

# BESANT WOMEN'S COLLEGE

M.G. Road, Kodialbail, Mangaluru - 575003

Re-accredited by the NAAC with 'A' Grade

Phone:0824-2492206(O)

Website: [www.bwc.besant.edu.in](http://www.bwc.besant.edu.in)

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www.besant.edu.in  
www.besant.edu.in

Sponsored by  
Women's National Education Society



CALENDAR 2017 - 2018

## College Motto

“श्रद्धावान् लभते ज्ञानम्”

Knowledge is not your birthright,  
it is gained by effort  
and perseverance.....

Hard work is the golden key that  
unlocks the treasure trove  
of knowledge...  
Seek it with diligence  
and  
you shall find it.

## महाविद्यालय प्रार्थना (College Anthem)

“प्रार्थना”

वन्दे शारदाम्  
मतिदाम् गुणदाम्  
दुधजन वासिनीम्  
विनय सम्प्रेक्षिणीम्  
लभते ज्ञानम् श्रद्धावानिति  
नियम संचालन वनिता शोभाम्  
ज्ञान दीपिका बेसेन्द् विद्या  
मन्दिर संचय रंजन शीलाम्

## Our Revered Founder



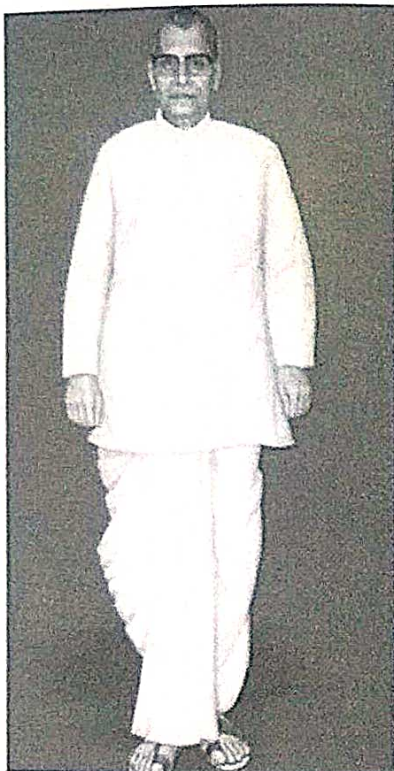
## Dr. Annie Besant

(1847-1933)

The pathfinder of women's empowerment

“Woman must be educated, that is her fundamental need,  
the treasures of philosophy, literature,  
science and art must be thrown open to her as to man.”

## Our Founder President



**Sri. Manel Srinivas Nayak**

## VISION

To bring higher education within the reach of all women who seek it. Admission on a non- discriminative basis to help them evolve into competent individuals to be of better service to the family and the society

## MISSION

In keeping with its Vision Statement, Besant Women's College has the following Mission:

- To instill and sustain in the students a lasting desire to seek knowledge and to impart to them the skills to acquire it.
- To develop qualities essential to make students proficient in the two vital feminine concerns of the modern times- home and career.
- To kindle in the students an awareness of their rights and responsibilities and to impart to them the basic human values to evolve into thinking, independent and self respecting women.
- To help the students acquire a scientific temper in the process of learning and strive for sound knowledge in the disciplines of Humanities, Science and Commerce.
- To inculcate team spirit and leadership skills in the students to ensure success in their professions and to assume career responsibilities.
- To inspire in the students a deep sense of pride for the nation and its culture along with a progressive and global outlook.

## OBJECTIVES

- ♦ To provide value based holistic education.
- ♦ Planned activities for women empowerment.
- ♦ Promote skill development and employability.
- ♦ To develop scientific temper and progressive attitude.
- ♦ To inculcate a sense of social responsibility and citizenship
- ♦ To motivate students to keep the environment safe and green.
- ♦ To sustain technology up-gradation both for academic and advanced needs.
- ♦ To develop entrepreneurial skills, self-employability.

## BESANT WOMEN'S COLLEGE

Besant Women's College sponsored by Women's National Education Society, founded in the year 1977, is proud to carry the illustrious name of the great visionary and staunch champion of women's rights, Dr. Annie Besant and is inspired by her ideas in promoting women's education at all levels. It is dedicated to the sacred mission of inculcating in its students the best ideals of Indian womanhood.

Ours is one of the very few colleges in the District exclusively for women. Since its inception, the institution has been striving hard to bring higher education within the reach of all the girls who seek it, especially those who are economically and socially backward so that the noble ideals of Dr. Annie Besant are kept alive in the hearts and minds of the women of this district. The College offerses B.A., B.Com, B.Sc, B.Sc. (FND), B.B.A. and M.Com Degree Programmes.

From its modest beginnings, today with a student strength of above one thousand and three hundred and a staff strength that has crossed hundred, the college has attained a position of prestige among the educational institutions of the district. The College was assessed and re-accredited by the NAAC peer team during the academic year 2016-2017 and once again awarded with 'A' grade.

## Student Details

Name.....

Class/Batch :.....

Roll No.:.....

Subject Combination :.....

Names of the Parents :

Father : .....

Mother : .....

Residential Address : .....

.....

.....

Phone : .....

Email : .....

Temporary Address (if any).....

Hostel / Paying Guest / Guardian .....

.....

Phone : .....

Date of Birth : .....

Blood Group : .....

Specimen Signature

Father : .....

Mother : .....

Guardian: .....

Signature of the Student

## Managing Committee Members

Sri. Kudpi Jagadish Shenoy	- President
Sri. Manel Annappa Nayak	- Vice President
Sri. Shyam Sundar Kamath	- Secretary
Sri. M.P. Bhat	- Treasurer
Sri. K. Devananda Pai	- Correspondent
Sri. Ganesh R Shenoy	- Member
Sri.Nagar Narayan Shenoy	- Member
Sri. Suresh Mallya	- Member
Sri. B. Mohan Nayak	- Member
Sri. Sathish Kumar Bhat	- Member
Dr. Manjula K.T	- Member
	- University Representative
Dr. Sathish Kumar Shetty P, Principal	- Ex-Officio Member
Staff Representatives	- Members
P.T.A – President	- Member

Dean - Faculty of Languages	: Ms. Preetha Bhandary
Dean - Faculty of Arts	: Mr. Krishnananda Shenoy
Dean - Faculty of Science	: Mr. Gopalakrishna Raikar
Dean - Faculty of Commerce & Management	: Dr. Praveen Kumar KC
Coordinator for Examinations	: Ms. Asha Rai
Maintenance Officer	: Ms. Ranjini
Co-ordinator for Anti sexual Harassment & Safety Cell	: Ms. Raviprabha

### Contact Numbers

Management Office- 0824-4271050  
Principal - 9449809985 Email: sathishkumarshetty@gmail.com  
College Office - 0824-2492206  
E-mail: besant\_college@rediffmail.com

## Internal Quality Assurance Cell

Chair Person	: Dr. Sathish Kumar Shetty P
Convenors	: Dr. Praveen Kumar KC (NAAC Co-ordinator) Mr. Syed Kahdar (IQAC Co-ordinator)
Members	: Ms. Hemalatha Ms. Preetha Bhandary Ms. Meera Edna Coelho Dr. Anuradha K Ms. Saritha M. Ms. Usha Kumari Ms. Ravi Prabha Ms. Sanjana Shenoy Dr. Balaji Bhovi Ms. Vidya Bhat
Advisors	: Mr. Krishnananda Shenoy Ms. Shirly Rani Dr. Meenakshi K Ms. Asha Rai
Management Representatives	: Mr. Devananda Pai K (Correspondent)
External Members	: Mr. Gerard Colaco ( Business) Dr. Narahari A M ( Academic) Dr. Rameela Shekhar (Social Service) Mr. Giridhar Prabhu ( Industry)
Ex - Officio Members	: Union Council President Alumni Association President PTA President

## TEACHING FACULTY

### Principal

Dr. Sathish Kumar Shetty P.

9449809985

### Department of English

Ms. Preetha Bhandary (HOD)  
Ms. Meera Edna Coelho  
Mr. Girish Kumar  
Mr. Goutham Jyothsna G.  
Ms. Roopa Lokesh

9845680979

### Department of Kannada

Dr. Meenakshi K. (HOD)  
Ms. Jnaneshwari  
Mr. Raviraj S.

9448911777

### Department of Hindi

Dr. Parashuram G Malage (HOD)  
Mr. Chennakeshava

8277156735

### Department of Sanskrit

Ms. Triveni Shetty (HOD)

9986301217

### Department of History

Ms. Saritha M (HOD)  
Mr. Rakshith Shetty

9880597866

### Department of Economics

Ms. Usha Kumari M (HOD)  
Ms. Aruna D.  
Ms. Prajna S.

9448596764

### Department of Political Science

Mr. Krishnananda Shenoy (HOD)  
Ms. Raviprabha  
Mr. Arun Kumar

9483909097

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### Department of Sociology

Ms. Shirley Rani K. (HOD)  
Ms. Pameela

9449333347

### Department of Secretarial Practice

Ms. Hemalatha (HOD)  
Ms. Ranjini  
Ms. Vidya Bhat  
Ms. Shaila Kamath

9901328624

### Department of Home Science

Ms. Asha Rai M. G. (HOD)  
Ms. Gayathree Kumari K.

8147985337

### Department of Journalism

Ms. Smitha Shenoy (HOD)  
Ms. Sushma

9341881930

### Department of Data Processing

Ms. Savithri Rao (HOD)  
Ms. Naseera

9900429677

### Department of Commerce & Management

Dr. Praveen Kumar K.C. (HOD)  
Mr. S.Syed Kahdar  
Dr. Sudha K.  
Dr. Anuradha K.  
Ms. Jayashree  
Ms. Asha Deepa Pai  
Mr. Ganesh Sundar K.G.  
Ms. Reshma  
Ms. Deekshitha T.S.  
Ms. Latha Hebbar  
Ms. Nayana  
Ms. Sumangala M.  
Ms. Shobitha T.S.

9482045188

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Ms. Devika  
Ms. Chanchalakshi  
Ms. Sangeetha Nayak  
Mr. Manjunath Kamath

**Department of PG Studies**

Dr. Balaji Bhovi(Director) 9611830077  
Mr. Santhosh Prabhu  
Ms. Anupa Baliga  
Ms. Jyothisna

**Department of Computer Science**

Mr. Gopalakrishna Raikar (HOD) 9449102756

**Department of Mathematics**

Mr. Praveen Kamath(HOD) 9164588657  
Ms. Prajna

**Department of Statistics**

Ms. Divya B.S. (HOD) 7760760986

**Department of FND**

Ms. Sanjana Shenoy (HOD) 9880268082

Ms. Indira Badya

Ms. Chaitra B.

Ms. Divya D.

**Department of Physical Education**

Ms. Sowmya T.N - Directress 9480532270

**SUPPORT STAFF**

**Library- UG**

Ms. Karthyayini Librarian  
Ms. Anuradha K. Library Assistant  
Mr. Rajkumar P. Clerk-cum-Typist  
Mr. Ramakrishna P.B. Attender  
Mr. Nithyananda Attender

736490(R)

**Library- PG**

Mr. Lokraj V.S. Librarian  
Ms. Rakshitha Library Assistant  
Ms. Binitha Attender

**Office**

Ms. Rajeevi Office Superintendent  
Ms. Chandraprabha FDA  
Mr. Arun Kumar C.G. FDA  
Ms. Asha K.N. SDA  
Ms. Saritha S. Koppad SDA  
Ms. Vijayalaxmi S. SDA  
Ms. Namitha SDA  
Ms. Vasudha SDA  
Ms. Deepika J.S. SDA  
Ms. Hemalatha SDA  
Ms. Pavithra SDA  
Ms. Sucharitha SDA  
Ms. Tulasi Typist

**Computer Laboratory**

Mr. Ravinder Murthy Laboratory Assistant  
Mr. Rithesh Technical Asst. Engineer

**FND Laboratory**

Ms. Pavithra P. Sweeper cum Kitchen helper  
Ms. Chandrakala Peon

**Peons**

Ms. Sundari  
Mr. Megappa  
Mr. Bhaskara Poojary  
Ms. Gowri  
Ms. Vasudha Pai  
Ms. Saritha  
Ms. Maya R.K.  
Ms. Sumana  
Ms. Ashalatha

**Xerox operator**

Ms. Bharathi. K.

**Receptionist**

Ms. Prathima Bhat

**Electrician**

Mr. Chandrashekar

## COLLEGE REGULATIONS

We entreat upon every student to abide by the regulations of the College stated in the calendar and such other regulations which may be formulated by the Principal from time to time and help us accomplish the noble mission we have undertaken. Non-compliance with any of these regulations will invite disciplinary action. Principal's decision will be final in these matters.

1. Every student gets an identify card and a college calendar. She shall enter the required details in the calendar and is expected to carry both to the college daily. Any lawful authority of the College has the right to ask her to produce either of these at any time.
2. All the students should attend classes regularly. If their presence is unavoidable for any important occasion within the family, parents are required to take prior permission on behalf of their wards by filling the format provided for the purpose in the calendar. Such permission will not be granted on the days of exams. Absence without seeking prior permission will not be condoned unless the reason is illness or some other equally serious matter.
3. Apart from attending regular classes the students are also expected to attend class assembly, tutorial, value education and remedial classes and to participate in Co-curricular and Extra curricular activities.
4. **As per the dress code of the College, the students are required to be simple, modest, neat and tidy in dress; they are not permitted to wear sleeveless, tight fittings and short tops. Tight fitting Jeans and trousers, thin and transparent SalwarKameez and tops are also not permitted.**
5. The students who take their lunch outside the College other than at their residences should submit letters of consent from their parents to their Class Mentors.
6. Every student is expected to treat the members of the staff with respect and salute them when she/he meets them for the first time every day.

7. **Students are expected to keep the classrooms and the College premises clean. Action will be taken against those who litter the classrooms and campus.**
8. Serious cognizance will be taken on any misuse of College property. Scribbling on walls and etching on desks and benches will be treated as serious offences.
9. No student of the College shall be a member of any club, association, society, union or other organizations outside the College except with the consent of the Principal in writing.
10. No student of the College shall be a member of any political party or any 'Sena', 'Seva Dal' or 'Sevak Sangha' organized outside the College.
11. No student of the College shall participate in any campaign, demonstration, agitation, strike, hartal or satyagraha directed against the College, the University or the Government.
12. No student of the College shall take part in any entertainment programme or activity not organized by or for the College except with the consent of the Principal in writing.
13. No student of the College shall play in any team against the College or in teams other than the College teams, except with the consent of the Principal in writing.
14. **The students shall not carry cellular phones to the classes. If any student is found to possess a mobile phone, the phone will be confiscated, her parents will be informed and she will be charged a fine of Rs. 500/-.**
15. The students should not give the College address for any correspondence.
16. All official letters addressed to the Principal should have reply postage enclosed.
17. The students are not permitted to conduct tours and picnics without the consent of the Principal.
18. The students should take care of their personal belongings and the College authorities cannot be held responsible for any loss.



19. While the College does not hold itself responsible for a student's conduct outside its premises, the Principal may take cognizance of any serious misconduct which is likely to reflect badly upon the reputation of the College and take whatever action she deems fit on the offenders.
20. While every effort will be made to inform the Parents or Guardians about any instance of serious misconduct on the part of their ward, the authorities of the College do not bind themselves to intimate the Parents or Guardians of any action which they are compelled to take against the students in the best interest of the College.

*Dear Parents and Guardians,*

Kindly cooperate with us for the smooth functioning of the College by enforcing discipline and punctuality in your wards.

You are requested to read the rules and regulations of the College and make your wards understand the importance of observing them.

You are requested to insist on your wards being regular in attending classes and studying daily lessons at home.

If your ward remains absent even for an hour she is required to produce leave note signed by you (proforma included in the calendar) to the Class Mentors.

A leave note for a long absence due to illness must be supported by a medical certificate.

Absence from College examinations will be considered seriously. You are requested to meet the class mentors of your wards monthly to check their attendance and progress.

You are requested to inform the Principal or the Academic Mentor in case your ward suffers from any contagious diseases like Typhoid, Jaundice, Chickenpox etc.

You are requested to inform the College authorities and consult them if your ward has any particular problem or is physically challenged, so that the College can work better for her education and development.

A written permission should be sent to the Class Mentors in case your ward wants to participate in any programme outside the College.

You are requested to co-operate with the College authorities in your wards following the dress code of the College.

If your ward is physically challenged the Parents are requested to bring it to the notice of the Principal for special attention and facilities from the Government.

You are requested to attend Parent-Teacher meetings to know the progress of your wards.

Any change in residential address or phone numbers should be brought to the notice of the College office.

If your ward decides to discontinue her studies due to any reason, you are required to inform the Principal at the earliest possible date.

*ಪ್ರೀತಿಯ ಹೆತ್ತವರೇ ಹಾಗೂ ಪೋಷಕರೇ,*

ನಿಮ್ಮ ಮಕ್ಕಳಿಗೆ ಸರಿಯಾದ ಶಿಸ್ತು ಹಾಗೂ ಸಮಯಪಾಲನೆಯ ಮಹತ್ವದ ಅರಿವನ್ನು ಮೂಡಿಸಿ, ಕಾಲೇಜು ನಿರೀಕ್ಷೆಗಳಿಗೆ ಅನುಕೂಲವಾಗಿ ಕಾರ್ಯವನ್ನು ನಿರ್ವಹಿಸುವಂತೆ ಸಹಕರಿಸಬೇಕೆಂದು ಈ ಮೂಲಕ ವಿನಂತಿ.

ನಿಮ್ಮ ಮಕ್ಕಳು ತರಗತಿಗಳಿಗೆ ಸರಿಯಾಗಿ ಹಾಜರಾಗುತ್ತಿದ್ದಾರೆಯೇ ಎಂಬುದನ್ನು ಗಮನಿಸಿ.

ನಿಮ್ಮ ಮಗಳು ಯಾವುದೇ ತರಗತಿಗೆ ಗೈರುಹಾಜರಾಗಿದ್ದರೆ ಆಕೆ ನಿಮ್ಮಿಂದ ಸಹಿ ಮಾಡಲ್ಪಟ್ಟ ರಜಾ ಅರ್ಜಿಯನ್ನು ಶೈಕ್ಷಣಿಕ ಸಲಹೆಗಾರರಿಗೆ (Class Mentors) ನೀಡತಕ್ಕದ್ದು.

ದೀರ್ಘ ಗೈರುಹಾಜರಿಗೆ ವೈದ್ಯಕೀಯ ಅರ್ಹತಾ ಪತ್ರವನ್ನು ಲಗತ್ತಿಸಿದ ರಜಾ ಅರ್ಜಿಯನ್ನು ನೀಡತಕ್ಕದ್ದು.

ಕಾಲೇಜಿನಿಂದ ನಡೆಸಲ್ಪಡುವ ಪರೀಕ್ಷೆಗಳಿಗೆ ಗೈರುಹಾಜರಾದರೆ ಅದನ್ನು ಗಂಭೀರವಾಗಿ ಪರಿಗಣಿಸಲಾಗುವುದು.

ನಿಮ್ಮ ಮಗನು ಹಾಲರಿ ಹಾಗೂ ಪ್ರತಿ ಬಗ್ಗೆ ಆಗಾಗ್ಗೆ ಅವರ ಶೈಕ್ಷಣಿಕ ಸಲಹೆಗಾರರನ್ನು ಸಂಪರ್ಕಿಸಿ ತಿಳಿದುಕೊಳ್ಳಬೇಕೆಂದು ವಿನಂತಿ.

ಯಾವುದೇ ಸಾಂಕ್ರಮಿಕ ರೋಗದಿಂದ ನಿಮ್ಮ ಮಗಳು ಬಳಲುತ್ತಿದ್ದರೆ ಆ ವಿಷಯವನ್ನು ಪ್ರಾಂಶುಪಾಲರಿಗೆ ಅಥವಾ ಶೈಕ್ಷಣಿಕ ಸಲಹೆಗಾರರಿಗೆ ಗಮನಕ್ಕೆ ತರತಕ್ಕದ್ದು.

ನಿಮ್ಮ ಮಗಳು ವಿಶೇಷ ಅನಿರೀಕ್ಷಿಸಿದ ಸಮಸ್ಯೆಯನ್ನು ಎದುರಿಸುತ್ತಿದ್ದರೆ, ಅದನ್ನು ಮೊದಲೇ ಕಾಲೇಜಿನ ಸಂಬಂಧಪಟ್ಟ ಅಧಿಕಾರಿಗಳ ಗಮನಕ್ಕೆ ತರಬೇಕು. ಇದರಿಂದ ಆಕೆಯು ಏದ್ಯಾಭ್ಯಾಸ ಹಾಗೂ ಬೆಳವಣಿಗೆಗೆ ಹೆಚ್ಚಿನ ಸಹಕಾರವನ್ನು ನೀಡಲು ಸಹಕರಿಸಬೇಕೆಂದು.

ಹತ್ತನನ ಕಾಲೇಜಿನ ನಿಯಮಾವಳಿಗಳನ್ನು ಓದಿಕೊಳ್ಳಬೇಕು ಹಾಗೂ ತಮ್ಮ ಮಕ್ಕಳು ಆದನ್ನು ತಿಳಿಸಿಕೊಂಡು ಪಾಲಿಸುವಂತೆ ಮಾಡಬೇಕು.

ಯಾವುದೇ ಕಾಲೇಜೇತರ ಕಾರ್ಯಕ್ರಮದಲ್ಲಿ ನಿಮ್ಮ ಮಗಳು ಪಾಲುಗೊಳ್ಳಬೇಕಿದ್ದರೆ ಸಮಾಜಿಕವಾಗಿ ಬರಹ ಶೈಕ್ಷಣಿಕ ಸಲಹೆಗಾರರಿಗೆ ನೀಡಬೇಕು.

ಕಾಲೇಜಿನ ಓದಿಗಿಳಿ ಜೊತೆಗೆ ತಾವು ಸಹಕರಿಸಬೇಕು ಮತ್ತು ನಿಮ್ಮ ಮಗಳು ಕಾಲೇಜಿನ ವ್ಯವಹಾರ (ಡ್ರೆಸ್ ಕೋಡ್)ಯನ್ನು ಪಾಲಿಸುವಂತೆ ನೋಡಿಕೊಳ್ಳಬೇಕು.

ರಕ್ಷಕ-ಶಿಕ್ಷಕ ಸಂವಾದ ಸಭೆಗೆ ಹಾಜರಾಗಿ ನಿಮ್ಮ ಮಗಳ ಪ್ರಗತಿಯ ಬಗ್ಗೆ ತಿಳಿಸಿಕೊಳ್ಳಬೇಕೆಂದು ವಿನಂತಿ.

ನಿಮ್ಮ ವಿದ್ಯಾಪೀಠದಲ್ಲಿ ಅಥವಾ ದೂರವಾಣಿ ಸಂಪ್ರದಿಯಲ್ಲಿ ಬದಲಾವಣೆ ಇದ್ದರೆ ಅದನ್ನು ಕಾಲೇಜಿನ ಕಛೇರಿಯ ಗಮನಕ್ಕೆ ತರತಕ್ಕದ್ದು.

ಬರವು ದಾದರೂ ಕಾರಣದಿಂದ ನಿಮ್ಮ ಮಗಳು ವಿದ್ಯಾಭ್ಯಾಸವನ್ನು ಸ್ಥಗಿತಗೊಳಿಸಬೇಕಿದ್ದರೆ, ಸಂಬಂಧಪಟ್ಟ ವಿಷಯವನ್ನು ಪ್ರಾಯಶಃಕಾಲ ಗಮನಕ್ಕೆ ತರತಕ್ಕದ್ದು.

#### LIBRARY

Every student will be given two borrower's cards at the beginning of the year on the basis of which she can borrow two books at a time.

All books borrowed from the library shall be returned on or before the due date mentioned.

A fine of Rupee 1 will be imposed on every additional day's delay.

Books will also be issued under Book Bank system.

If any book issued is not in good condition, the student shall immediately bring the matter to the notice of the librarian, failing which she is liable to be held responsible for the damage to the book which the librarian may notice when it is returned to the library.

Serious action will be taken against those who make marginal note, underscore any line or passage, tear off pages from books or periodicals or in any other way damage them.

If any book/periodical from the library is lost or damaged while in the member's custody, she must replace it. If it is out of print or not available, she must pay its price to the College along with a fine which

the Principal may prescribe, failing which the student will not be allowed to borrow any book from the library.

#### ATTENDANCE

The working hours of the College are as follows:

Monday to Friday: 9.15 a.m. – 4.15 p.m.

Saturday : 9.15 a.m. – 12.30 p.m.

A student who is not present in the lecture hall at the beginning of any period will be marked absent for the period.

Student's application for leave must be submitted to the Class Mentor beforehand. If owing to illness or other unforeseen circumstances a student is unable to apply for leave in advance she must obtain leave retrospectively within twenty four hours of her return to the College.

A student requesting permission to be absent from only a particular lecture, must apply for leave with the concerned teacher who engages the class at that time.

A student's consistent failure to apply for leave will be taken as a clear indication that her absence was without any justification.

Leave will be granted only for adequate reasons and not for trivial or vague reasons like private business, urgent work etc.

The students are expected to be present on the re-opening day after every vacation.

If a student remains absent continuously for more than three days due to illness, she should produce a medical certificate from a Registered Medical Practitioner.

If any student remains absent continuously for more than 10 days, her parents are required to meet the Principal before she is re-admitted to the class. It is the responsibility of the student to verify her percentage of attendance.

## COLLEGE EXAMINATIONS/TESTS

The College will hold periodical examinations and tests to assess the student's progress in studies. Internal assessment marks for every semester will be awarded on the basis of one examination, one test and one assignment.

In addition to term examinations, the student's progress will be assessed through tests, assignments and paper presentations.

Malpractice on the part of a student of the College in a College Examination/ test will entail debarring of the student from the rest of the examinations/tests.

If a student who has been selected for the award of any scholarship/ loan scholarship, fee concession stays away from a college examination or test, she will forfeit such aid.

Parents have to meet the Class Mentors personally to collect the progress cards of their wards.

## CERTIFICATES

Application for certificates should be made in the form available in the College office.

The student's are required to take the certificates from the office in person or by sending letters of authorization. If the certificates have to be sent by post, self-addressed envelopes with the required stamp and certification fee should be left in the office.

The transfer and other certificates in the case of a student who withdraws from the institution at the end of the First year course will be issued only after the declaration of the result of the examination.

Certificates will not be issued without two days' notice.

Conduct Certificate issued by the Principal will be strictly on the basis of the behaviour of the student while in the College.

No certificates will be issued to a student who owes any dues to the College.

## MANGALORE UNIVERSITY

Regulations Governing Credit Based Semester Scheme for Bachelor degree programmes in the faculties of Arts, Science and Commerce offered by the college.

*(Framed under Section 44 (1) (C) of the KSU Act 2000)*

### 1. PROGRAMMES :

#### 1.1 Faculty of Arts :

i) Bachelor of Arts, B.A

#### 1.2 Faculty of Science

i) Bachelor of Science (C.Sc/Stat/Maths), B.Sc.

ii) Bachelor of Science  
(Food, Nutrition and Dietetics), B.Sc. (FND)

#### 1.3 Faculty of Commerce

i) Bachelor of Commerce, B.Com

ii) Bachelor of Business Administration, BBA

### 2. DURATION OF THE PROGRAMMES :

The duration of Bachelor Degree Programmes shall extend over six semesters (three academic years) of 16 weeks each. Each semester shall consist of 16 weeks of study (excluding the time spent for the conduct of final examination of each semester).

### 3. ELIGIBILITY FOR ADMISSION :

#### 3.1 B.A.

A Candidate who has passed the two years Pre-University examination conducted by the Pre-University Education Board in the State of Karnataka or any other examination considered as equivalent thereto by Mangalore University is eligible for admission to these programmes.

#### 3.2 B.Sc

Same as 3.1

### 3.3 B.Sc (F.N.D)

Same as 3.1. However life science subject combination in Pre University examination is mandatory.

### 3.4 B.Com, B.B.A

a) Same as 3.1

b) Admission of Diploma Holders in Commercial/Secretarial Practice to B.Com Degree: Candidate successful at the diploma examination Secretarial /Commercial practice conducted by the Government of Kamataka may be directly admitted to the III Semester (second year) B.Com degree programme. Such candidates are not eligible for ranking.

## 4. MAXIMUM PERIOD FOR COMPLETION OF THE PROGRAMMES :

The candidate shall complete the programme within the period as prescribed in the regulation governing the maximum period for completing various degree/diploma programmes from the dates of admissions (Double the duration stipulated for the programme reckoned from the year of admission to the programme). The term completing the programmes means passing all the prescribed examinations of the programme to become eligible for the degree. No candidate shall be permitted to appear for the examinations after the prescribed maximum period for completing the programme.

## 5. MEDIUM OF INSTRUCTION :

The medium of instruction and examination shall be English/ Kannada.

## 6. SUBJECTS OF STUDY :

Subjects of study shall comprise the following

### 6.1 Group-I : LANGUAGES :

The candidates shall opt for General and Communicative English as compulsory subjects and one of the languages listed below:

Kannada, Sanskrit, Hindi and Additional English

a) Additional English shall be offered only for Foreign, NRI, Anglo-Indian and other Indian Students whose mother tongue is other than the languages listed above.

## 6.2 GROUP-II : OPTIONAL SUBJECTS

Details are given in the college Prospectus

## 6.3 GROUP-III :

a) **Foundation Course** (Common for all courses):

(i) Constitution of India and (ii) Human Rights, Gender and Environmental Studies shall be compulsory subjects, alternately, in the first and second semesters.

b) **General Studies:** It shall be studied as compulsory subject in the III semester of B.A./B.Sc. degree Programme.

c) **Interdisciplinary Subjects:** Computer Applications or Human Resource Development Studies or Art and Culture or any other subjects as prescribed by the University shall be studied in the IV semester of BA/B.Sc. degree programmes.

d) An interdisciplinary subject which a student opts for shall be other than those studied under optionals.

## 6.4 Co-curricular and Extra Curricular activities

A student shall opt for any one of the following activities in the first four semesters offered in the college

A) N.S.S /Red Cross

B) Sports and Games

C) Other Co-and Extra-Curricular Activities as prescribed by the university

## **7. ATTENDANCE AND CHANGE OF SUBJECTS :**

- 7.1 A candidate shall be considered to have satisfied the requirement of attendance for a semester if he/she attends not less than 75% of the number of classes actually held up to the end of the semester in each of the subjects.
- 7.2 A candidate who does not satisfy the requirement of attendance even in one subject shall not be permitted to take the whole University examination of the semester and he/she shall seek re-admission to that semester in a subsequent year.
- 7.3 Option to change a Language/Subject is exercisable only once within four weeks from the date of commencement of the I Semester on payment of fee prescribed by the University.
- 7.4 Whenever a change in a subject is permitted the attendance in the changed subject shall be calculated by taking into consideration the attendance in the previous subject studied by the candidate.
- 7.5 If a candidate represents his/her institution/University/Karnataka State/Nation in Sports/NCC/NSS/Cultural or any officially sponsored activities he/she may be permitted to claim attendance for actual number of days participated, based on the recommendation of the Head of the Institution concerned. If a candidate is selected to participate in national level events such as Republic Day Parade etc., he/she may be permitted to claim attendance for actual number of days participated based on the recommendation of the Head of the Institution concerned.

## **8. INTERNAL ASSESSMENT :**

- 8.1 The Internal assessment marks shall be based on one internal examination, one test and one assignment. The average of the three shall be taken as the internal assessment marks.

8.2 The marks of the internal assessment shall be published on the notice board of the college for information of the students.

8.3 There shall be no minimum in respect of internal assessment marks.

8.4 Internal assessment marks shall be shown separately in the marks card. A candidate who has failed or rejected the result, shall retain the internal assessment marks.

8.5 Internship/Industrial Practicum/Project work in the degree programs if any shall be as prescribed for the course.

## **9. REGISTRATION FOR EXAMINATIONS :**

A candidate shall register for all the papers of a semester when he/she appears for the examination of that semester for the first time.

## **10. CONDUCT OF EXAMINATIONS :**

10.1 There shall be Theory and Practical Examinations at the end of each semester, ordinarily during October/November for odd semesters and during April/May for even semesters, as prescribed in the Scheme of Examinations.

10.2 The candidate shall submit the record book for practical examination duly certified by the course teacher and the H.O.D/staff in-charge. It shall be evaluated at the end of the Semester at the practical examination.

## **11. MINIMUM FOR A PASS:**

11.1 No candidate shall be declared to have passed the Semester Examination as the case may be under Group I/Group II / Group III (except in Co. and Extra curricular activities) unless he/she obtains not less than 35% marks. 35% marks practical examination (for subjects with practicals) and 35% marks in Project work and viva wherever prescribed.

11.2 If a candidate fails in any subject, either in theory or in practical, he/she shall appear for that subject only at any subsequent regular examination, within the maximum period

prescribed for completing the programme. He/she must obtain the minimum marks for a pass in that subject (theory and practicals separately) as stated in para (14.1) above.

#### 12. CARRY OVER :

A candidate who fails in a lower semester examination may go to the higher semester. However,

- a) No candidate shall be permitted to take the fifth semester examination unless he/she passes all the papers of the first semester examination and
- b) No candidate shall be permitted to take the sixth semester examination unless he/she passes all the papers of the first and second semester examinations.

#### 13. CLASSIFICATION OF SUCCESSFUL CANDIDATES :

The results of successful candidates at the end of VI semester shall be classified on the basis of aggregate marks obtained in all the six semesters and the aggregate Grade Point Average (GPA).

Declaration of Class on the basis of Percentage of Aggregate Marks :

First Class with Distinction	70% and above
First Class	60% and above but less than 70%
High Second Class	55% and above but less than 60%
Second Class	50% and above but less than 55%
Pass Class	35% and above but less than 50%

#### 14. TRANSFER OF ADMISSION

Transfer of admission is permissible only for III and V semester for the students of other universities and within the University.

### REGULATIONS GOVERNING P.G. PROGRAMME

#### MASTER DEGREE PROGRAMME

The Duration of Master Degree programme in Commerce shall extend over 4 semesters, each of a minimum of 16 weeks of instruction and 2 to 3 weeks for preparation and examination.

#### Hours of instruction per week

There shall be a minimum of 24 hours of instruction per week in subjects without practicals / field work and a minimum of 28 hours of instruction per week in subjects with practicals / field work. These hours may be distributed for lectures, seminars, tutorials, practical project work and other modes of instruction which individual courses may require.

#### Attendance

Each course shall be treated as an independent unit for the purpose of attendance. A student shall attend a minimum of 75% of the total instruction hours in a course including tutorials and seminars in each semester. There shall be no provision for condonation of shortage of attendance and a student who fails to secure 75% attendance in a course shall be required to repeat that semester.

#### Course pattern

The number of credits per semester may vary from 22 to 26 with a total of 100 credits for the programme. The credit shall be based on the number of instructional hours per week, generally 1 credit per hour of instruction in theory and 1 credit for 2 hours of project work or internship per week.

#### Scheme of Examination

There shall be examination at the end of each semester, ordinarily during **October/November** for odd semesters and during **April/May** for even semesters.

#### Internal Assessment

Marks for internal assessment shall be awarded on the basis of seminars, field work, tests, assignments etc. as determined by the Board of Studies in the respective subjects. The marks shall be notified

on the Department Notice Board for information of the students and it shall be communicated to the Registrar (evaluation) before the commencement of the university examination and the Registrar (Evaluation) shall have access to the records of internal assessment evaluations.

#### **Eligibility**

Candidates who have passed the three year B.Com/B.B.M. degree examination of Mangalore University or any other university considered as equivalent thereto are eligible for the programme provided they have obtained not less than 45% & 40% for SC/ST/Category I candidates marks on aggregate in all the subjects excluding language and group III subjects.

#### **CO-CURRICULAR AND EXTRA CURRICULAR ACTIVITIES**

To facilitate cultural exposure and intellectual growth among the students, the College carries out a variety of activities through the following Associations. The students are encouraged to excel in activities such as debate, elocution, writing, music, dancing etc. as determined by the students' individual talents and aptitudes.

#### **STUDENTS' UNION**

An elected student body with representation from all classes, this forum grooms the students for leadership skills.

#### **Fine Arts Association**

A forum for art enthusiasts, this association gives opportunities for creative self expression through exposure to the fine arts like drawing, painting, craft, music etc. as also the performing arts like dance and theatre. Reputed artists and exponents of the performing arts are often invited to guide the students.

#### **National Service Scheme (N.S.S.)**

A national level youth forum, the N.S.S. involves the students in community projects and nation building activities through volunteer service. The N.S.S. develops leadership qualities among the students and inculcates the value of service before self. The N.S.S. unit of the

College has undertaken several projects over the years whereby students of the College have made meaningful contribution to society.

#### **Career Guidance and Placement Cell**

Women's empowerment is possible only if women are economically independent. In the liberalized economy of today, the opportunities are many for women to prove their mettle and pursue successful careers. The career guidance and placement cell aims to give the students exposure to the various employment avenues open before them and also to prepare students for their future career through interactive sessions like "how to face an interview", group discussion, debate etc. The cell also strives to give students access to placement opportunities with various potential employers.

#### **Media Club**

An excellent forum for those interested in journalism, the Media Club gives the students a rare opportunity for interaction with eminent journalists through seminars and workshops. An annual journal "Besant Voice" is published by the Department of Journalism.

#### **HRD Cell**

As Human Resource Department has assumed great significance in modern times, this forum strives to develop HR skills among the students. Members of this forum gain good exposure to the latest concepts in HR through interactive sessions with experts in the field. Total Quality Management is the need of the hour.

#### **Women's Cell**

A forum which enables the students to keep abreast of contemporary issues relating to women, the Women's Cell helps the students to clarify their thoughts on women's empowerment and develop proactive qualities for personal growth. The various problems faced by women in society are dealt with and the students are given guidance in coping with them.

### **Wall Magazine**

A publication edited and published entirely by the students, the Wall Magazine helps the students to exhibit their talents and hone their skills to perfection. Students who join the Wall Magazine Committee get extensive practical experience in applied journalism by researching, writing and presenting articles on various topics of interest to them. The feedback and recognition thus gained, provides the valuable motivation required for students to experiment with their talents with greater confidence and prepare them for successful future.

### **Folk Culture Club**

Folk Culture Club is the best avenue for a first hand knowledge of our rich cultural heritage. Famous experts and exponents in folk arts are invited to deliver guest lectures to appraise the students regarding the significance of our culture and heritage.

### **Environment Club**

A forum dedicated to the protection of ecology, the Environment Club strives to update the students' knowledge regarding the environment and also spreads the message of its protection among the public through awareness campaigns and projects.

### **Inter College Competitions**

The College encourages the students to take part in inter college competitions. Apart from encouraging the students to participate in inter-collegiate competitions, the College also hosts a grand talents fest every year.

### **Rangering Unit**

The Rangering Unit of the College, affiliated to the Bharat Scouts and Guides, Karnataka works in accordance with the principles of the movement conceived by the founder Lord Baden Powell. The purpose of the movement is to contribute to the physical, intellectual and moral growth of the members, so that they turn out to be responsible citizens.

### **Consumer Club**

The Consumer Club strives to create among the students an awareness about the rights of the consumers. Through guest lectures and field visits the Forum tries to educate the members to take action against a defaulting company or trader or service organization through the Consumer Court.

### **Quiz Club**

The Quiz Club functions with the aim to enrich the knowledge and intellectual capabilities of the students. Regular inter-class quiz programmes motivate the students to keep abreast of recent developments in various fields and expand the boundaries of their knowledge.

### **Research and Development Cell**

The Research and Development Cell, instituted to enhance the quality of teaching, co-ordinates the research activities in the college. In addition to this, the cell also caters to the needs of the staff and students who take up research through the dissemination of information regarding potential areas of research, availability of research related literature and funding agencies.

### **Youth Red Cross**

The institution has established youth Red Cross wing to introduce humanitarian services to the students. The wing aimed to achieve certain objectives like taking care of health, understanding and accepting of civic responsibility, maintaining a spirit of fellowship and volunteerism towards other youth Red Cross members both at National and international level.

### **Readers' Club**

Reading plays a significant role in the overall growth of every student. The Readers' Club promotes the habit of reading among the students and guides them in selecting books which suit their taste. The club also trains its members in writing reviews of the books they read.



### **Cinema & Speakers Club**

This Club brings out the hidden talents in oratory. It builds self confidence, positive attitude and helps in removing shyness and stage fear among students during public speaking. Video clips are also shown to improve the oratorical skills.

**Theatre Drama :** This association brings out the theatre acting capacity of the budding artists. The students undergo training on theatre drama by the professionalists.

## **FACILITIES**

### **Sports**

The College is committed to the principle of healthy living and promotes various sports activities for the benefit of students. The College has a full-fledged gym, an indoor games room and other sports facilities to facilitate the physical development of the students. The daily regimen of sports activities is directed towards participation in periodically organized events both within and outside the College.

### **Library and Reading Room**

The College has a spacious library with an impressive collection of books spanning academic reference, literature and works of fiction. Books are issued twice a week and a student can hold two cards/two books at a time. Furthermore, the library offers Book- Bank facilities to students. The reading room of the library subscribes to various magazines, periodicals and journals of academic and general interest. The library and the reading room remain open from 8.30 am to 4.30 pm.

### **Computer Lab**

To enable the students to get hands on training in information technology, the College has set up a well-equipped computer lab having the latest hardware and software along with an excellent collection of IT based literature.

### **Home Science Lab**

For the benefit of Home Science students, the College has a well-furnished Home Science lab where the students are acquainted with hands on knowledge and skills.

### **Student Welfare and Staff Support**

To ensure personal attention to the students, the College designates a Class Mentor to each class to supervise academic progress, attendance and general performance of the students. The College also provides for a tutorial system whereby a teacher keeps personal contact with her/his wards to help them to solve their individual problems, whether academic or personal.

### **PTA & Alumni Association**

The Parent – Teacher Association and the Alumni Association of the College are a great source of strength to the College in improving the quality of its facilities and activities. The PTA meets at regular intervals and provides constructive support to the institution. After the completion of her degree every student can become a member of the Old Students' Association to keep in touch with her Alma mater.

**Every student should become a member of at least one of the auxillary associations of the college union.**

**EXTRA-CURRICULAR ASSIGNMENTS - 2017-2018**

Association	Director
Students' Union	Dr. Meenakshi. K.
Fine Arts	Ms. Aruna, Ms. Reshma
NSS	Mr. Krishnanda Shenoy
Vidyarthi Deepika	Ms. Hoopa Lokesh, Ms. Jnaneshwan
Inter-Collegiate Activities	Ms. Latha Hebbar
HRD Cell	Ms. Usha Kumari
Career Guidance	Ms. Sangeetha Nayak
Placement Cell	Ms. Hemalatha
Media Club Besant Voice & Konkani Bashabriman Sangha	Ms. Smitha Shenoy
Environment Club	Ms. Shirly Rani
Folk Culture Club	Ms. Sumangala
Women's Cell	Dr. Sudha K.
Sports	Ms. Sowmya T.N.
Alumni Association	Ms. Raviprabha
PTA	Dr. Anuradha K.
Cell for Prevention of Drug Abuse, Safety Grievance Redressal and Anti-Ragging & SVEEP	Mr. Sartha M.
Community & Outreach Programmes (General)	Ms. Gayathree
Outreach Programmes (Dept.)	Ms. Shobitha T.S.
Quiz Club	Ms. Sanjana Shenoy
Cinema & Speakers' Club	Mr. Gowtham Jyothsna
Rangering Unit	Ms. Nayana
Entrepreneurship Development Cell	Ms. Ranjini
Redress Society	Ms. Devika
Research and Development Cell	Ms. Divya B.S.
Readers' Club	Ms. Deekshitha T.S.
Consumer Club	Ms. Vidya Bhat
Innovation Club	Mr. Manjunath Kamath
Theatre Drama	Dr. Parashuram Malage, Mr. Raviraj
Time Table	Ms. Meera Edna Coelho
Calendar	Ms. Asha Rai

**ACADEMIC ADVISORS 2017 - 2018**

CLASS	MENTOR	TUTOR
III B.Com(1)	Ms. Jayashree	Dr. Praveen Kumar K.C.
III B.Com(2)	Ms. Reshma	Dr. Sudha K
III B.Com(3)	Mr. Syed Khadar	Ms. Shobitha T.S.
III B.A.	Ms. Ranjini	Ms. Smitha
III B.Sc.	Mr. Gopalakrishna Raiker	Ms. Divya D
III B.Sc.FND	Ms. Sanjana Shenoy	Ms. Vijayashree
III B.B.A.	Ms. Sangeetha Nayak	Ms. Triveni Shetty
II B.Com(1)	Ms. Devika	Ms. Deekshitha
II B.Com(2)	Ms. Anuradha K	Ms. Prajna S
II B.Com(3)	Ms. Nayana	Ms. Shaila Kamath
II B.A. (1)	Ms. Shirly Rani	Dr. Parashuram Malage
II B.Sc.	Ms. Divya B.S.	Ms. Vidya Bhat
II B.Sc.FND	Ms. Indira Badya	Ms. Gayathree
II B.B.A.	Ms. Chanchalakshi	Mr. Girish Kumar
I B.Com(1)	Ms. Usha	Ms. Preetha Bhandary
I B.Com(2)	Mr. Manjunath Kamath	Mr. Gowtham Jyothsna
I B.Com(3)	Ms. Raviprabha	Ms. Sumangala M
I B.A (1)	Ms. Asha Rai	Ms. Jnaneshwari
I B.Sc.	Mr. Praveen Kumar	Ms. Prajna
I B.Sc.FND	Mr. Chennakeshava	Ms. Chaithra B.
I B.B.A.	Ms. Latha Hebbar	Mr. Raviraj
I M.Com	Ms. Anupa Baliga	Ms. Jyothsna
II M.Com	Dr. Balaji Bhovi	

## COUNSELLING

Counselling services are offered by the College to the students. The students can meet the counsellors for any of their problems. Any information shared with the counsellors will be treated as confidential. The students are required to meet their Class Mentors on a regular basis and the Mentor takes personal interest in each student's academic and non academic performances. The college has a special counselling unit with **Dr. Meenakshi** as the **Co-ordinator**.

## FEE REGULATIONS

1. The Tuition fees for the year are payable in one instalment. Every student shall be liable to pay the fees of the entire year if her name is on the rolls during any part of the year.
2. The students of I & II year degree courses shall be enrolled in II and III year degree courses respectively only if they fulfill the requirements as per the regulations. Such students shall pay the tuition fees on or before the due dates. The names of those who fail to pay the fees on time shall be removed from the rolls and they will have to seek re-admission.
3. If a student leaves the College during a term she shall have no right to claim remission of any portion of any fee.
4. A student whose family income is less than Rs.44,500/- per annum and wishes to apply for fee reimbursement for the year 2016- 2017 should submit online applications for the same. The reimbursement amount will be directly credited to the student's accounts.  
ವಿದ್ಯಾರ್ಥಿಯ ಕುಟುಂಬದ ವಾರ್ಷಿಕ ಆದಾಯ ₹ 44,500/- ಗಿಂತ ಕಡಿಮೆ ಇದ್ದಲ್ಲಿ, ಶುಲ್ಕ ಮರುಪಾವತಿಗಾಗಿ ಆನ್‌ಲೈನ್ ಮೂಲಕ ಅರ್ಜಿ ಸಲ್ಲಿಸಬಹುದು. ಈ ಅರ್ಜಿಯನ್ನು ಪರಿಶೀಲಿಸಿ ಯುಕ್ತವೆಂದು ಕಂಡುಬಂದಲ್ಲಿ ಪಾಠ ಶುಲ್ಕ ಹಾಗೂ ಪ್ರಯೋಗಾಲಯ ಶುಲ್ಕಗಳ ಮರು ಪಾವತಿಯು ವಿದ್ಯಾರ್ಥಿಗಳ ಉಳಿತಾಯ ಖಾತೆಗೆ ಜಮೆ ಮಾಡಲ್ಪಡುತ್ತದೆ.
5. A student who has already availed a scholarship from the Government or any other source, is not eligible for the College scholarship or concession.

## College Fee Structure 2017-2018

### College Fee

Tuition Fee (To be collected as per the govt order)

Admission	₹ 58
IRCS	₹ 50
Scout & Guides	₹ 50
ID Card	₹ 50

### Special Fee

Library	₹ 200
Reading Room	₹ 125
Games & Sports	₹ 150
College Examination	₹ 150
College Union	₹ 500
College Magazine	₹ 250
College Day	₹ 250
Medical Examination	₹ 25
Poor Students Aid Fund	₹ 50
College Calender	₹ 50
KSWF	₹ 25
KTBE	₹ 25
NTWF	₹ 20

### University Fee

Uni Reg Fee	₹ 420
Uni Dev Fee	₹ 210
Cul. Activities	₹ 210
UCGS	₹ 160
Sports Affiliation	₹ 210
NSS	₹ 40

### Lab Development

Data Processing	₹ 500
Home Science	₹ 500
Secretarial Practice	₹ 500
Computer Science	₹ 500
FND	₹ 3000

### SCHOLARSHIP AND FREESHIP

Sl. No.	Name of the Scholarship /Freeship	Eligibility
1	Govt. of India National Merit Scholarships	Selection on merit basis (Marks above 80% in the qualifying examination) and for freshers based on the first and second semester marks (minimum 50% marks) and income of the parents should be ₹ 25,000 or below.
2	Educational Concession to the children of ex-service men	For the children of Ex-Service Men.
3	Educational Concession to the children of service personnel (Army, Navy, Air force)	For the children of service personnel.
4	Scholarships to the physically challenged students	40% and above in the qualifying examinations.
5	Post matric scholarships to the students belonging to BCM / BCT / BT / Special groups	For all backward class students on merit basis For Group- A, no income limit. For Groups B, C, D & E ,Income limit ₹ 44,500 per year.
6	Govt. of India Post Matric scholarship to SC / ST groups	Income limit ₹ 2,50,000 per year.
7	Beedi Scholarship	On merit basis and based on II PUC Examination marks (for the wards of Beedi rollers) and with more than 60% attendance.

8	24.10% fund from Mangalore City Corporation to the students belonging to the SC/ST groups	For all the SC/ST students.
9	Sanchi Ho inamma Scholarship	Students residing in Urban areas and with 60% marks in II PUC Examination. Students residing in Rural areas and who secured 50% in II PUC Examination. For SC/ST/BT students residing in Urban /Rural areas with 45% marks in II PUC Examination.
10	Yenopoya Foundation Trust	For I B.A/B.Com/B.B.M students who secured 75% marks in II PUC Examination.
11	Aubrey D'Souza Charitable Trust (Minority Scholarship)	For students who are economically backward.
12	Alpa Sankyathara Ilaka Prothsahadhana	For Minority students (Muslim)
13	7.25% city Corporation Poor Students Education Funds	On the Merit Basis
14	3% City Corporation Handicapped students Education Fund	For Physically handicapped
15	Jindal foundation merit scholarship	On the basis of Merit
16	Karmika Vidyarthi Vethana	For the children of Labour workers

Note: (i) A scholarship holder can accept fee concession along with the scholarship.  
(ii) As per rules a scholarship holder can accept only one scholarship.

## JUNE 2017

"In these hard months have stability you go on being do your do not stop"

**Henry Ward Beecher**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19 Commemoration of Uth V Sunn Classes	20	21	22 Shab E Dah RH	23 Jamal U Vida RH	24
25	26 Dah 2 Ramadan Holidays	27	28	29	30	

Share the problems of fellow students and mutually find the solutions.

## JULY 2017

"through our strength we can see through our weakness what we  
struggle"

**Abulhasan Ali Nadwi**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31					1
2	3 Last day for year 10 & 11 Examination exam change	4	5	6	7 Dah Dah Dah	8
9	10	11	12	13 Thou Day Dah	14	15
16	17	18	19	20	21	22 Last day for year 10 & 11 Examination exam change
23	24	25	26	27	28	29 Dah Dah Dah Dah

Show love and affection towards your parents and teachers

## AUGUST 2017

"The Pessimist sees difficulty in every opportunity.  
The optimist sees opportunity in every difficulty".

- Winston Churchill

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
				Students Union Council Inauguration	Shri Vara Maha Lakshmi Vritha RH	P.T.A A.G.M
6	7	8	9	10	11	12
						Freshers day
13	14	15	16	17	18	19
	Shrikrishna Janmastami RH	Independence Day		National Seminar Humanities	National Seminar Humanities	
20	21	22	23	24	25	26
	Internal Assessment Exams			Swarna Gowri Vritha RH	Varasidhi Vinayaka Vritha Holiday	
27	28	29	30	31		

Maintain healthy relationship with others.

## SEPTEMBER 2017

"Once you choose Hope anything is Possible".

Christopher Reeve

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
						Bakrid Holiday
3	4	5	6	7	8	9
	Thiru Onam RH Rugupakarma	Anantha Padmanabhis Vritha RH	Yagnopakama Brahmashai Narayana Guru Jayanti RH		Kenya Mariyamma Jayanthi RH	
10	11	12	13	14	15	16
				BEQUEST		
17	18	19	20	21	22	23
		Mahalaya Amavasya Holiday				
24	25	26	27	28	29	30
			Distribution of Marks Cards to the parents		Mahanavami Ayudha Pooja Holiday	Vijaya Dashami Holiday

Be close to your parents, keep them informed of everything.

## OCTOBER 2017

"Failure will never overtake me if my determination to succeed is strong enough".

-OG Mandino

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Founder's Day	2 Mahatma Gandhi Jayanthi	3 Guest Lecture	4	5 Maharshi Valmiki Jayanthi Holiday	6	7 End of I, III & V Sem Classes
8	9	10	11	12	13	14
15	16 Commencement of I, III & V Sem Examination	17 Tula Sankramana RH	18 Naraka Chathurdashi Holiday	19	20 Balipadyami Deepavali Holiday	21
22	23	24	25	26	27	28
29	30	31				

Never indulge or yield to negative practices, never respond to strangers.

## NOVEMBER 2017

"Don't let yesterday take up too much of today".

--Will Rogers

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Kannada Rajyotsava Holiday	2	3	4 Gurunak Jayanthi RH
5	6 Kanakadasa Jayanthi Holiday	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Inculcate reading habit, make use of free time to your advantage.

## DECEMBER 2017

"Aim for the moon. If you miss, you may hit a star".

-W. Clement Stone

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31					1 Id-e-Milad Holiday	2
3	4 Huttari Habba RH	5	6 Commence- ment of II, IV, VI Sem Classes	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25 Christmas Eve Holiday	26	27	28	29	30

\*Christmas vacation from December 24<sup>th</sup> to 31<sup>st</sup>  
Avoid moving in unwanted places; be responsible for your own actions.

## JANUARY 2018

"What we think, what we become" ..

Buddha

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 New Year Day	2	3	4	5	6
7	8	9	10	11	12	13
14 Makara Sankranthi Holiday	15	16	17	18	19	20
21	22	23	24 Ratha Sapthami	25	26 Republic Day	27
28	29	30 Martyr's Day	31			

Practice simplicity, control desires, never be a prey in order to meet the desires, spend within your limits.



## FEBRUARY 2018

"Believe you can and you are halfway there".

-Theodore Roosevelt

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 INNOVISION	2	3
4	5	6	7	8 Birth Anniversary of Sri Manel Srinivas Nayak	9	10
11	12	13 Maha Shivarathri Holiday	14 Internal Assessment Exams	15	16	17
18	19	20	21	22	23	24
25	26	27	28 Sports Day			

Develop patience, never react instantly, think and react.

## MARCH 2018

"You cant cross the sea merely by standing and staring at the water".

-Ravindranath Tagore

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9 College Day	10
11	12	13	14	15	16	17
18 Chandramana Ugadi Holiday	19	20	21	22	23	24 Students Day
25	26	27	28	29	30 Good Friday. End of II, IV & VI Sem Classes	31

Respect your teachers, interact frequently with them.

## APRIL 2018

"If you can dream it, you can do it".

--Walt Disney

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7 Commence- ment of II, IV & VI Sem Examination
8	9	10	11	12	13	14 Ambedkar Jayanthi Holiday
15	16	17	18	19 Basaveshwara Jayanthi Holiday	20	21
22	23	24	25	26	27	28
29	30					

Be sportive, handle issues on hand one by one.

## MAY 2018

"If 'Plan A' did not work, the alphabet has 25 more letters" Ray Cook

"ANONYMOUS"

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 May Day Holiday	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Keep yourself away from gossips.

### DAYS OF NATIONAL AND INTERNATIONAL IMPORTANCE

Day	Event
5th June	World Environment Day
21st June	International Yoga Day
25th June	International Day against Drug Abuse & Illicit Trafficking
1st to 7th July	Vanamahotsava
8th July	Writers' Day
11th July	World Population Day
1st August	World Breast Feeding Day
6th August	Campaign against Nuclear Weapons Day
6th August	World Peace Day
12th August	World Youth Day
15th August	Independence Day
19th August	World Humanitarian Day
5th September	Teachers' Day
8th September	Literacy Day
10th September	World Suicide Prevention Day
15th September	International Day of Democracy
1st October	International Day of Old Persons
2nd October	Gandhi Jayanthi
16th October	World Food Day

Day	Event
24th October	UNO Day
31st October	National Integration Day/ Saving Day
1st November	Rajyotsava Day
9th November	World Freedom Day/ World Service Day
17th November	World Students' Day
17th November	National Journalism Day
1st December	World AIDS Day
9th December	International Girl Child Day
10th December	International Human Rights Day
1st January	Global Family Day
12th January	National Youth Day
26th January	Republic Day
30th January	Martyrs' Day
4th February	World Cancer Day
6th February	National Service Day
11th February	World Day of the Sick
13th February	World Radio Day
20th February	World Day of Social Justice
22nd February	World Scouts Day
4th March	National Safety Day
8th March	International Women's Day

Day	Event
14th March	World Consumer Day
21st March	World Poetry Day
21st March	World Forestry Day
22nd March	World Water Day
27th March	World Theatre Day
7th April	World Health Day
12th April	International Day for Street Children
14th April	Fire Prevention Day/ Ambedkar Jayanthi
16th April	World Entrepreneurship Day
21st April	World Creativity and Innovation Day
22nd April	Mother Earth Day
25th April	World Malaria Day
27th April	International Sports Day
1st May	May Day/ Labour Day
3rd May	World Press Freedom Day
8th May	World Red Cross Day
15th May	International Family Day
21st May	Anti Terrorism Day
2nd May	International Mothers' Day
3rd May	International Fathers' Day

### RECORD OF LEAVE AND ABSENCE

Student's Name _____	Class _____	Roll No: _____			
Date of Absence	No. of Hours/days	Reason	Signature of Parent/ Guardian	Signature of Class Mentor with date	Initials of Lecturers
					* Signature of Principal

## RECORD OF LEAVE AND ABSENCE

Student's Name _____		Class _____		Roll No: _____	
Date of Absence	No. of Hours/days	Reason	Signature of Parent/ Guardian	Signature of Class Mentor with date	Initials of Lecturers

\*Principal's signature should be taken if the student remains absent for more than seven days continuously.

## RECORD OF LEAVE AND ABSENCE

Student's Name _____		Class _____		Roll No: _____	
Date of Absence	No. of Hours/days	Reason	Signature of Parent/ Guardian	Signature of Class Mentor with date	Initials of Lecturers

\*Principal's signature should be taken if the student remains absent for more than seven days continuously.

# RECORD OF MARKS

Student's Name _____	Class _____	Roll No. _____				
Subject	Max. Marks	Odd Semester			Even Semester	
		Test	Assign-ment	Internal Examination	Test	Assign-ment
Total Marks						
Signature of Parent/Guardian _____						

# TIME TABLE First / Third / Fifth Semester

	1	2	3	4	5	6	7
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Saturday							