projectors.
- LCD Projectors are also available in all computer labs and language lab. All the staff members have free access to the Internet through WI-FI in their respective Departments and at the Computer Labs.
- All the Computers are installed with Antivirus software. All the licences are renewed after their expiry.
- College Office and Campus have an internet speed of 300 Mbps- Unlimited
- Computers of the Department of Computer Application and other Departments are regularly upgraded with necessary accessories.
- Computers and the accessories like printers, scanners of the College are provided individually for the Administrative staff through the Local Area Network.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

**4.3.2 - Number of Computers** 

132		
File Description	Documents	
Upload any additional information	No File Uploaded	
List of Computers	<u>View File</u>	
4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS		
File Description	Documents	
Upload any additional Information	No File Uploaded	
Details of available bandwidth of internet connection in the Institution	<u>View File</u>	
4.4 - Maintenance of Campus I	nfrastructure	
<b>4.4.1</b> - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)		
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)		
286.01173		
File Description	Documents	
Upload any additional information	<u>View File</u>	
Audited statements of accounts	<u>View File</u>	
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>	
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.		

- The maintenance committee headed by a maintenance officer supervises the overall maintenance and also sees to the judicious use of Physical infrastructure.
- The maintenance of computers, lab equipment, water purifiers, gym equipment, CCTV cameras, power backup

<ul> <li>systems, fire extinguishers, Pest control in the lapha plumbing and Security services is done by external technicians.</li> <li>Laboratories: Four Computer laboratories are shared</li> </ul>		
<ul> <li>technicians.</li> <li>Laboratories: Four Computer laboratories are shared</li> </ul>		
• Laboratories: Four Computer laboratories are share		
-		
	d by the	
Departments based on a timetable, maintained by the	e	
department of Computer Science.		
<ul> <li>The English Language Lab is maintained by the English</li> </ul>	ish	
department.		
<ul> <li>SOP for handling various chemical, equipment's and</li> </ul>		
instruments are strictly followed in the Physics and		
Chemistry labs by the students and staff. Obsolete		
equipment's, Computers, chemicals and instruments are		
discarded appropriately.		
<ul> <li>Library: Issue of library cards, books, book bank</li> </ul>		
facilities are supervised by the librarian.		
<ul> <li>Class Rooms: The class mentors and Student representatives</li> </ul>		
supervise the cleanliness of the class room, mainte		
furniture and the projectors.		
$\circ$ The campus, Auditorium and Seminar halls are mainta	ained by	
the administrative staff.		
<ul> <li>Sports &amp; Games: The physical directress ensures the</li> </ul>		
utilization and supervision of Gym, Indoor and outdoor		
sports equipment.		
File Description     Documents		
Upload any additional No File Uploaded		

Paste link for additional	
information	

Nil

#### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

information

**5.1.1** - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year** 

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

# **5.1.2.1** - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>
5.1.3 - Capacity building and sl enhancement initiatives taken institution include the following Language and communication skills (Yoga, physical fitness, he hygiene) ICT/computing skills	by the g: Soft skills skills Life ealth and

File Description	Documents
Link to Institutional website	https://bwc.besant.edu.in/documents/1594/5
	<u>13CAPACITY_BUILDING_AND_SKILLS_ENHANCEMENT</u> <u>.pdf</u>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

**5.1.4** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

#### 163

# **5.1.4.1** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

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File Description	Documents			
Any additional information	<u>View File</u>			
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>			
5.1.5 - The Institution has a tra mechanism for timely redressal grievances including sexual han ragging cases Implementation of of statutory/regulatory bodies of wide awareness and undertakin with zero tolerance Mechanism submission of online/offline stu- grievances Timely redressal of through appropriate committee	l of student rassment and of guidelines Organization ngs on policies ns for idents' the grievances			

File Description	Documents				
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>				
Upload any additional information	<u>View File</u>				
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>				
5.2 - Student Progression					
5.2.1 - Number of placement of	outgoing students during the year				
5.2.1.1 - Number of outgoing st	udents placed during the year				
9					
File Description	Documents				
Self-attested list of students placed	<u>View File</u>				
Upload any additional information	<u>View File</u>				
Details of student placement during the year (Data Template)	<u>View File</u>				
5.2.2 - Number of students prog	gressing to higher education during the year				
5.2.2.1 - Number of outgoing st	udent progression to higher education				
16					
File Description	Documents				
Upload supporting data for student/alumni	<u>View File</u>				
Any additional information	No File Uploaded				
Details of student progression to higher education	<u>View File</u>				

# 5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

# 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

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L	

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

#### 5.3 - Student Participation and Activities

**5.3.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

**5.3.1.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

#### 5

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univ ersity/state/national/internationa l level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The	Student	Council i	Ls	ele	cted	democrat	ica	ally	throu	ıgh E-'	Voting.
The	Student	President	Ξ,	Vic	e Pr	esident,	Sec	reta	iry, j	Joint	
seci	retaries	represent	- a	all	the	students	in	Admi	nistr	cative	bodies

like IQAC, Discipline Committee, Maintenance Committee, Grievance Redressal Cell, SC/ST Cell, Anti Ragging, Sexual Harassment Cell and Quality Circle. Students represent in Co-curricular and extracurricular activities of the College through Associations/Clubs/Cells as Student secretaries, Class Representatives & Assistant Representatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

**5.3.3** - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

**5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

27

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services The Alumni Association of the College has been consistently contributing to its growth since its inception in1981. The association was officially registered on 20th November 2020 in the name of `Alumni Association of Besant Women's College, Mangalore' (DRDK/SOR/100/2020-2021;Dt.20/11/2020). The primary purpose of this forum is to develop fellowship among the alumni and to maintain good rapport between them and their alma mater. The Association has its own funds raised by way of annual subscription, donations and fund raising programmes. The financial records are maintained in the college and audited annually.

Annual General Body Meeting is conducted every year where students of different batches meet and interact with one another. The Executive Committee members who are elected at the AGM meet periodically. The President of the association contributes to the quality enhancement of the Institution as an advisory member of the IQAC. Other executive members of the association provide valuable inputs on the functioning of the Institution to facilitate its quality sustenance and enhancement during meetings. Alumni association every year contributing sum of 20000 among 20 deserving students as scholars.

File Description	Documents
Paste link for additional information	https://bwc.besant.edu.in/documents/1637/5 _4.1.pdf
Upload any additional information	No File Uploaded

# 5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<u>View File</u>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Besant Women's college sponsored by Women's National Education Society strictly adheres to the policy of non - discrimination in admission by providing quality education through effective leadership and governance. The governing council which is at the apex of administrative structure ensures effective implementation of the policy by delegating the academic and organizational structure. The institutions academic and extra-curricular activities are planned and directed by the IQAC and NAAC Coordinators, Deans and HOD's who ensure the effective implementation of the curricular and co-curricular activities. In addition to this, there are number of committees and associations functioning for the overall progress of the students and the institute. The faculty members are made in charge of the committees, associations, cells and clubs. The committees have student representatives, who assist the teachers in charge. This not only provides a great opportunity for the students to develop their leadership quality, but also helps them to gain self-confidence and be independent. The two faculty members who are selected as staff representatives also attend the meeting of the Managing Committee. The office superintendent being in charge of the administration is also expected to attend the meeting of the Managing Committee.

File Description	Documents
Paste link for additional information	https://bwc.besant.edu.in/en/administratio n/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution provides equal opportunities to all the stakeholders by involving them in the decision making and implementation process. Authority and responsibilities are delegated through the policy of decentralization. Participative Management system is followed while designing the policies, executing them, taking decisions, and adhering to institutional practices. The Managing committee of the college fulfills the required needs of the institution. The Principal being the head of the institution plays a vital role in managing the academic and administrative affairs with the support from the IQAC, faculty members and administrative staff. Various committees are formed for the effective implementation of the policies. The faculty members with student representatives are given the responsibility of coordinating the activities.

The office bearers of the student council are the elected representatives, whereas the representatives of the associations and clubs are nominated. The activities of the student council is planned and coordinated by the student welfare officer. Equal opportunities are provided to students to develop their leadership qualities. The students have the right to voice their opinions regarding any grievances concerning themselves through the grievance redressal cell or the representatives. Thus the institution envisages decentralization and participative Management for effective leadership at the grass root level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### **6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In tune with the vision and mission of the institution the IQAC formulates strategic plans as needed

The college has strategies to improve the admission of students which is effectively deployed. Admission committee is formed headed by the Principal, correspondent, IQAC and senior faculty members being members. Meeting is held to discuss the execution of plans regarding admission. Faculty members are grouped as teams with senior faculty as the convener. List of the PU colleges to be visited is prepared and then divided among the various teams. Phone no's of all PU students are collected and distributed to individual teachers. Material and handouts to be presented and handed to the P.U. Colleges is prepared. The schedule of PU college visit is also planned well in advance. The conveners convene a meeting; divide the colleges to be visited among the team members. The faculty visit the colleges, meet the students personally if permitted and distribute the brochures. The report is submitted to the admission committee. Information regarding the college rules and regulations, programs, combinations are available in the college website. Publicity is given in the local channels, newspapers and hoardings.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Managing Committee comprises of the President, Vice President Secretary, Correspondent of the institution, treasurer and other members who are elected at the annual general body meeting of the society. The Principal of the institution who is chosen from among the qualified senior faculty members serves as the chief executive officer. He being the administrative head of the institution is responsible for communicating to the staff, the guidelines and the policies framed by the management and for its effective implementation.

The Principal Directs and supervises the administrative responsibilities performed by the administrative and support staff. Administrative functions are performed through Tally ERP 9 software developed by Transudent web studies. The staff attendance is monitored through the biometric system. The institution follows the government services rules, policies and procedures.

Information regarding vacancies for different posts is published in the newspapers. Appointments for government aided posts are done following the procedure prescribed by the KCSR and in accordance with the guidelines of the UGC. Appointments for Unaided posts are as per the service rules framed by the Management.

The Management has brought out a manual on employment rules and regulations in the form of an HRM hand role applicable to unaided staff.

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	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://bwc.besant.edu.in/en/administratio n/organogram-of-the-college/
Upload any additional information	<u>View File</u>
areas of operation Administrat and Accounts Student Admissi	
Support Examination File Description	Documents
	Documents No File Uploaded
File Description ERP (Enterprise Resource	
File Description ERP (Enterprise Resource Planning)Document	No File Uploaded

#### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare of employees is one of the primary concerns of the Management.

Welfare measures for teaching and non-teaching staff:

- Employer Provident Fund and Employee State Insurance
- Fifteen days' casual leave, ten days and twenty days earned leave for the teaching and administrative staff annually
- Encashment of earned leave thirty days once in two years
- Maternity leave benefit
- Gratuity benefit
- Special casual leave to teaching staff to attend meetings of the BOE and BOS, of the University/Autonomous colleges, as well as workshops and seminars
- Interest free loan, short periods of leave and permission

to use the library resources for pursuing further studies

- Permission to take up responsibilities as members of the promotion committees, resource persons and paper presenters at other institutions
- Financial assistance to the teaching staff to attend seminars, conferences, workshops and symposia
- Faculty development programmes to upgrade subject knowledge and research skills
- The staff members are encouraged and permitted to present papers at different Workshops, Conferences etc. They are also permitted to serve as resource persons.
- Faculty development programs are organized to enrich the knowledge of staff members.
- Lift facility, canteen facility and parking is provided
- Wi-Fi Connection
- Staff picnic is organized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

# **6.3.2.1** - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

## **6.3.3** - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

**6.3.3.1** - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A committee headed by the IQAC coordinator is constituted for the performance appraisal of teaching and non-teaching staff. A structured feedback mechanism is used for the purpose.

The Teacher Assessment Proforma has a five-point grading scale that includes the major parameters such as: the teacher's knowledge in the subject, communication skills, use of ICT, completion of syllabus, commitment, accessibility, punctuality and transparency, and objectivity of internal evaluation. On the basis of the student responses, the average score per teacher is calculated.

The teachers are also assessed by the Principal, a report of which is submitted to the Correspondent. The Task Sheets submitted by the teachers mentioning details of their contribution to the curricular, cocurricular and extracurricular activities of the College help in their performance appraisal.

The student assessment of non-teaching staff is also done using a structured proforma with a three-point scale that focuses mainly on the thoroughness and accuracy of their knowledge in the task assigned to them. Selected students of varying academic proficiency are administered the proforma and the score of individual staff-members calculated on the basis of the entries. The Committee constituted for the purpose presents a report on the assessment to the IQAC Coordinator.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The office has a structured accounting system. Different books of accounts such as aided, unaided, scholarships, seminars, certificate courses, PTA and Alumni are maintained by different case workers. The Principal scrutinizes the books of accounts at regular intervals. Monthly statement of receipts and payments of aided and unaided accounts are prepared and presented at the Managing Committee meetings for scrutiny and approval. Before the Commencement of every academic year the Principal along with the IQAC Director, Deans and accounts in charge analyses the estimate of the expenses submitted by HoD's of the concerned department. The institution has an established mechanism for conducting internal audit of the books of accounts every year to ensure financial compliance. At the end of every financial year internal audit is conducted through a Chartered Accountant appointed by the Management. The books of accounts, bank reconciliation statements and vouchers are audited and certified during this auditing. The observations made during the scrutiny of the accounts are discussed with the case worker in charge of accounts and Principal. Corrective measures are suggested, if required and follow up actions are taken.

External Audit is conducted by a team of officials deputed by the Principal Accountants General (PAG).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2** - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

**6.4.2.1** - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

## 3.34745

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has well planned strategies for mobilization of funds. It receives funds for the salaries of aided staff from the state government. The collection of funds through students' fees is the main source of income. Apart from the fees collected for the different programmes, fees are also collected for the add-on courses. Financial assistance is also provided by the Management on need basis. Funds are also mobilized through sponsorship from NGOs, entrepreneurs and corporates for organizing seminars, workshops and intercollegiate events. The PTA provides financial assistance towards Midday meals, scholarships and the annual camps of the NSS and the Youth Red Cross units of the college. The Alumni association contributes towards scholarships, intercollegiate fests and competitions.

The Institution being in a prime location has drawn the attention of several organizations for conducting various competitive, professional and entrance examinations like KSET, KPSC, CA exams and NEET. Valuation Camps of the Mangalore University are also held in the Institution.

The institution makes judicious utilization of the funds received from various sources on enhancing the infrastructure facilities and strengthening library resources. The funds are also utilized for organizing curricular and extracurricular activities, inter collegiate competitions, college day, workshops, seminars and extension activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly to institutionalize the quality assurance strategies. Structured feedback system collected from various stakeholders is monitored by the IQAC. (i) Curriculum based feedback (ii) Faculty Performance Assessment (iii) Peer mentoring (iv) Self Evaluation (v) Task sheet. Feedback on curriculum from the stakeholders helps in tuning the curriculum to meet the present demands. The feedback form is drafted according to the internal bench mark parameters, distributed to the various stakeholders for constructive suggestions. Data collected is analyzed, reports prepared periodically with recommended corrective measures if required, for quality improvement. IQAC is instrumental in encouraging R&D cell to render services and promote research culture among students and staff .Wall Magazine, project work, Training in Research based paper presentation, refereed based publications have been offered jointly with the HRD cell . Currently 16 faculty members are pursuing research Career Guidance and Placement Cell too are functional with career training, counselling offered to the students. The cells have facilitated in recruitment. EDP and Women's Cell encourages the students to take up short term skill courses, of which tailoring, embroidery, Craft products, nondurable consumer products are noteworthy . BACE Academy concentrates on soft skills which is the need of the hour.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institution reviews teaching learning process at periodic levels through structured feedback. Feedback is collected from the students based on various parameters like knowledge of the subject, command over language, clear explanation of the concepts, voice modulation, completion of syllabus, punctuality and the like. Discussion and suggestions are put forth based on the pedagogical tools implementation. This enables the faculty member to strengthen the methodologies and approaches used in teaching learning process. Faculty members will plan the course content well in advance. The gap between planned and the actual delivery of course content if any, is bridged by taking appropriate action. Mentoring and Tutoring system will also enable the faculty members to monitor the performance of the students assessed during the assessment process. Mentors orient the students, at the beginning of the semester about the learning outcomes of the programmes. IQAC initiates demand based knowledge programmes at the Department level to supplement the curriculum. Associations and clubs also conduct certificate/add on courses as per the market requirement. The IQAC reviews the teaching learning, assessment and learning outcomes more specifically through task sheets submitted by the faculty members, Results of the students both in the internal and university exams, Feedback mechanism, and AAA.

File Description	Documents		
Paste link for additional information	Nil		
Upload any additional information	No File Uploaded		
6.5.3 - Quality assurance initiat institution include: Regular me Internal Quality Assurance Ce Feedback collected, analyzed a improvements Collaborative qu initiatives with other institution Participation in NIRF any other audit recognized by state, nation	eeting of ll (IQAC); nd used for uality n(s) er quality		

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

## INSTITUTIONAL VALUES AND BEST PRACTICES

international agencies (ISO Certification,

NBA)

## 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Besant Women's College possesses a privileged right to ensure women empowerment through gender equity in education for the academic year 2022-23 as no boys enrolled for the P.G programmes. Our institution strives to bring higher education within the reach of all girls, especially those who hail from economically and socially backward sections of society. Hence equal participation of students from all religions, caste and financial background is encouraged. Gender equity is ensured amongst the teaching and administrative staff by providing equal opportunities and participation in decision making. Awareness Programmes, Interactive sessions, Training, Demonstrations and Street plays on gender equity and sensitization have been initiated by the Institution.

Institute has taken several measures to enhance safety & security on the campuses by installing CCTV cameras, appointing security staff, providing Common Room, constituting PoSH, Anti ragging and Grievance Redressal Cells. Grievance/Suggestion Box has been kept in an accessible location to report any untoward incidents.

Counselling is done by the mentors, tutors and qualified professional counsellors on issues related to gender equity. Napkin vending and burning machineis installed in the washrooms.

Gender sensitization is promoted through Gender Equity - a course common for all programmes integrated into the curriculum offered by the university.

File Description	Documents		
Annual gender sensitization action plan	https://bwc.besant.edu.in/documents/1630/7 .1.1ANNUAL_GENDER_SENSITIZATION_ACTION_PLA N.pdf		
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://bwc.besant.edu.in/documents/1631/7 		
7.1.2 - The Institution has facilitate alternate sources of energy and conservation measures Solar of Biogas plant Wheeling to the G based energy conservation Use power efficient equipment	l energy energy frid Sensor-	D. Any 1 of the above	
File Description	Documents		
Geo tagged Photographs	<u>View File</u>		
Any other relevant information	No File Uploaded		

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

The college being situated in the heart of the city, ensures the provision of a healthy and safe environment to its staff and students

SOLID WASTE MANAGEMENT:

Dustbins are kept in all prominent places to collect solid waste. The daily garbage is collected and handed to the Municipal Corporation. The kitchen waste from the departments of Home Science, FND and Canteen, along with dry leaves and papers too are collected and used for the Vermi compost which is prepared in a 3 tier Terracotta Waste Bin.

LIQUID WASTE MANAGEMENT:

The sewage water is connected to the Municipal drainage. Efforts are made to ensure minimal use of water through signages put up near the taps.

E-WASTE MANAGEMENT:

Old monitors and CPUs are repaired and reused. Obsolete computers and other peripherals are kept safely in the store without harming the environment until their disposal.

HAZARDOUS CHEMICALS WASTE MANAGEMENT IN THE LAB:

The pipette and droppers are used to measure the required amount of acid. The unused concentrated acids and reagents prepared are diluted with water and discarded into the sink under running water. The blood samples, lancets and vacutainers are packed in bio-hazard bags and carefully discarded.

File Description	Documents		
Relevant documents like agreements / MoUs with Government and other approved agencies	<u>View File</u>		
Geo tagged photographs of the facilities	<u>View File</u>		
7.1.4 - Water conservation faci in the Institution: Rain water h			

Bore well /Open well recharge Construction

# of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **File Description** Documents Geo tagged photographs / View File videos of the facilities Any other relevant information No File Uploaded 7.1.5 - Green campus initiatives include 7.1.5.1 - The institutional initiatives for C. Any 2 of the above greening the campus are as follows: **1. Restricted entry of automobiles** 2. Use of bicycles/ Battery-powered vehicles **3.** Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping **File Description** Documents View File Geo tagged photos / videos of the facilities Various policy documents / View File decisions circulated for implementation Any other relevant documents No File Uploaded

## 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and	в.	Any	3	of	the	above
energy initiatives are confirmed through the						
following 1.Green audit 2. Energy audit						
3.Environment audit 4.Clean and green						
campus recognitions/awards 5. Beyond the						
campus environmental promotional activities						

File Description	Documents		
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>		
Certification by the auditing agency	<u>View File</u>		
Certificates of the awards received	No File Uploaded		
Any other relevant information	<u>View File</u>		
7.1.7 - The Institution has disal barrier free environment Built with ramps/lifts for easy access classrooms. Disabled-friendly Signage including tactile path, boards and signposts Assistive and facilities for persons with o	t environment s to washrooms lights, display technology		

and facilities for persons with disabilities (Divyangjan) accessible website, screenreading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college offers an inclusive environment for everyone with tolerance and respect for language, culture, region, socioeconomic, and other diversities. Several activities are conducted to promote an environment for ethical, cultural, and spiritual values among the students and staff. They are as

#### follows:

- The College Anthem and the State Anthem are sung every day during the assembly, the lyrics of which reflect the institution's goals and aspirations, and instill a sense of patriotism in the students.
- Workshop on Holistic Competence to induce spiritual values among the students.
- Koti Kantha Geetha Gaayana program was organized on account of Kannada Rajyostsava under the concept of 'Nanna Naadu, Namma Haadu'.
- Folk Culture club created awareness on Tulu culture and heritage through competition of Folk food fest- 'Aatida onji Koota.'
- `Express and Impress' organised by the Fine Arts Association discovered the hidden talents of the students.
- Students Day, to showcase staff talents and entertain students
- English Poem composing and Hindi Essay writing competitions were conducted
- World Food Day was organised
- 'Bequest'-an Intercollegiate fest, Traditional Day, staging plays by 'Benaka' etc. provided inclusive environment for all.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Keeping the mission statement in mind the institution continues to sensitize the students and staff of their rights, duties, values and responsibilities towards constitutional obligations.

Faculty members inspire students by giving motivational talks on human values through Public Address System.

The student council election was conducted based on the model of the general elections through digitalization, creating an awareness of exercising their franchise, and making them responsible citizens.

SVEEP helps students register their names in the electoral list and educates them about voting.

Days of National importance like 'Constitution Day', 'Republic Day', 'Independence Day', 'Gandhi Jayanthi', 'Sadhbhavan Diwas', 'National Voter's Day', 'Human Rights Day', 'Kargil Vijay Diwas', 'World Environment Day' and 'World Consumer Rights Day' are observed.

To mark the celebration of `75th Aazadi ka Amrit Mahothsav' Har Ghar Tiranga-Flag distribution programme was organised to inculcate social responsibility and human values in students, distribution of uniforms to the primary school children, visiting old age homes/orphanages, donating groceries to the inmates of differently abled centres, Food kit distribution during the pandemic, hosting free medical, vaccination and blood donation camps were organized.

File Description	Documents		
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://bwc.besant.edu.in/documents/1632/7 		
Any other relevant information	Nil		
7.1.10 - The Institution has a professional ethics programmes and other staff periodic programmes in this reacted to the Code of Conduct is displayed of There is a committee to monitor to the Code of Conduct Institute professional ethics programme students, teachers, address and other staff 4. Annual a programmes on Code of Conduct Institute organized	rs, and conducts egard. The on the website or adherence tion organizes es for ministrators awareness		

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

'Independence Day', 'Sadhbhavana Diwas', 'Constitution Day', 'National Voter's Day', 'Human Rights Day', 'Kargil Vijay Diwas', 'Martyrs Day', 'Holi' and 'Teachers Day' are celebrated to encourage national integration, peace and communal harmony among the students and staff. 'International Women's Day' is celebrated every year to mark and celebrate the social, economic, cultural and political achievements of women. 'Founders Day' is celebrated to commemorate the birth anniversary of Dr. Annie Besant. 'Kannada Rajyotsava' and 'Hindi Diwas' are celebrated to highlight the significance of linguistic diversity. 'Yogathon' is organised to spread awareness about the importance and holistic health benefits of Yoga. 'World Breast Feeding Week' is observed to bring awareness on the importance of breast feeding. 'World Consumer Rights Day' is celebrated annually in association with District Consumer Union. 'World Environment Day' is observed to encourage awareness of environmental protection. Festivals like 'Aatida Onji Koota' and Sharada Pooja are celebrated to inculcate cultural and traditional values among students and staff. Nutritious food is prepared by the students on account of 'World Food Day'.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

# 7.2 - Best Practices 7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual. Best Practice No. 1 TITLE: "WOMEN EMPOWERMENT THROUGH SKILL DEVELOPMENT" OBJECTIVES: To empower women with entrepreneurial and employability skills THE CONTEXT: Majority of the students come from socio-economically disadvantaged backgrounds, gaining new skills make them confident and resourceful. THE PRACTICE: The college conducted Workshops, training programmes and Certificate courses EVIDENCE OF SUCCESS: Exhibition cum sale, orientation on competitive exams, CPBFI certificate programme by Bajaj Finserv Ltd., Pune. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: Financial crunch for programmes on a large scale. Retaining rural students beyond Class hours. Best Practice No. 2 TITLE: "INCULCATING SOCIAL RESPONSIBILITY THROUGH 'NAMMA MANE NAMMA MARA' (Our House our Tree) - A GREEN INITIATIVE" **OBJECTIVES:** To inculcate the green cognizance among students, faculties and general public To protect environment. THE CONTEXT:

Activities like planting saplings, campaigning, street plays are conducted to promote environmental consciousness, protection and imbibe social responsibility.

THE PRACTICE:

- Plant saplings in the areas surveyed
- Street plays, competitions conducted on the initiative.
- Distribution of cloth bags to promote a plastic free environment.

EVIDENCE OF SUCCESS:

Planted saplings in 56 houses in association with Environmentalists. Street play was performed by the students.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

- Houses having limited land area.
- Follow-up action is difficult

File Description	Documents
Best practices in the Institutional website	https://bwc.besant.edu.in/en/igac/best- practices/
Any other relevant information	Nil

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

"Women's Education for Self-Reliance and Proficiency"

The College has strived hard towards empowering women, upholding the great principles and inspiration of Dr. Annie Besant. It provides quality education to women without any discrimination of caste and creed. The scholarships and mid-day meals are provided by the PTA and the Alumni Associations to the meritorious students who hail from economically backward sections.

As majority of the students are first generation learners, the institution intends to make them proficient so as to discharge their dual responsibilities of home and workplace. Hence the

focus is on achieving self-reliance through entrepreneurial and employability development skills.

Future employability is provided by grooming their personality and training them in skilled activities. Folk culture related activities immensely contribute to infusing cultural transformation and vibrancy on the campus. NSS volunteer Ms. Thanushri was selected for RD parade held in New Delhi (2023). A sense of civic duty and environmental sensitivity are fostered by the college.

The institution focuses on women's rights, quality education, and freedom of thought, as per its vision and commitment to nurturing young women. Every Besantian is distinct as she evolves towards self-reliance and proficiency.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Besant Women's College vision coincide with the NEP (2020), emphasizing in liberty, responsibility, pluralism, equality and justice. In this pursuit of Higher Education, the following future plan of actions for the next academic year to reach the target/goal.

- To encourage students to take up project works/internship/Field visit/Industrial visit/Mock Panchayath/Tulu Baduku/for practical learning.
- To motivate faculty to adopt learning management system/ICT enabled innovative methods in Teaching, learning and assessment process.
- To offer Tutorial /Remedial coaching to the slow learners and special coaching to the advanced learner.
- To encourage faculty members to participate, present research-based papers in different levels and organize at the institutional level.
- To develop Industry-Academia network through MOU's and organize activities to boost academic output.
- To upkeep and expand the maintenance of building and equipment .
- TO strengthen career guidance activities and placement

drives for capability enhancement of employability.

- To motivate students to participate in inter class, inter collegiate, Bequest and Sports Meet for holistic development.
- To encourage students to take part for shaping their leadership qualities through Cells/Clubs/Associations/Committees as `X' factor indicators.
- To implement e-Governance in all the administrative and academic dimensions.