

Ravinder Murthy

Professional Computer Faculty



Contact Me:

“Pooja”, 17/45 (RH-1B), 1st Cross,
Landlinks Township, Konchady, Derebail,
Mangalore – 575008

Ph: Res. : 09243304739

Mob: 09241122795

e-mail - ID: rmurthystays@gmail.com

miliye.mujhsey@gmail.com

Website: computersteersman.webs.com

Important Information:

Date of Birth: 14 September 1957

Marital Status: Married

Vehicle Owned: Scooter

EDUCATION

| YEAR | COURSE | UNIVERSITY / BOARD | REMARKS |
|--------------------|--------------|---|--|
| Educational | | | |
| December 2009 | M.Sc. – IT | Alagappa University, Karaikudi, Tamilnadu | Distance Education |
| April 1982 | M.A. Hindi | External Correspondence, Bangalore University | Correspondence |
| April 1980 | B.Sc [CBZ] | Bangalore University | Regular |
| April 1977 | Intermediate | U.P. Board, Roorkee (Now Jharkand) | Equivalent to PUC |
| April 1975 | A.I.H.S | CBSE | 3 years (9 + 10 + 11) All India Higher Secondary |
| Technical | | | |
| July 1982 | PGDBM | Davar’s College of Commerce, Bangalore | Part-Time |

EXPERIENCE

| YEAR | | Name of Organisation | Designation |
|------------|------------|---|---|
| FROM | TO | | |
| June 2004 | Till Date | Besant Women's College, Mangalore | Computer Course Coordinator & Lab Tutor |
| | | JOB DESCRIPTION: <ul style="list-style-type: none"> ❖ Conduct classes in Analytical Skills and Aptitude Tests for added advantage during Campus Interviews. (Got Trained at Infosys – Mysore) ❖ <i>Conduct Add-on Certificate Courses (CorelDraw, Photoshop, PageMaker)</i> ❖ Also act as a Substitute Faculty for a temporary period to handle Computer related subjects, as prescribed by the Mangalore University for B.Com, BA and B.Sc. Students. ❖ <i>Prepare PowerPoint Slides, Handouts, Relevant Notes, and other support materials, as and when required, by the teachers to Train the students using Multimedia Tools.</i> | |
| April 2003 | Jun 2004 | Pooja Enterprises, Mangalore | Manager – Business Promotion and Training |
| | | JOB DESCRIPTION: <ul style="list-style-type: none"> ❖ Staff training & overall supervision of Town Branch Centers. Acquaint the Branch Managers with the emerging trends of IT. ❖ <i>Use Presentation Tools like OHP, Flip Charts, MS Powerpoint, Lotus Screencam, Adobe Director and traditional Black/White Board.</i> ❖ Prepare Handouts, Relevant Notes, and other support materials required for the Training of Candidates using Multimedia Tools. | |
| April 2000 | April 2003 | SSi Limited Mangalore, Karnataka, | Manager |
| | | JOB DESCRIPTION: <ul style="list-style-type: none"> ❖ Managing the entire Institute viz. Administration and Technical Support. ❖ <i>Conduct seminars, group discussions, Project Guide and Evaluation for Corporate and In-House. Taking up theory and Practical Classes.</i> ❖ Suggested new methods to attract the students for admission ❖ <i>Involved in preparing Time Table Schedules, Support Documents for VB 6.0, Linux Elementary, MS WORD 2000 etc;</i> ❖ Conduct Classes in Higher End Courses viz: Visual Basic 6.0, Oracle 8i / 9i (includes DBA, DBO), Data warehousing and Data Mining, WAP, XML, ASP, UML, Java, Unix/C/C++, Linux, e-Commerce Security, E-Supply Chain Management, Web Design and Administration using HTML, Dreamweaver, Flash, Coldfusion , ❖ <i>Fundamentals of</i> <ul style="list-style-type: none"> ○ C#, Embedded Software using C++, C++ Networks ○ BlueTooth (Theoretical Only), ○ Jini (Theoretical Only), ○ SunOne (Theoretical Only) etc; <p>Developed and Implemented Successfully a Mail Manager for Mangalore University using Visual Basic.</p> | |

| | | | |
|------------|--------------|---|--|
| April 1996 | April 2000 | Canara Community College Mangalore, Karnataka | Vice Principal & Head of Computer Centre |
| | | JOB DESCRIPTION: ❖ Implemented training course for In-House and Corporate — speeding profitability. ❖ <i>Creating effective Business Promotional materials for awareness and registrations.</i> ❖ Preparation of Course Materials ❖ <i>Conducted Classes for DOEACC – ‘O’ Level and ‘A’ Level.</i> | |
| 1990 | 1996 | National Institute of Computer Education and Training Bangalore, Karnataka | Senior Executive & HOD |
| | | JOB DESCRIPTION: ❖ Active involvement in in-house computer training, Training at various schools, Corporate training and HRD activities. ❖ <i>Designed and implemented Courses for various State Government sponsored candidates viz KSCST Development Corporation, KSWDC Corporation, KSRTC, Vijaya Bank – Bangalore etc;.</i> | |
| 1987 | 1989 | CBM Computers PVT. LTD. Bangalore, Karnataka | Chief Executive (Training Division) |
| | | JOB DESCRIPTION: ❖ Independent Charge of the entire training wing and successful implementation of courses such as dBASE, ‘C’(including Interrupts handling), MS Dos(an in-depth study), Lotus123, COBOL, FORTRAN, Graphics, Pascal, BASIC, LOGO etc. from scratch to professional level. ❖ <i>First to start Microlab (1988) (a Course for school children), Actively involved in development of software packages for Paediatrician’s assessment of a child upto 3 years, Financial and Inventory Packages for Zeo Track Co., a Nagpur Based Co., a complete integrated software package for Venkateshwara Pipes and Steel Industries, Preparation of syllabus, Course Materials, and imparting education to various executives of different industry houses (in-house training). Working Knowledge of Ventura/Pagemaker.</i> | |
| Jan 1989 | Sept 21 1990 | ❖ <i>Transferred from CBM Computers Pvt. Ltd. to the sister concern Tangent Technologies Pvt. Ltd., Bangalore and Promoted to Executive - Customer Support. Responsibilities included the same as above + Public Relations, Training new staff.</i> | |
| 1982 | Jan 1989 | ❖ <i>Fresh Graduate, Hunting for jobs, Did some odd jobs at some small organisations which does not require any mention now.</i> | |

ACCOMPLISHMENTS

Former Member of Lions Clubs International (2000 – 2005). At district and club levels, I have served at different positions. Created a WEB site for the Lions District 324-d4 to show the achievements of the Lions Clubs of the district.

Was Awarded the 100% District Chairman And 100% attendance award for the same.

- Conducted a Class on “Time Management” At the PST Training Seminar.
- Conducted Quiz for the Lion Leaders at the PST Seminar.
- Conducted Leadership Games.
- Edited a Local Journal of Lions Club of Mangalore-Cosmopolitan (Home Club)
- Contributed articles written by me to Lions Official Magazine
- Delivered a Talk on “Emerging Trends in Information Technology” for the members of Institute of Engineers – Kodagu and Dakshina Kannada in 2005. This talk was published in Times of India.

Several Articles for the local souvenir, In-House Magazines and News papers related to Computer Topics have been written.

TIPS

✓ **Exemplary Performance Award 2014-15 – Besant Women’s College**

✓ **Exemplary Performance Award 2010-11 – Besant Women’s College**

- ✓ Very Strong Presentation Skills and Excellent Communication Skills.
- ✓ **Ability to learn, grasp and share any new upcoming trends in IT related field.**
- ✓ Have successfully trained Several Students of MCA, MBA, BCA Degree Students and Students of other Branches. Also trained successfully several students to take up the Oracle Conducted OCP Exam for DBA.
- ✓ **Guest Faculty (Annually) for M.Sc Chemistry II Year – Computer Applications – Kuvempu University Distance Education (2009 Onwards – To Date)**
- ✓ Guest Faculty at Prabhakar’s Academy for Medical Transcription – Mangalore. Taught Data Warehousing and Data Mining for the Vth semester Students of M.Sc IT 2001 – 2002.
- ✓ Guest Faculty at NITK – Mangalore (Formerly KREC – STEP), Mangalore. Successful Training provided to Staff of NITK in VB and Oracle.

- ✓ Guest Faculty at Krishna Computer Academy, Mangalore for e-Commerce and Data Mining – BCA 2003 – 2004 V Semester and Industrial Management for 4th Semester – BCA 2003 -2004
- ✓ Guest Faculty At Bharathi College, Mangalore – Unix for BCA 2003 – 2004 V Semester and Industrial Management for 4th Semester – BCA 2003 -2004.
- ✓ Guest Faculty At Canara College, Mangalore for Data Mining – BCA V Semester 2003 – 2004 and Database Management Principles for BCA 3rd Semester 2003 – 2004.
- ✓ **Got Trained at Infosys – Progeon – Analytical Skills. I can train students in this subject accompanied by training in taking up aptitude tests to improve their personality and the ability to answer Competitive exams for better placements.**
- ✓ Guest Faculty – PAMT – Franchisee for Sikkim University – MIS; VB.NET – V SEMESTER MCA – FEB 2008.
- ✓ **Prepare powerful PowerPoint Slides for the Principal, Besant Women’s College, Mangalore, to be used for her presentations during the staff meeting, Students’ Union Council meeting, PTA meeting etc;**
- ✓ A team player and a Leader in Computer Training. Adaptable to Changes very quickly.
- ✓ Ready to conduct classes in any aspect of Computers + Software Development .

*(Classes can be conducted in Artificial Intelligence, Cloud Computing, Grid Computing, PHP, Python, Data Mining, Data Warehousing, WAP, Computer Networking – General), COP** – Computer Networking Using Netsim Simulation etc;)*

PAPERS PRESENTED

- ✓ * Paper titled **“How to face Interviews and Follow Workplace Etiquette”** was presented at the Workshop “Soft-skills & Employability” at Besant Women’s College, Mangalore, 2009-2010.
- ✓ * Paper Titled – “Role of SHGs in the promotion of rural Women Entrepreneurship” was co-presented at the National Seminar “Emerging Trends in Entrepreneurial Development” at Besant Women’s College, Mangalore, 2010-11.
- ✓ Paper Presented at St. Philomena College, Puttur, at the National Level Seminar on “Management Techniques, Effective Administration and enriched Work Culture”. The title of the Paper was “Techniques to improve skills at work place” as a sub theme – January 24, 2014.
- ✓ Paper Presented at Shri Venkataramana Swamy College, Bantwal, at the State Level Workshop on “Emerging Trends in Office Management”. The title of the Paper was “Improvement and Problems of Internet and Computer Technology” as a sub theme – July 11, 2015.

- ✓ Paper Presented at Besant Evening College, Mangaluru, at the National Level Workshop on “Preparing 21st Century Citizens Through Integration of Work Based Learning in Higher Education”. The title of the Paper was “TQM and Life Skills – The Route to Employability” as a sub theme – September 19, 2015
- ✓ Paper Presented at St. Philomena College, Puttur, at the National Level Seminar on “Challenges of Administration of Higher Education Institutes (HEIs) in the Changing Global Scenario”. The title of the Paper was “Role of Higher Education in Developing Modern Society” as a sub theme – January 08, 2016.

PUBLICATIONS

Paper Presented at Shri Venkataramana Swamy College, Bantwal, at the State Level Workshop on “Emerging Trends in Office Management”. The title of the Paper was “Improvement and Problems of Internet and Computer Technology” as a sub theme – July 11, 2015. This Paper was published as a Sovereign along with other accepted Papers

CONCLUSIVE TIP

- ✓ **Totally 30+ Years of Experience in Computers and Corporate Training**

* *Softwares Developed include Mail Management (for Mangalore University), Liquor Details for Retailers, School / College Management, Payroll System, Traffic Signal Simulation. Several tutorials have been prepared using Microsoft Help Workshop.*

** COP – Career Oriented Programme Sponsored by UGC. Trained Students in Computer Networking for Certificate Course (Ist Year), Diploma Course (IInd Year) and Advance Diploma all with 100% Results. This Training for all three levels is still continuing at the College.

-Sd/-

(Ravinder Murthy)

Place: Mangalore

Date: 01.August.2016