## BESANT WOMEN'S COLLEGE MANGALURU

## **Code of Conduct**

## **Students shall strictly adhere to the following Code of Conduct:**

- Be punctual and follow the college timing by reporting to classes on time
- To absent oneself from classes only on grounds of valid reasons, substantiated with adequate proof
- Remain silent during the morning assembly by participating in prayer, meditation, motivational talk, news and announcements
- Wearing College ID at all times when on campus
- Permitted to have lunch outside the College subject to the consent letters of their parents duly submitted to the Class Mentors
- Have a minimum of 75% attendance in every semester to qualify for examinations
- Attend Value Education, Counselling, Remedial classes (Tutorial) & participate in Co-curricular, Extra-curricular activities and Add-on programmes including MOOCs
- Submit assignments/project reports and participate in seminars
- Tests, examinations and Viva-Voce to be taken seriously
- Wear uniforms from Monday to Saturday
- Treat all the members of the college community with respect, dignity and courtesy
- Keep the campus clean, litter free and dispose all waste in waste bins kept for the purpose
- Switch off lights, fans and taps after use. Use water to the minimum requirement
- Ragging is strictly prohibited and attracts punishment
- Refrain from creating disturbances, disrupting classes and college activities
- Carefully handle books in the library, computers, furniture, equipment and any other fixtures available in the college and laboratories
- Switch off phones and other devices, unless their use is permitted by the Faculty members

- Make optimum use of learning resources and other support in the college services available
- Restrain membership in any Political affiliation, Club, Association, Society, Union or any other Organizations outside the College. However, an approval is essential from the Principal to become a member
- The College address must not be given for any External Correspondence
- Industrial visits, Field visits, Picnics and Tours would be permitted only by obtaining consent from the HOD's, Student Council Officer and Principal
- Any serious misconduct, which is likely to tarnish the reputation of the College would strictly attract action of Punishment

Strict Disciplinary Action will be initiated if the Code of Conduct is Violated

IQAC CO-ORDINATOR

S. Sypskal Job

**PRINCIPAL**