

**BESANT WOMEN'S COLLEGE,  
MANGALURU -575003**

**AQAR : 2017-2018**

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

**AQAR for the year (for example 2013-14)**

2017-2018

#### 1. Details of the Institution

1.1 Name of the Institution

BESANT WOMEN'S COLLEGE

1.2 Address Line 1

M.G.ROAD

Address Line 2

KODIALBAIL POST

City/Town

MANGALURU

State

KARNATAKA

Pin Code

575003

Institution e-mail address

besant\_college@rediffmail.com

Contact Nos.

0824 2492206

Name of the Head of the Institution:

Dr.Sathish Kumar Shetty P

Tel. No. with STD Code:

0824 2492206

Mobile:

9449809985

Name of the IQAC Co-ordinators:

Mr.Syed Kahdar

Mobile:

9900437966

IQAC e-mail address:

bwc.iqac2206@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

KACOGN11486

**OR**

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

www.bwc.besant.edu.in

Web-link of the AQAR:

<http://bwc.besant.edu.in> - Under IQAC left click on **AQAR 2017-2018** on right hand side.

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	82	2004	5YEARS
2	2 <sup>nd</sup> Cycle	A	3.12	2011	5 YEARS
3	3 <sup>rd</sup> Cycle	A	3.02	2017	5 YEARS
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01-07-2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

1.	AQAR	2016 - 2017	Submitted to NAAC on	15-09-2017
2.	AQAR	2017 - 2018	Submitted to NAAC on	29-08-2018

### 1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  - PG Men  Women  - UG

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  UG Totally Self-financing  PG

### 1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  (PhysEdu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)  B.B.A, B.Sc.FND, M.Com

1.11 Name of the Affiliating University (*for the Colleges*)

Mangalore University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

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University with Potential for Excellence

—

UGC-CPE

—

DST Star Scheme

—

UGC-CE

—

UGC-Special Assistance Programme

—

DST-FIST

—

UGC-Innovative PG programmes

—

Any other (*Specify*)

—

UGC-COP Programmes

√

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

11

2.2 No. of Administrative/Technical staff

03

2.3 No. of students

03

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and  
Community representatives

02

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

02

2.9 Total No. of members

24

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders

Faculty  Non-Teaching  Alumni /PTA/Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No  International  National  State  University Level

(ii) Themes

Date	Organizing Department	National/ State/ University/ Level	Title of the Conference / Seminar / Workshop
6-4-2018	M.Com Department	University	Intellectual Property Rights
14 <sup>th</sup> & 15 <sup>th</sup> September 2017	Student Council (UG & PG)	National	Vasudaiva Kutumbakam (Unity in Diversity) - 'Bequest'
12-03-2018	Secretarial Practice	University	Basic skills to Professional skills
29-02-2018	Science Department B.Sc & B.Sc.FND	University	Science Fest - A Scientific Journey towards excellence
9-2-2018	Economics	University	Union Budget - 2018

2.14 Significant Activities and contributions made by IQAC

- To ensure holistic development of the students, the IQAC has followed its Institutional Philosophy of knowledge, skills, values and attitude of community service. The Physical and Intellectual infrastructure has been enhanced to facilitate and promote 'Learner -Centric Process'
- Systematic planning and execution of the 'Plan of action' through departments, auxiliary associations, cell, clubs and committees.
- Empowered the faculty members to conduct competency certificate courses and academic enrichment programmes.

- In tune to the Vision and Mission the institution adhered to the policies and followed the prescribed process in admission, skill development courses, scholarship, career guidance, community services, counseling and placement by involving various Stakeholders of Students, Faculty, Management, Alumni, PTA, Society and Industry.
- Initiated PMP (Peer Mentoring Programme) at the departmental levels to mentor teaching, learning, evaluation and to continue the same as a best practice.
- Promoted extensively 'Quality Circles' for academic improvement as well as instilling confidence among advance learners and Average learners.
- Strengthened reading, writing, comprehension, preparation of speeches, seminars and debates by incorporating library hour in the Time table.
- Reforms in examination such as submission of question papers through mails and printing is done in the institution. The practices of a 'flying quad' and allowing flexibility in conducting examinations for those students who take part in the qualitative programmes organized by the other Institutions/Clubs/Associations is continued.
- HRD Cell of the institution has been actively involved in faculty improvement programmes (FDP) for the teaching and administrative staff to improve efficiency effectiveness and increase productivity.
- The Department of Science had been encouraged to conduct its programmes. Publicity for the proposed PG programme in M.Sc.(Food Science Nutrition) was given this a University level Science Fest
- Personal counseling and Placement counseling have been provided on timely basis to bring inclusive empowerment and provide diverse opportunities like employment in organized /Un organized sector, Higher studies, and social settlement. In addition, value-added programmes in gender such as gender equality, equity and justice have been initiated.
- The outreach community services like terrace gardening, awareness on agriculture and transplanting the paddy fields, River cleaning programme, Namma Mane Namma Mara, Rainwater harvesting, Vermbin, Kitchen garden, Training services of Entrepreneurship in making FMCG products were carried out by the departments without disturbing academics of the students.
- In order to strengthen the R&D cell has been motivating and guiding students as well as for preparation and presentation of Research based papers, at National/State/Local levels and publish articles in a refereed UGC journals.
- The Institution has administered 'structured feedback from students, employer, alumni, PTA, and peer to assess the performance, and prepare a follow up report for communication as well as improvisation.
- The Institution has provided all support and co-operation to improve the Internal Quality Assurance System for its effective functioning and to meet its goals by achieving Excellence in Higher Education.
- Redesigned Academic Administrative Audit (AAA) was conducted with the emphasis of 'Mentoring and Not Monitoring' and to provide suggestions for the Department to improve upon.
- The Institution has continued the Best-practices as it was followed in the previous year 2016-17 i.e mentoring system for the students, value education on ethical practices, motivational talks in addition to two major Best Practices - 'Women empowerment programmes' and 'Preserve and nurture the rich cultural heritage of the region'.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the academic year 2017-2018 and the outcome achieved by the end of the academic year.

Plan of Action	Achievements
Introduction of PG Programme	The proposal to start a PG Programme in M.Sc (Food Science and Nutrition) was sent for the approval of Mangalore University. Infrastructural requirements were taken care of. The Affiliation Committee visited the institution and approved the proposal.
Skill Oriented and added courses by the various departments / Cells :	
English	<ul style="list-style-type: none"> <li>• A Certificate course, Diploma Certificate and Advanced Diploma, in Functional English,</li> <li>• Further, a Certificate Course in Spoken English for the Administrative staff and students was conducted.</li> </ul>
Kannada	<ul style="list-style-type: none"> <li>• Theatre Drama training a flagship of the Kannada Department was organized to help students to pursue a career in stage drama. Skits and Tele serial exposure was also provided</li> </ul>
Sanskrit	<ul style="list-style-type: none"> <li>• The Sanskrit Department undertook 'Conversation in Sanskrit' (Sambhashana Shibira) as a Certificate programme,</li> </ul>
History	<ul style="list-style-type: none"> <li>• Dept.of History arranged diploma in Prakrath in collaboration with National Institute of Prakrath Studies, Shravanabelagola affiliated to Mysore University to create an urge to learn ancient language of India. The college is recognised a study centre.</li> </ul>
Sociology	<ul style="list-style-type: none"> <li>• The sociology department initiated certificate course in beautician training</li> </ul>
Secretarial Practice	<ul style="list-style-type: none"> <li>• A Certificate course in "Photoshop Primer" to enhance short term skills of the digital era.</li> </ul>
Home Science	<ul style="list-style-type: none"> <li>• Window to Home Science' a multi skill certificate course to promote lifelong competencies.</li> </ul>
Data Processing	<ul style="list-style-type: none"> <li>• The Data processing introduced the course 'Adobe in Design',</li> </ul>



Commerce & Management	<ul style="list-style-type: none"> <li>• Practical accounting Training to impart 'Practical Skills' in Accounting, tax, Banking and Costing through Chartered Accountants.</li> <li>• Computer fundamental certificate course on covering MsExcell, PowerPoint and Internet also conducted.</li> </ul>
Computer Science	<ul style="list-style-type: none"> <li>• A Certificate course, Diploma Certificate and Advanced Diploma using netsim was organised to improve employability prospects among students.</li> <li>• 'Terabyte', cloud computing - the digital hub were also carried out for B.Sc. students to impart knowledge about the latest developments.</li> </ul>
Fine Arts	<ul style="list-style-type: none"> <li>• Fine Arts, organized contemporary dance certificate to preserve and enrich cultural heritage.</li> </ul>
Consumer Club	<ul style="list-style-type: none"> <li>• Consumer certificate course was conducted to enlighten on consumer awareness and its legality</li> </ul>
Women Cell	<ul style="list-style-type: none"> <li>• Multi-skill Development Certificate course was organised to train the students in vocational skills required to make them employable leading to their holistic empowerment.</li> </ul>
Career Guidance and Placement Cell	<ul style="list-style-type: none"> <li>• Functional career guidance and placement cell is formalized. It provided training programmes on Soft skill for final year students, training services on Bank Coaching, arranged campus Interview from Hinduja Global solutions, NIIT services too were provided to improve upon placement.</li> <li>• Exposure and guidance programme of competitive Exam was also arranged.</li> <li>• The College has achieved good placement in un-organized section where as 12% of the students have taken up higher studies.</li> </ul>
Research and Development Cell - Emphasis on Research Culture :	<ul style="list-style-type: none"> <li>• Research Committee encourages staff and students to take up project works, paper presentation at International/ National / State and University Levels.</li> <li>• 04 Faculty pursuing Minor Research projects funded by UGC</li> <li>• 01 faculty awarded Doctoral Degree</li> <li>• 01 faculty has been awarded Fellowship to take up post-Doctoral studies</li> <li>• The College has been monitoring the progress of Research papers of students through research committee.</li> </ul>

	<ul style="list-style-type: none"> <li>• Symposium organized by the PG studies of M.Com on Intellectual Property Rights.</li> <li>• Institute &amp; Industry interaction was promoted by the Departments through Industrial visits, internship and Project Works.</li> <li>• Students also participated in Econovanza-2017, a state level Intercollegiate fest organized by neighbouring Institute.</li> <li>• Faculty members have presented 23 Research Papers and Published 13 at International level and 22 at National level.</li> <li>• Two faculties pursuing Doctoral program.</li> <li>• Three faculty members are recognized guides. Faculties also engaged in the extension services such as Resource persons, Chief guests. Moderators at the seminars, Translation work, Study material preparation for PG courses distance mode education.</li> <li>• Exchange programs also organized by associating with Rotract Club.</li> <li>• Konkani Bhashabhimani Sangha caters to the Konkani language &amp; boost interest in Konkani literature.</li> <li>• Faculty members contribute to syllabus design as members of BOS or through subject associations.</li> <li>• Different departments helped in collaborated activities such as Guest Lecture, Talks, Shows and Training.</li> <li>• Faculty members enhanced their skills by pursuing certificates programmes in mathematics of Investment, Insurance Management, Real Estate Laws &amp; IPR</li> </ul>
<p>Outreach Cell - Outreach and Extension activities :</p>	<ul style="list-style-type: none"> <li>• Outreach &amp; extension activities are also undertaken by the students through departments.</li> <li>• C S R Activity' Namma Mane Namma Mara' - Green Initiative</li> <li>• Visit to Mangalore City Corporation to witness session and Discussion of Public grievances</li> <li>• A talk on terrace gardening to inculcate green consciousness.</li> <li>• Simple teaching techniques in mathematics for Pry. School Students.</li> <li>• Awareness on Environment - visit to Namma Bhoomi</li> <li>• Caring &amp; sharing programmes organized by the departments to build healthy relationships on social and economics count.</li> </ul>

	<ul style="list-style-type: none"> <li>• Organised training programme in Dance &amp; Music for the school going children living in orphanages</li> <li>• Value education organized to pre-school as well as school levels.</li> <li>• Exhibition on health &amp; hygiene environment awareness programmes were conducted for higher Primary children.</li> <li>• Paddy cultivation to create green awareness, experiential learning.</li> <li>• Study of cultural heritage of India through monuments &amp; Archaeological collections.</li> </ul>
Structured feedback mechanism:	<p>College has an organised feedback system from the following stakeholders:</p> <p><b>Students:-</b> organized through E- feedback, results are shared to the heads of the departments to take the necessary corrective measures for organising FDP on teaching, learning and Evaluation.</p> <p><b>Alumni:-</b> Conducts the structured format of survey keeping in mind the holistic, transformative Education &amp; Skills. The findings have been considered in the forthcoming POA especially on Add-on-course (Academic Enrichment Programme)</p> <p><b>PTA:-</b> Feedback was taken from the parents. The findings reported on issues associated with smartphone usage off and on the campus and lack of concentration in studies</p> <p><b>PMP:</b> Peer mentoring Programme arranged as a performance appraisal in order to provide advice and strengthen pedagogical strategies in the delivery of lecture.</p>
Capacity Building of Faculty & Non teaching staff :	<ul style="list-style-type: none"> <li>• Faculty members have taken up Research based paper presentation at various International &amp; National Level seminars to enhance subject competency and exposure.</li> <li>• Orientation programme, Talks along with Research based training provided on Teaching, Learning, Evaluation and Community Services.</li> <li>• Faculty members have undertaken certificate programmes in their respective subjects.</li> <li>• Two faculty have enrolled for Phd. Programme.</li> </ul>

	<ul style="list-style-type: none"> <li>• One faculty is pursuing PDF</li> <li>• The Non-teaching staff were guided and motivated to strengthen procedure of performing tasks such as admission, examination, accounting, stock keeping, maintenance of infrastructure effectively.</li> </ul>
Feedback Analysis & AAA:	<p>The Institution has formalized an improvised feedback mechanism from stakeholders like Students, Peers, Alumni and PTA, through structured questionnaires. Findings have been incorporated in the POA of 2018-2019.</p> <p>To ensure quality enhancement &amp; realization of goals set in higher Education, AAA is improved to organize a systematic mentoring system on Academic, Administrative Examination as well as management of financial resources. The AAA is prepared covering seven criteria and assigned to the senior faculty for verification, examination, comments &amp; suggestions for improvements. All the departments are covered under the auditing process. The Action report of Audit prepared by AAA Experts is presented to The Principal and IQAC team for improvising action in next plan of action. A copy is also given to the Head of the institution to monitor and take appropriate measures.</p> <p>AAA for the Administrative Department is also conducted by the Senior faculty. Findings reported to the higher authority for future action especially to improve upon Stock Books, Transactions with vouchers, Maintenance report and the like.</p>
Funding From Government & Non-Government Agencies: For Research Projects & other Development	<p>The Collage has made an attempt to mobilize and utilize the funds for projects.</p> <ul style="list-style-type: none"> <li>• To manage Curricular &amp; Co-Curricular activities, by and large, the funding is from the Philanthropists, PTA, Alumni &amp; small donors.</li> <li>• Bequest &amp; Innovision 'Quest for Excellence', Science fest, IPR symposium and Education are the qualitative programmes organized with the helps of private funding.</li> <li>• Minor Research Projects are undertaken with UGC funds.</li> </ul> <p>RUSA funding has been sought, for the renovation &amp; equipment to enhance services to the Research Projects, e-learning, e-assessment and e-governance</p>

<p>Enhancement &amp; Upgradation of Infrastructure</p>	<ul style="list-style-type: none"> <li>• New construction of rooms, labs and other related services of library to the PG studies of M.Sc.have been augmented by the management.</li> <li>• Sound system has been upgraded to conduct various programmes effectively.</li> <li>• Tally software, server with NAS having 4 TB storage space has been upgraded.</li> <li>• Vermin Technology unit is continued.</li> <li>• Library is automated with easy lib software housing E journals like J-Gate, INFLIBNET, NLIST along with increase in the funding for reference on Books and Journals</li> <li>• Library reference has been strengthened to promote the habit of reading, project preparation, working papers preparation and Flip learning through attendance register.</li> </ul>
<p>Financial Mobilisation by Alumni &amp; PTA</p>	<p>The college has formalized the continuous functioning of the PTA &amp; Alumni by convening meetings, encouraging and helping with the financial resources to cells/Association for the activities to the students.</p> <ul style="list-style-type: none"> <li>• Concessions to the economically disadvantaged students in fees</li> <li>• Mid-day Meals sponsored for the needy students</li> <li>• Raising funds through fetes for institutional development</li> <li>• Organising get-togethers sports and games for the staff to develop healthy interaction.</li> <li>• Financial help extended in organising the NSS camp and outreach activities especially planting trees (Green Initiative)</li> </ul>
<p>Student Mentoring, Support, Participation and Activities.</p>	<ul style="list-style-type: none"> <li>➤ In tune to the Vision and Mission, Non-discrimination admission policy is followed.</li> <li>➤ 132 Social and Economically disadvantaged students received concessions to the extent of Rs.525238.</li> <li>➤ 244 students received scholarship to the extent of Rs.723945.</li> <li>➤ 61.87% students received Govt and other Scholarships.</li> <li>➤ As many as 117 SC &amp; ST students received scholarships apart from the Non-Govt Agencies Assistance</li> <li>➤ Support services to SC/ST/OBC: Economically Weaker sections were given Reservation in Admission, Fee Concession, Scholarships, Remedial Coaching.</li> <li>➤ SC &amp; St Monitoring Cell, Mentoring system.</li> </ul>

	<ul style="list-style-type: none"> <li>➤ Coaching for UGC/NET/JRF exam and other competitive exams like Bank, Railway, staff selection.</li> <li>➤ Skill development programmes arranged in addition to taking care of slow learners, introducing bridge course, Academic Counselling, Remedial coaching</li> <li>➤ Paper presentations in the seminars and publication in the college magazine.</li> <li>➤ Sports &amp; Games : Students were selected at the District Level, South Zone (Kannur University) levels National Level : One student secured Silver Medal in Kota and Bronze Medal in Karate at the Indian Karate Championship.</li> </ul>
Enhancement of Counselling Services	<p>Academic and Placement counselling was organised.</p> <p>Mentors /Tutors provided personal counselling services.</p> <p>The institute arranged external counsellors. Quality circles were formulated, brainstorming sessions were held.</p> <p>Solutions were communicated to the student council advisor to incorporate in the next POA.</p> <ul style="list-style-type: none"> <li>• Career counselling, first aid training, medical counselling, Yoga Training provided as life and employability skills</li> <li>• Grievances and Redressal cell arranged educative programme on aspects of cordiality Mutual respect and societal stewardship.</li> <li>• Welfare schemes to the students like scholarships, awards, felicitation (meritorious and rank holders students), medicare, Subsidised canteen, free Midday meal scheme, fee concession, and Book Bank scheme.</li> </ul>
Vibrant IQAC :	<p>To promote holistic, transformative and innovative education, The IQAC functioned vibrantly all through the year. The following initiatives were undertaken based on the exit report suggestions.</p> <ul style="list-style-type: none"> <li>• Promoting Gender Equity (Transgender programme).</li> <li>• FDP on Research &amp; Publications, Teaching Effectiveness conducted by Manipal University.</li> <li>• IPR : An Intercollegiate organised to create awareness and interest among PG studies students</li> </ul>



**Criterion – I****1. Curricular Aspects**

## 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL	NIL	NIL
PG	01	NIL	01	NIL
UG	05	NIL	03	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	02	NIL	02	NIL
Diploma	03	NIL	03	NIL
Certificate	02	NIL	02	NIL
Others	16	NIL	15	NIL
<b>Total</b>	29	NIL	26	NIL

Interdisciplinary	NIL	NIL	NIL	
Innovative	NIL	NIL	NIL	

## 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

## (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	BA/ B.Com/ BBA/ B.Sc/ B.Sc.FND/M.Com
Trimester	—
Annual	06 (COP) + 01 (Diploma)

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

(Analysis of feedback forms from various stakeholders are kept in the Principal office)

## 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Mangalore University revises the syllabus normally once in 3 years

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	01	15	—	1 State

2.2 No. of permanent faculty with Ph.D.

06
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	-	--	--	--	--	--	

2.4 No. of Guest and Visiting faculty and Temporary faculty

12 (PT)
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36 (FT)
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	12	21	05
Presented papers	07	16	00
Resource Persons/Moderator	00	04	06

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The biggest challenge for any teacher is not only to sustain the students' attention, but also to transfer knowledge effectively. For this to happen, classroom experience should be redefined and innovative ideas that make teaching methods more effective and interesting should be implemented. Some of the innovative Ideas implemented by the Faculty of our college is mentioned below:

1. Creative Teaching
2. ICT enabled teaching and learning
3. "Real-World" Learning
4. Group discussion
5. Classes Outside the Classroom
6. Role Play & Case Study
7. Storyboard Teaching
8. Stimulating Classroom Environment
9. Guest Lectures
10. Brainstorming
11. Welcome New Ideas
12. Think About A New Hobby
13. Work together as a 2 team
14. Puzzles and Games
15. Start Clubs or Groups<sup>2</sup>
16. Refer Books On Creativity
17. Love What You Do
18. Introduce Lessons Like a Story
19. Review of Literature Paper
20. Flip Learning
21. Spoken English through the language laboratory
22. Peer teaching
23. Exhibition
24. Internship
25. Industrial Visits

2.7 Total No. of actual teaching days during this academic year

210

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination. Bar Coding, Double Valuation, Photocopy,) Online Multiple Choice Questions

Examination Reforms were done

1. To give assistance to Kannada Students by giving Kannada translated Question Papers in Selected subjects
2. Internal Squad to prevent cases of malpractice.
3. Open Book Method for the tests by the departments of Secretarial Practice and Home Science
4. Progress Reports were distributed to the parents and the performance of their wards were discussed.
5. No. of Tests were increased
6. Special Remedial Courses were provided to those students who could not perform well in their tests

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

14

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise distribution of pass percentage : **(EVEN Semester – May 2017)**

Title of the Programme	Total no. of students appeared	Division														
		Distinction %			I %			II %			III %			Pass %		
		II	IV	VI	II	IV	VI	II	IV	VI	II	IV	VI	II	IV	VI
B.Com	173+220+226	31	76	71	34	54	45	39	43	43	03	08	16	62	82	77
BBM	18+17+32	04	05	02	03	01	03	04	04	07	0	03	07	61	76	59
B.A	77+75+85	02	19	33	12	23	29	24	09	17	0	05	02	61	75	95
B.SC	6+5+13	03	04	06	03	-	02	-	-	01	-	-	-	100	80	69
FND	30+13+12	20	13	08	06	-	04	01	-	-	-	-	-	90	100	100

Course/Programme wise Distribution of pass percentage : **(ODD Semester – Oct 2017)**

Title of the Programme	Total no. of students appeared	Division														
		Distinction %			I %			II %			III %			Pass %		
		I	III	V	I	III	V	I	III	V	I	III	V	I	III	V
B.Com	166+171+222	32	31	52	33	34	61	30	43	36	05	02	19	67	65	76
BBM	28+17+16	04	04	05	05	02	03	11	04	02	02	0	01	79	59	88
B.A	80+74+72	08	07	26	14	17	15	19	24	13	07	03	04	60	69	81
B.SC	08+06+05	02	05	05	05	00	00	00	01	00	00	00	00	88	100	100
FND	54+28+14	24	20	07	21	03	06	03	00	00	00	00	00	89	82	100

## 2.12 How does IQAC Contribute / Monitor / Evaluate the Teaching & Learning processes :

The core aim of the **IQAC** is to develop a system for a conscious, consistent and catalytic action. The **IQAC** of the College functions in the following manner:

- The formation of IQAC improves the Academic and Administrative performance of the institution.
- Helps in Development and application of quality benchmarks / parameters for the various Academic and Administrative activities
- Reviews the teaching, learning process, structure and methodology of operations and learning outcome of all the programmes at periodic intervals
- Is instrumental in organisation of Workshops, Seminars and Special lectures on quality related themes as well as promotion of Quality Circles
- Conducts regular orientation and Training Programmes for Outcome based Education
- Helps in Equipping skill based competencies for Employability and Entrepreneurship
- Guides in Structured counselling and Leadership programmes for the Student Council
- Emphasises on Documentation of the various programmes/activities leading to quality improvement
- Administers feedback mechanism for the Institution from various Stakeholders
- Conducts Academic Administrative Audit (AAA) and Curricular Audit annually
- Collects information for Timely submission of AQAR
- It actively participates and interacts in the monthly review meetings of the Departments by offering
- Accepts suggestions for creating quality consciousness.
- Implement effective skill learning, inculcation of values and promotion of research culture for quality enhancement
- Actively involvement in all academic exercises to achieve “Center for Potential Excellence”.
- Helps in Dissemination of information through National Survey on Higher Education, All India Survey on Higher Education (AISHE) initiated by Ministry of Human Resource Development

## 2.13 Initiatives undertaken towards faculty development :

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	00
UGC – Faculty Improvement Programme	00
HRD programmes	63 staff members attended
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others (Administrative staff)	12

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	06	--	18
Technical Staff	--	--	---	03

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The Research has improved by the constant assistance, support and research activities of the R & D Cell and has created a research culture atmosphere
- The students project works, Internships and Industrial visits competitions inter class and inter-collegiate talents and paper presentations are promoted in order to inculcate logical, critical and reflective thinking for promotion of research.
- Faculty improvement programmes are organized on Research methodology which has motivated research based papers presentation at different levels and publication in the refereed journals.
- The faculty are encouraged to upgrade their subject as well as skill based qualification.
- The faculty members are motivated to take up Minor research, Major Research, M.Phil and Ph.D. programmes, as well as to complete NET/JRF.

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

##### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	03	Nil	02
Outlay in Rs. Lakhs	Nil	2,65,000	Nil	95,000

##### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	02	04
Non-Peer Review Journals	06	07	00
e-Journals	00	02	00
Conference proceedings	00	03	00

##### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	2015-17	UGC	360000	225000
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects (other than compulsory by the University)		Self Financed	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total			360000	225000

3.7 No. of Articles published i) With ISBN No.  Chapters in Edited Books   
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of Conferences/Symposium/Workshop Organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	02	01
Sponsoring agencies	NIL	NIL	NIL	NIL	Rotary Club & Karnataka Bank
					Corporation Bank

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : \_\_\_\_

From Funding agency  From Management of University/College  Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Ph.D awarded - 01

Research fellows - 02

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other  ICSSR

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in Rangering events:

University level  State level

National level  International level

District level

3.23 No. of Awards won in NSS:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.24 No. of Awards won in NCC:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.25 No. of Extension activities organized

University forum	00	College forum	20		
Rangers	00	NSS	06	Any other	00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Extension and Outreach activities are undertaken by the Departments /Cells/Committees.

English :

- Language Lab classes conducted for the students of First and Second PUC - Arts, Science and Commerce.
- Spelling Competition conducted for Besant PUC Students
- Spoken English classes conducted for Administrative Staff

Kannada

- Visit to Rangayana

History

- Maintenance and preservation of monuments by visiting the places of historical importance (Sulthan Battery)

Economics

- Training in dance and music to the inmates of an orphanage at Kuthar

Sociology

- Paddy seeding plantation at Krishi Vijnana Kendra
- Activities organised at the NGO institution Namma Bhumi, Kundapur

Political Science

- Provided voter ID to more than 200 students

Secretarial Practice

- Erudition - implanting values in School children - Holistic education
- Green initiative programme conducted at urwa market

Home Science

- Teaching Besant Primary School students the values using various teaching aids.
- Teaching Besant Pre School students the values through stories.
- Students exhibited the importance of health and hygiene to govt. primary school students Mannagudda
- Health & environment awareness programme at Besant Primary School.

#### Journalism

- Visit to MCC, discussion with Mayor about the complaints and her efforts to resolve the problems in the city through interview by students

#### Data Processing

- Visit to old age home
- Visit to Municipal Corporation

#### Mathematics

- Programme on simple teaching techniques in Mathematics for Besant Primary students

#### Commerce

- Visit to old age home
- Visit to children in observation home

#### Women's Cell:

- External Exposure provided to the students by visiting Prajna Counselling centre and instilling awareness of adversities faced by deprived women and measures taken to solve them leading to the advancement of gender equality.

#### Redcross & Rangers

- Outreach programme at Someshwara and Ullal

#### NSS

- Swach Bharath Abhiyan in the college campus was held.
- Celebration of Vanamahotsava at Belman Village.
- Oath Taking by NSS volunteers for National Integration.
- One day Camp and celebration of Independence day at the campus of Sevashram in Belman Village, Mangalore.
- Participated in Polali Sri Rajarajeswari Karaseva.
- A street play on the theme Blood Donation - Save a Life was performed by NSS students in various places of Mangalore city.
- Blood donation camp was held in the college
- Riverside cleaning programme was organised on Gandhi Jayanthi.
- Talk on Breast Feeding & Women's Health Issues was organised.
- Participated in Water Conservation and Vanamahotsava programme at Town Hall in Mangalore

#### Outreach Programme of the Institution

- The Outreach cell of Besant Women's College had organised "Social Responsibility and Community service" 'Prerana' a training on self-employability skills to the inmates of "LINK" integrated rehabilitation centre for Addicts, Bajal, Mangalore on 6<sup>th</sup> September 2017.
- Environment Club & Department of Sociology organised a field visit to Mr. Blanny's terrace garden at Marnemikatte, Monkey stand Mangalore on 20<sup>th</sup> January 2018. The visit enlightened the students about the different varieties of fruit yielding plants and vegetables which can be grown in our home and backyard.



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.17acres	Nil	Mgt.	1.17 acres
Class rooms	37	Nil	Mgt.	37
Laboratories	08	Nil	Mgt	08
Seminar Halls	03	Nil	Mgt	03
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.		Projector - 01 Printer HP - 01 UPS Numeric - 02 Epson All-in One Printer - 01 UPS Numeric - 0 3	UGC	Rs.91,000/-
Value of the equipment purchased during the year (Rs. in Lakhs)				
Total				Rs.91,000/-

#### 4.2 Computerization of administration and library

Most of the administrative work is computerized.  
Library is computerized with EASYLIB Software

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value(Rs.)	No.	Value(Rs.)	No.	Value(Rs.)
Text Books	14076	1257155	308	43263	14384	130418
Reference Books	23006	2957638	348	123890	23354	3081528
e-Books	N-list	5000	Renewed subscription	5725	N-list	5725
Journals	79	178000		600	81	179000
e-Resource J Gate Subscription	J-Gate	67416	J Gate	70800	J-Gate	70800
	INFLIBNET	5000	INFLIBNET	5725	INFLIBNET	5725
CD & Video	156	Free of cost	04	Free of cost	160	Free of cost
Others (specify) Book Bank Books	4184	337491	Nil	Nil	4184	337491

4.4 Technology up gradation (overall) :

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	155	04 (2 computer labs, + 1 language lab and 1 M.Com Lab)	Library 2 Comp.Labs and for other labs we use the wi-fi dongle	01	Nil	09	Commerce - 1 Arts - 02 H.Sc - 01 M.Com - 02	Reception - 01 IQAC-1
Added	—	—	—	—	—	—	—	—
Total	155	04	02	01	—	09	06	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet access is available in the computer labs and the library for students and teachers

4.6 Amount spent on maintenance in lakhs :

i) ICT	66502.00
ii) Campus Infrastructure and facilities	18510.00
iii) Equipment	165829.00
<b>Total :</b>	250841.00

## Criterion – V - Student Support and Progression

### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Introducing new teaching methodologies.
- Counselling, value education classes, guest lectures on various topics and awareness programmes have been conducted.
- IQAC ensures the student involvement in intercollegiate events by encouraging them to participate in seminars and ensures financial assistance
- IQAC through the SC-ST cell ensures all reserved category students get scholarships on time.
- To ensure active participation by students in various activities the notices are put up on the notice board and public address system.
- IQAC ensures Medical assistance to needy students, awards are given to meritorious students by the PTA, Alumni and Management.
- Student members of the IQAC help to involve the student community in quality enhancement and sustenance practice.
- Career guidance programmes have been conducted.
- Placement services are strengthened, nearly 62% of the students employed in unorganised sectors
- Improvised mentoring and tutorship to advanced learners and average learners
- Personal and career counselling strengthened

### 5.2 Efforts made by the institution for tracking the progression

- Alumni database has been initiated to collect the relevant information.
- Students who have completed degree are enrolled in the Alumni Association.
- A record of Placement cell is maintained
- Result analysis, outcome of remedial measures, Competitions, Co-curricular and Extracurricular activities, sports achievements and learning parameters are monitored.
- Personal guidance on academic and non- academic matters is made available to the students.
- Each student meets her mentor, on a one to one basis, through which the mentor gets to know the students personally and keeps track of their academic performance, attendance record on which facilitates necessary guidance.
- The respective departments record the academic progress of the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others	Total
976	95	-	-	1071

(b) No. of students outside the state

65

(c) No. of international students

Nil

Men

No	%
-	-

Women

No	%
-	-

	Last Year(2016-17)						This Year(2017-18)					
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
UG	144	115	27	850	Nil	1136	171	142	26	732	Nil	1071

Demand ratio

3: 2

Dropout %

4.59%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Bank coaching for IBPS exam.
- Library with computer, Xerox machine, newspapers, magazines, Book, E-books, Internet facilities, journals, General knowledge books, year book, D-space is provided to the students.
- Training and guidance lecture and value added courses / Add on courses.
- Softskills, life skills and employability skills by the different departments.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input style="width: 40px; text-align: center;" type="text" value="-"/>	SET/SLET	<input style="width: 40px; text-align: center;" type="text" value="-"/>	GATE	<input style="width: 40px; text-align: center;" type="text" value="-"/>	CAT	<input style="width: 40px; text-align: center;" type="text" value="-"/>
IAS/IPS etc	<input style="width: 40px; text-align: center;" type="text" value="-"/>	State PSC	<input style="width: 40px; text-align: center;" type="text" value="-"/>	UPSC	<input style="width: 40px; text-align: center;" type="text" value="-"/>	Others	<input style="width: 40px; text-align: center;" type="text" value="-"/>

5.6 Details of student counselling and career guidance

- College has effective **counselling** /mentoring system. Every faculty is assigned with 25 students.
- All the students are facilitated with chance for counselling while on campus. Each student is required to meet her mentor they get to know the students personally.
- Information about personal details, academic performance and curricular progress of every student is entered in a mentoring booklet.
- The college has a structured mechanism for **career guidance and Training** of its students. The cell collects information – related to job opportunities in various sectors and passes it to the students.
- Career guidance and Training cell conducted programmes like ‘career building through internet, The strategies of success, career in graphic designing, career Rachana-A Road map a head’ for final year BA, B.Com, BBA, B.Sc, FND and M.Com students.
- Counselling sessions provided by the professional counsellors to the students

No. of students benefitted by counselling

No. of students benefitted by the CGC

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	78	23	223

## 5.8 Details of gender sensitization programmes

- Women’s cell conducted a programme on ‘Women and legal issues’.
- Organized Filed visit to ‘Prajna counselling centre’.
- A talk was organized on the topic ‘Wisely managing the issues arising after marriage’.
- Short film “Women safety” was screened.
- Women empowerment programme ‘Press for progresses was organized.
- Transgender programme organized by English and Political Science Departments

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	111	1,39,000
Financial support from government	204	6,90,695
Financial support from other sources	12	21,000
Number of students who received International/ National recognitions	-	-

## 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: - No Major grievances were encountered.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **VISION**

To bring higher education within the reach of all women who seek it. Admissions on a non-discriminative basis help them evolve into competent individuals to be of better service to the family and the society.

##### **MISSION**

In keeping with its Vision Statement, Besant Women's College has the following Mission:

- To instil and sustain in the students a lasting desire to seek knowledge and to impart to them the skills to acquire it.
- To develop qualities essential to make students proficient in the two vital feminine concerns of the modern times – home and career.
- To kindle in the students an awareness of their rights and responsibilities and to impart to them the basic human values to evolve into thinking, independent and self respecting women.
- To help the students acquire a scientific temper in the process of learning and strive for sound knowledge in the disciplines of Humanities, Science and Commerce.
- To inculcate team spirit and leadership skills in the students, to ensure success in their professions and to assume career responsibilities.
- To inspire in the students a deep sense of pride for the nation and its culture, along with a progressive and global outlook.
- Inculcating progressive thinking by imparting values.

#### 6.2 Does the Institution have a Management Information System?

Yes

- Transparency in admission and administration process
- Biometrics system implemented for time keeping
- Regular meetings and informal discussions at various levels in the presence of the correspondent
- Flow of information and decision making process systematised.
- The Deans and Heads of various departments ensure collaboration with other departments in executing curricular, co-curricular and Extra-curricular activities
- Participation of Staff representative in Management meetings

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The faculty members are permitted to attend the Board of Syllabus and Board of Examination meeting of the University. As a BOS members they contribute in the revision of syllabus. Some of the faculty members also contribute in designing (Development) of text book materials.

### 6.3.2 Teaching and Learning

Innovative teaching methods are used in teaching learning programmes. Once in a week remedial classes are conducted. Faculty development Programmes are organized in order to enhance Teaching skills/ability. Guest lectures are arranged on some important topics.

- Plan of action prepared at the department, Association, Cell, Committee to create equilibrium in academics as well as extra and co-curricular activities
- Syllabus plan, Assignments, Tests, Seminars, Projects systematically planned and executed.
- Innovative strategies and pedagogical attests used to enhance Teaching and learning eg. Flip teaching, Peer teaching, QC, Industrial visits, Internships, Simulation and add on courses

### 6.3.3 Examination and Evaluation

College has an Examination Committee to look into the matters of Internal Examination. Flying squad during the Internal Exam.

- Internal Assessment through tests, assignments and examination
- Preparation of QB and reference providing
- Valuation of answer scripts and providing answers and explanation
- Identifying the average learners and taking necessary remedial measure
- Progress report presented to the parents

### 6.3.4 Research and Development

College motivates the faculty members and students not only to take part in the Research programmes but also encourages them to publish articles. Special leave provided to faculty members for attending the conferences/workshops. To enhance the knowledge of faculty members on Research Methodology, workshops are also organised. College provides financial assistance is teachers to attending conferences/workshops.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has adopted the following strategies to develop and upgrade facilities in the library, ICT and Physical infrastructure.

- Latest reference books and journals are purchased and subscribed every year
- Complete automation of the library service
- Internet service is made available to the library users
- Access to D-space which comprises of the research based articles of the faculty
- Remedial library caters to the academic needs of the students in addition to the Central library
- Annual budgetary allocation is made available to every department for purchasing text books and reference books
- Every department library supplements the Central library

### 6.3.6 Human Resource Management

Governing Council body of the college appoints personnel for teaching and non-teaching position whenever required. FDP's or workshops are organised for teaching as well as administrative staff. Opportunities are provided to both teaching and administrative staff to show case their talent. Staff picnic is organised.

### 6.3.7 Faculty and Staff recruitment

Management committee makes all arrangements to fill vacancies in various positions. UGC norms are followed in recruitment process. Applications are invited from qualified candidates through advertisements published in the leading news papers. Eligible candidates are called for an interview and demo sessions are also arranged. Selection Pannel consisting of the Principal, Management members, H.OD's of the Department and an external subject experts will appoint the suitable candidates for a probationary period of one year. After their performance assessment is done they are made permanent by the Management.

### 6.3.8 Industry Interaction / Collaboration

Industrial visits are arranged for the students. Placement cell of the college works in collaboration with the career guidance cell. Students take up internship in various industries. MOU's are signed with some Institutions. 62% of our students are placed in Private (Unorganised) sector.

### 6.3.9 Admission of Students

Admission process in done on non-discriminative policy. Information about the college and programmes offered are provided in the college website and prospectus. Reservation policy is followed by reserving seats for SC's and STs. Admission Committee headed by the senior faculty member of the college takes care of the admission process.



6.4 Welfare schemes:

Teaching	Administrative Staff	Students
Provident Fund -Mgt.Staff	Provident Fund - Mgt.Staff	Scholarship is provided by the PTA, Management, Alumni etc. They are also encouraged to apply for government scholarships by providing them required information.
ESI facilities is provided	ESI facilities is provided	Mid-day facility for the deserving students
Encashment of Earned Leave	Encashment of Earned Leave	Fee Concessions
Maternity Leave is provided	Maternity Leave is provided	Counselling sessions are held.
Special leave is provided to faculty members to attend BOE, BOS Meeting and also to attend workshops and conferences.	Gratuity benefit is provided.	Health check-up programmes are arranged
Gratuity benefit is provided.		Orientation programmes for first year students are organised
		Financial assistance is given by the faculty members as well as Aluminis.

6.5 Total corpus fund generated

Rs.2,02,49,465.20

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Internal assessment examinations are conducted systematically
- Computerisation of examination related process
- Access to online hall tickets
- Publication of examination results online
- Mark sheet with photograph
- Provision for personal seeing, retotaling and revaluation

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges

-----

6.11 Activities and support from the Alumni Association

- Annual Alumni Meet is held every year.
- Association awards scholarships to the deserving students. In the year 2017-2018, 20 students were awarded scholarship
- In connection with the centenary celebration, the Alumni Association has organised an Inter collegiate variety competition
- Alumni participated in NSS activities and contribution - Sports & Games
- Provides finance for mid-day meal scheme, fees and contribution towards sports and games.

6.12 Activities and support from the Parent – Teacher Association

PTA immensely contributes to growth and development of the college. Being one of the important stakeholders it provides financial assistance. Contribute for mid-day meal, scholarships and also Annual NSS special camp.

In 2017-18. It has contributed towards the setting up of kitchen garden in the college campus.

Sponsors academic and non academic prizes, Financial assistance to the Management Staff to attend workshops/Seminars

6.13 Development programmes for support staff

- To improve the communicative skills of administrative staff 30 hrs of certificate course in spoken English was conducted by the department of English.
- Tailoring classes conducted by the department of Home Science

6.14 Initiatives taken by the institution to make the campus eco-friendly

- College has initiated eco-friendly activities like vermin composting, Herbal garden judicious plastics in the campus. LED lights used in the college.
- Programmes on Swacch Bharath Abhiyan Environment awareness
- Value education on themes of cleanliness
- Motivational talks on clean and green environment, controlling environmental pollution and conservation of energy
- Kitchen gardening popularised on the campus.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Introduction of Interdisciplinary courses (Programmes) to impart broad base learning.
- Certificate courses to enhance the skills for employability
- Programmes in collaboration with N.G.Os/Governmental boards
- Online submission of assignments.
- Celebration of Transgender day with the aim of creating an awareness about the third gender and facilitate to bring them to the main stream.
- Training programme/capacity building programme for teaching and nonteaching
- Introducing students to the process of paddy cultivation students participate in the transplanting of paddy fields.
- Organized inter collegiate Science Fest
- Tailoring classes and spoken English classes for the administrative staff after office hours by the Department of Home Science and Department of English respectively.
- Vegetable and fruits garden maintained by the students to motivate them to have a kitchen garden in their own homes.
- Training in Soft skills to develop self-confidence and leadership qualities and skills for holistic development of the students
- Online evaluation of staff by the students.
- Electronic ballot for student council elections
- Outreach cell to plans outreach and extension activities where in all the student of the college participate and inculcate in themselves a sense of social responsibility. Besides every department also undertaken outreach and extension activities to sensitise the students on environmental issues, commitment to the society, community service social awareness programmes.
- Herbal Garden
- Vermin Comport
- Environment Club regularly conducts programmes relating to environmental issues,- environmental protection, green environment, waste management, energy efficiency
- Enrolment of students to anti-ragging cell - UGC Delhi
- Student Enrolment of Karnataka Kaushalya Yojayana

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Based on the previous academic year is plan of action, all the departments, Associations, Clubs, Cells and Committees have systematically carried out the tasks qualitatively in promoting holistic higher Education Through sustainable functional Internal Quality System.

<p>Enhancement of skill related programmes and subjects related add-on courses according to market society requirement</p>	<p>To cater to the market and society demand and expand skill development the college has employability and societal life skills. 2 Advanced Diploma, 3 Diploma Programmes 2 Certificate Programme and 16 Add-on courses undertaken, where the students participate and obtained the competency certificates. The courses like -</p> <ul style="list-style-type: none"> <li>• Functional English (Certificate, Diploma &amp; Advanced Diploma).</li> <li>• Prakrith Diploma / Beautician course/ Fundamentals of computers.</li> <li>• Practical accounting/ Window to Home Science/ Spoken English certificate course to the administrative staff and students</li> <li>• Adobe in Design</li> <li>• Bank Exam coaching</li> <li>• Tailoring /Consumer Certificate course,</li> <li>• Multiskill Development</li> <li>• Contemporary Dance - Computer and Network Simulation (Certificate and Diploma).</li> </ul> <p>Short-term employability skills are also imparted by organising</p> <ul style="list-style-type: none"> <li>• Workshop on Silk thread Jewellery making, Demonstration on Japanese Art stelon - Sibson</li> <li>• Tie and Dye, liquid embroidery (Kurtha work, Zardosi, Kasootiwale, sparkling Art, Patchwork)</li> <li>• Stencil Art</li> <li>• Demonstration of Chocolate, solutions of some Mathematical problems by computer programming Techniques</li> <li>• Healthy Diet for college going girls, Hindi typing,</li> <li>• How to write Articles Creatively ”, Theatre Drama Training (BENAKA) and Hani Kavana spardhe are the flag ship programmes of our college</li> </ul>
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<p>Community Social Responsibility through Outreach Programmes</p>	<p>CSR led Community services are taken up at two levels - Micro level (Departments) &amp; Macro level (Institution)</p> <ul style="list-style-type: none"> <li>• Social responsibility and Community Service taken up at PRERNA</li> <li>• Namma Mane Namma Mara organized by Secretarial Practice Department at Urva, involving 200 studnets with 8 faculty members</li> <li>• Simple Teaching Techniques in Maths for Besant Primary School.</li> <li>• Visit to Namma Bhoomi, Kundapur to create environmental awareness among the students</li> <li>• Caring and sharing programmes initiated by the department of commerce &amp; Management at Abbettu and Jogimatt</li> <li>• Two Training programmes in Dance and Music arranged by the Economics Department to the inmates of an orphanage at Kuttar</li> <li>• Value Education organized by Home Science Department to the Besant Kannada School through stories and rhymes,</li> <li>• Exhibition on health and hygiene at Mannagudda School and Health Awareness programmes to Besant higher primary school.</li> <li>• Paddy transplanting cultivation and formation of Green Army organized by the Sociology Department at Krishi Vijnana, Kankanady to acquire skills of farming and cultivation of paddy among the students.</li> </ul>
<p>Inter departmental seminars and programmes</p>	<p>Interclass competition conducted using computer software Typing Master for Non-SP students to improve data entry skill</p> <ul style="list-style-type: none"> <li>• The Political Science Department arranged a seminar on Participation in the electoral process to create responsibility as active citizens</li> <li>• The Commerce &amp; Management Department organized 'Business Plan' a seminar at the inter Departmental level. It has also organised a certificate programme on Entrepreneurship to B.Sc.(FND) to familiarize the students in Finance, Marketing and Management subjects</li> <li>• The Departments of Kannada and Sociology jointly arranged an extension activity on Environmental awareness</li> <li>• Certificate course on Computer fundamental was jointly organized by commerce and computer science departments to impart Basic computer skills.</li> <li>• The Department of Economics organized "Water Resource Management and Techniques of Rain Water Harvesting, initiated paper presentation on</li> </ul>

	<p>Sustainable Development, Popular schemes of the Union Govt. like Swacch Bharath Abiyan, Make in India, Skill India and also on the foreign policy of the Govt.of India.</p> <ul style="list-style-type: none"> <li>• Elocution competition on Relevance of Gandhian Concept of Swadesh in Modern India</li> <li>• Consumer Club arranged a Field visit especially to develop the skill of listening to people and express their ideas through creativity and self-confidence</li> <li>• Talk on Human Rights, Pick and Speak, Rights to information, Essay writing competition, Self Defence Techniques for women, Preparation of chocolates, Cloth dying, Embroidery, Cake Preparation etc.</li> <li>• Variety of inter-college Competitions on Subjects, cultural and societal issue based were arranged through the Departments.</li> </ul>
<p>To strengthen smart class room teaching</p>	<p>The English Language Laboratory and labs are available to the students for enhancing ICT based learning. Clippings for subject based topics, Project works, Seminars, Group Discussion, Debate through simulated models.</p> <p>To enable effective teaching delivery through power point presentations, adequate no.of class rooms, LCD's.</p> <p>An attempt has been made to use smart board based delivery of lecture through it still lacks the needed infrastructure</p>
<p>Enhancement of Career Guidance Activities thereby contributing to increased Placements</p>	<p>Career Guidance Cell has provided Career Counselling and Training services to the students by conducting programmes in career building with internet services.</p> <p>Soft skill training programme, Group discussion, Case study, Data Analysis, R-Language, Graphic design, competitive exam guidance Programme for preparation of IAS, Bank, other competitive examinations training through Nethravathi Coaching Centre &amp; NET/GRF training.</p> <p>The entrepreneurial skill development training provided by EDP Cell like Embroidery, Stencil Art, Dermic Art, Decoration and Doll Making etc. These guidance and training services enabled to attract more no.of students to the Unorganized service sectors.</p> <p>Placement cell too organized training Programme on softskills, arranged campus interview for the position 'Customer Relationship Officer', Hinduja Global solution - All Final year students participated, the list of shortlisted candidates is yet to be received. However 62% students were absorbed Un organised sectors 12% the students have taken up P.G studies.</p>

<p>Emphasis on Research, Consultancy &amp; Publications</p>	<p>The R &amp; D Cell is revamped to enhance the outcome of Research and Research culture among the faculty and students.</p> <p>Faculty member awarded Ph.D-01, enrolled for Ph.D-02, pursuing Post-Doctoral Fellowship-01, attended conference/Seminar/Workshops 19, No.of paper presentation - 23, Research Paper published International 13, national 22, Faculty members guiding research scholars 03, from this, upgrading, innovating and improvising in the subjects is the present trend</p> <ul style="list-style-type: none"> <li>• Dr.Meenakshi is engaged in writing articles/translation works of Malayalam to Kannada-Kavithopaharam and was prepared study materials for Hampi Kannada University</li> <li>• Dr.Sudha K went as a resource person for a session on writing ‘Scholarly Articles’</li> <li>• Dr. Sathishkumar Shetty engaged in ‘contact classes for MA distance education, Pre-PhD viva voice of Ph.D six month report submission session. Delivered talks on National integration, Guest at Leadership Training Camp, Moderator at the International seminar on First world war Indian context as well as a moderator to International seminar “Global solutions placement - Customer realities and opportunities.</li> <li>• Dr.Praveen Kumar &amp; Mr.Syed Kahdar undertook certificate programmes on insurance Management, Mathematics of Investment, Real Estate laws and Intellectual property Rights.</li> <li>• Ms.Smitha Shenoy conducted TV interview for ex-servicemen and Sri.Nalin Kumar Kateel M.P in DD Chandana, rendered as a moderator for coastal media.</li> <li>• Ms.Raviprabha as a resource person delivered a Talk an Electoral Education in Govt College.</li> <li>• Ms.Vidya Bhat completed MA in Psychology for career advancement</li> </ul> <p>Research culture was promoted at the students through compulsory seminars, Research based project Reports, Participation at the inter-collegiate/National/State level Seminars, Workshops &amp; conferences on the themes like “Women in Family Business”. Business ethics and corporate social responsibility, A study on the consumer Behaviours in online shopping with special reference to people in and around Mangaluru.</p> <ul style="list-style-type: none"> <li>• Students from Secretarial Practice Department participated in a UGC sponsored inter-collegiate power point presentation held in Udupi.</li> <li>• To enhance exposure in the Political field a</li> </ul>
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	<p>Visit to Mangalore City Corporation was organised so as to get first-hand experience on “How the session is conducted and discussion of public grievances”.</p> <ul style="list-style-type: none"> <li>• E-learning for E-digital books arranged for solving advanced problems and exercises.</li> <li>• Leadership Training Programme was organized by the HRD Cell along with FDP on Research design, publication and Teaching methodologies by MAHE Manipal.</li> <li>• To gain practical industrial touch the department of Commerce arranged Industrial visits for all Commerce and Management students batches wise for Two days.</li> <li>• Students participated in the variety of talents at the National/State level competition Edity-2018, Lakshyaasha, Aslan, Magma on wheels 17, ELIXIR-17, Sambhavaami, Econovanza - 2017 won prizes.</li> <li>• Students also participated in various sports and Games at the National/State/Southern/District levels. One student representing volleyball at south zone inter university volleyball tournament at Kannur, another student secured silver medal in Kater and bronze medal in Kumite at Indian Karate championship.</li> <li>• Students participated in various literary and cultural events, bagged many prizes and secured III place in overall championship at the Karavali Utsava 2017.</li> </ul>
To strengthen the Alumni & PTA	<p>Alumni Association played a vital role in lending financial and intellectual resources for the growth and development of the institution. It contributed in assisting fee concession, midday meal, special scholarship to the meritorious students, felicitation and get together programmes. It organised inter-collegiate variety entertainment fest with Besant Evening College. Frequent meetings and feedback mechanism is implemented, suggestions on Add-on courses, Guest lectures on Women Empowerment topics have been proposed</p> <ul style="list-style-type: none"> <li>• PTA also functions systematically, Meetings were held, financial assistance provided to the needy students, midday meal and felicitation programme for meritorious students. Feedback mechanism administered, The findings were incorporated in the skill related programme.</li> <li>• As the requirement of Add-on Courses. The suggestions have been considered in the POA of the academic year 2018-2019.</li> </ul>



### 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

#### **Best Practice 1:**

##### **Title of the practice: Women Empowerment**

**Context:** Realizing the ideals cherished by our illustrious founder Dr. Annie Besant and the founder President, the institution continues in its efforts at promoting Women's Education and imparting skills vital both at the home front and the chosen career fields keeping the demands of current trends in focus.

**Goal/objectives:** To equip women with self-help techniques that would mould them to become agents of societal transformation.

**The Practice:** Right from framing the Vision and Mission statement to the meticulous planning of the value-addition programmes, the institution felt that empowerment of woman is possible only if there is a channelized route towards achieving it. Hence educating the woman about her real place in the world will surely break the walls of intolerance, negligence and exploitation. To accomplish this daunting task, in addition to the choice of programmes that take care of the needs of the modern women, the institution has a good number of add on courses which help the students to acquire essential skills and make them women of substance.

- Transgender Awareness programme for social transformation
- Communicative English and soft skills training programmes
- Leadership training
- Diet counseling and talks on health related issues
- Training programmes in self-defense
- Individual monitoring and counseling to help students come out of her inhibitions, anxieties and fears
- Training in computers and touch typing
- Career, health and life orientation programmes for Final year students
- Programmes on entrepreneurial skills and life skills
- Outreach activities to sensitize and promote social responsiveness

##### **Evidence of success:**

Empowering women by promoting Women's education has been in practice ever since the inception of the college. The supplementary programmes offered have created zeal the enthusiasm amongst the student community.

- There is very good interaction and rapport between the students and teachers
- Despite time being a major constraint students opt for the certificate courses as they have realized the importance of soft/life skills
- The feedback received from the alumni have motivated the departments to increase the number of certificate courses.

##### **Problems encountered:**

- Difficulty of coping with academics and certificate courses due to semester system
- Poor economic background of the students
- Sustaining the interest of the students in literacy related empowerment programmes.

##### **Resources Required:**

- Human resource to frame and conduct the certificate course
- Financial resource to remunerate the resource persons

## **Best Practice 2 :**

### **The context :**

Besant Women's college is situated in Mangalore, now renamed as Mangaluru, a vibrant city known for its unique cultural heritage. With Nuclear families on the rise, the youth are deprived of an awareness of the traditional culture. Hence efforts are made to preserve and nurture the rich cultural heritage of the region by organizing various folk culture related activities and celebrating festivals.

A royal treat in the month of Aashaad - AATIDONJI - KOOTA, is the first of the series of activities organized in the college involving all students, to provide an exposure to the local culture. Special food items are prepared.

In the month of July, on the day fixed, the students guided by the faculty do the necessary planning and delegates responsibilities to the different classes to cook traditional dishes at home and share it among all the stakeholders of the college.

### **The Practice:**

With the coming of July, the month of Aashad, ('*Aati*') the Folk culture club initiates various activities related to the revitalize Folklore

- Students from all the classes are involved
- Students and teachers voluntarily contribute to the preparation of the special food items
- They make contributions in the form of raw materials or cooked food items irrespective of the communities they belong to
- An eminent personality acquainted with the various customs and traditions expounds the significance through interesting talks, stories, and songs.
- All the stakeholders and the guests are served the special *Aati* lunch
- The *Aati* activities conclude mid August but the spirit of festivity continues with the celebration of Festivals

### **Evidence of Success/ Impact:**

- The Students and the staff have always looked forward to the activities and celebrations
- All stakeholders have enjoyed participating in the celebrations
- The activities have not only added to the strong bond between teachers and the taught but has also inculcated a feeling of unity and oneness among students
- The celebration of festivals have helped to foster a peaceful atmosphere of mutual trust, understanding and communal harmony

### **Problems encountered:**

- Paucity of funds is an important constraint in organizing the various activities.
- Modern Life style and media influences the traditional and cultural practices at bay

### **Resources required:**

- Human Resource : Resource persons with knowledge of the culture and tradition
- Financial Resource : Adequate funding

#### 7.4 Contribution to environmental awareness / protection

- Guest lectures on environmental issues like, rain water harvesting, solar energy, Terrace garden
- Participation in cleanliness drive
- Video clipping or saving environment
- Reducing the use of paper
- Prevention of environment by the involvement of local residents
- Creating environmental awareness in the neighbouring schools
- Vegetable Garden, Herbal Garden
- Energy efficient lighting.

7.5 Whether environmental audit was conducted?      Yes       No

#### 7.6 Any other relevant information the institution wishes to add. (for ex. SWOT Analysis) Strengths

- Located in the heart of the city
- Well maintained infrastructural facilities
- Faculty committed to student welfare
- Well-structured mentoring and counselling programme
- Support programmes for economically weaker students
- Admission on non-discriminative basis
- Good library facilities
- Training through workshop and Certificate programmes on Soft skills, communication skill and employability skills

#### **Weakness :**

- Dwindling students strength due to the presence of many Govt. colleges
- Consultancy and research to be enhanced

#### **Opportunities :**

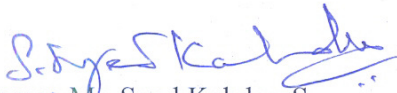
- Net linking, collaborations
- Interdisciplinary and multi-disciplinary activities a research activities
- Introduction of new programmes
- Aspiring for CPE

#### **Challenges :**

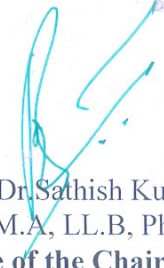
- Approval to fill the retired posts from the government
- Preparing the students for the job market (enhancing the employability skills)
- Competing with the government college with no or low fee structure

## 8.Plans of the institution for the next year

- Systematic value driven enrichment programmes at the departmental /Inter departmental levels
- Need based certificate programmes with skill components for more than 40 hours
- Systematic outreach activities for Community Development
- Institute and Industry Interactions (MOU'S : guidelines, activities, feedback, outcome learning)
- Conduct of National/ International Seminars/ Conferences
- Organize Inter Collegiate paper presentations for UG & PG students in the form of symposium
- Debate and Group Discussions at the inter collegiate level competition.
- Establish In-house Research Journal
- Strengthening of Peer Mentoring Programme and student Quality Circles for subject and co-curricular learning enhancement.
- Career Guidance, placement cell must work in tantum so as to co-ordinate training soft skills, competitive examinations, including NET) as well as placement
- Awareness about Govt programmes of stipend based skill development as well as scholarships for various communities including SC/ST and Minorities from Govt and Non Govt Agencies.
- Compulsory library hour



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**Signatures of the Coordinator, IQAC**



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